

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
POLICE CHIEF

MICHAEL CALDWELL
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF June 3, 2025

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 3rd day of June 2025.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Councilmember Reese led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor
Council Members

Mark Barlow
Randy Little
Mike Butler
Jason Skelton
Allison Reese
Emanuel Phillips

Jessica Jones, City Clerk, Jay Minus, City Attorney, Michael Caldwell, Fire Chief, Troy Willcutt, Police Chief, Dennis McCann, Parks Coordinator and George Fralic, Building Inspector were also in attendance.

A quorum was present, and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on May 19, 2025. On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

Recognitions

Visitors

Wayne Turner came before council to discuss the drainage issue on Pine Laurel. Mayor Barlow stated the city engineers have been out and made a list of ditches that need maintenance. Mayor Barlow stated this will be investigated as soon as other city projects are finished.

Norman Pierce came before the council to state he was looking for someone to replace every person on the current council. Norman Pierce stated he wished Chief Willcutt luck on his leadership in the Police Department. Norman Pierce stated him shooting at a squirrel cost him more than you will ever know.

Mayor’s and Council’s Reports:

Mayor’s Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated Chief Willcutt checked into the stop signs on Baldwin Road and those will need to be put back up.

Mayor Barlow stated the MS4 report has been completed.

Mayor Barlow stated the I-65 Service Road Project is near completion.

Mayor Barlow stated Monday a week ago the Memorial Day Program took place at City Hall. Mayor Barlow stated his thanks to the ladies in the office, Police, Fire, and Public Works for the help with this event.

Mayor Barlow stated the food truck event will be held on June 13th from 5:00 p.m. to 7:00 p.m.

Mayor Barlow stated Chief Willcutt will be sworn in on July 1, 2025, at 6:00 p.m.

Mayor Barlow stated the City Wide Clean up day will be held on July 12, 2025, from 7:30 to 11:30 at City Hall. Mayor Barlow stated the trash ramp will also be open.

Mayor Barlow stated he received a solicit request from the high school to raise money to go to Washington D.C.

Mayor Barlow stated a department head meeting was held last Friday to discuss the upcoming Hurricane Season. Mayor Barlow stated the department heads are preparing for the upcoming season and checking all city generators.

Public Safety – Councilmember Butler

Councilmember Butler gave the Police Report.

Calls of Service- 525

Felony Cases- 6

Misdemeanor Cases- 68

Misdemeanor Arrest- 42

Traffic Accidents- 4

Traffic Citations-60

Traffic Warning Citations- 85

Calls of Service Previous Month- 567

Calls of Service This Month Last Year- 682

Councilmember Butler gave the Fire Report.

Emergency Medical Calls – 50

Fire Related Calls -2

Structure Fire-1

Other Calls- 7

Overlapping Calls-4

False Alarms Fire-1

Calls For Service-65

Administration – Councilmember Skelton

Councilmember Skelton had nothing to report.

Parks & Recreation – Councilmember Reese

Councilmember Reese stated the Parks Department has been busy throughout the city.

Councilmember Reese stated the library is having Color Our World tomorrow from 1:00 p.m. to 3:00 p.m. Councilmember Reese stated next Wednesday the library is holding an art class.

Public Works – Councilmember Phillips

Councilmember Phillips gave the Public Works monthly report. Councilmember Phillips stated Public Works picked up trash throughout the city, county bought the vac truck to

clean blocked culverts, cut grass, picked up debris and trash, weed eat and grounds maintenance, clean fallen tree, repaired sink hole, and repaired asphalt.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$73,393.84

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of Troy Willcutt attending 2025 Summer Conference in Orange Beach. (\$1,183.68)

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration of resurfacing and patching roads throughout Satsuma. (\$8,550.00-Garbage, \$22,800.00-4 & 5 Cent, \$9,500.00-Other Funds)

On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

D. Discussion and consideration of amending the Chapel Rental Pricing.

On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

E. Discussion and consideration of purchasing lawn equipment for the Sanitation Department. (\$1,030.00)

On a motion by Councilmember Little and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. Ordinance 567- Joint Purchasing Agreement between Mobile County and the City of Satsuma.

On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion, and the meeting adjourned at 7:07 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler

Councilmember Mike Butler

/s/ Jason Skelton

Councilmember Jason Skelton

/s/ Allison Reese

Councilmember Allison Reese

/s/ E. L. Phillips

Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones

Jessica Jones, City Clerk