

MARK BARLOW  
MAYOR

JESSICA JONES  
CITY CLERK

TROY WILLCUTT  
ACTING POLICE CHIEF

MICHAEL CALDWELL  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF May 19, 2025

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 19th day of May 2025.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

### Invocation

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor  
Council Members

Mark Barlow  
Randy Little  
Jason Skelton  
Emanuel Phillips

Absent

Mike Butler  
Allison Reese

Junior Councilmembers Absent

Colton Jones  
Ava Davis

Jessica Jones, City Clerk, Jay Minus, City Attorney, Michael Caldwell, Fire Chief, Troy Willcutt, Acting Police Chief, and Chris Bowdoin, Public Works Supervisor were also in attendance.

A quorum was present, and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Little and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on May 6, 2025.

On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

### **Recognitions**

#### **Visitors**

Carl Knight came before the council to close the ROW on his property next to Baldwin Square. The mayor and Council advise the paperwork can be picked up at City Hall.

Gloria Ellis, North Gate/Baldwin Road, came before council to discuss the Northgate sign and other signs that have been added to the Northgate sign. Mayor Barlow stated this will be looked into to see if the sign is in the ROW or on private property.

Renee Lynd, Northgate, came before the council to ask for speed bumps and stop signs be added to Baldwin Road. Mayor Barlow stated this is being looked into.

Ben Baldwin Jr., 3190 Dubose Ave Semmes, came before council to discuss the property that he owns throughout Satsuma that is currently up for sale.

Robbie Strom and Cara Stallman came before the council to discuss the plans for Gunnison Creek kayak boat launch and boardwalks. Robbie Strom presented plans to the mayor and council for the launch and discussed applying for GOMESA. The mayor and council agreed to apply for the GOMESA grant.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the paving on the I-65 Service Road will begin tomorrow.

Mayor Barlow stated ALDOT gave the go to Civil Southeast for the Sidewalk Project.

Mayor Barlow stated the Saraland-Satsuma-Chickasaw Scholarship Fund Dinner was last Thursday at 5:30 p.m. at Steele Creek Lodge

Mayor Barlow stated the Boys Lunch, and the Girls Tea was last Tuesday May 13<sup>th</sup> and both events had a great showing.

Mayor Barlow stated the Spring Scrimmage for SHS football was last Friday night.

Mayor Barlow stated the Satsuma Girls Softball ended last Saturday night and they had an end of season party with fireworks.

Mayor Barlow stated the SHS seniors have had several events throughout the city including Baccalaureate at First Baptist Church this past Sunday.

Mayor Barlow stated SHS graduation is tomorrow, May 20, 2025, at 7:00 p.m.

Mayor Barlow stated the Memorial Day Program will be May 26<sup>th</sup> at 9:00 a.m.

Mayor Barlow stated an event with food trucks has been set up and Jessica could explain more. Jessica, City Clerk, stated Morgan Waller has set up an event at the back of city hall on June 13, 2025, from 5-7 and flyers will be posted throughout the city.

Mayor Barlow stated the Satsuma Clean-Up Day will be held on July 12, 2025, from 7:30 a.m.-11:30 a.m.

Mayor Barlow stated his congratulations to the SHS girls' softball for coming in 3<sup>rd</sup> at the State tournament.

Mayor Barlow stated the sound system at the lodge is currently being repaired.

Mayor Barlow stated Call News is advertising the upcoming city events including Memorial Day.

Mayor Barlow stated quotes for trees thought out the city have been received. Jessica Jones gave the totals for each quote, Reeds Tree Service was awarded the job for two trees for the cost of \$7,215.00.

Mayor Barlow stated a ceremony will be planned for Police Chief Willcutt.

**Public Services – Councilmember Little**

Councilmember Little had nothing to report.

**Public Safety – Councilmember Butler**

Absent

**Administration – Councilmember Skelton**

Councilmember Skelton had nothing to report.

**Parks & Recreation – Councilmember Reese**

Absent

**Public Works – Councilmember Phillips**

Councilmember Phillips had nothing to report.

**Items for Consideration****A. Consideration of payment of the bills in the amount of \$98,964.51**

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

**B. Discussion and consideration of hiring Savana Martin as an Equipment Operator I**

Tabled

**C. Discussion and consideration of Griffin Weaver as an Equipment Operator I.**

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

**D. Discussion and consideration of amending the Satsuma Public Library Appropriation for a 5% pay increase for FY25. (\$929.04)**

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**E. Discussion and consideration of approving the amended rental policy for the pavilion at Wright Park.**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

**F. Discussion and consideration of approving the amended rental policy for Steele Creek Lodge.**

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

**G. Discussion and consideration of purchasing a power rake for Public Works. (\$11,220.06) (7 Cent)**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**H. Discussion and consideration of purchasing a drone and accessories. (\$20,000.00) (Volunteer)**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**I. Discussion and consideration of purchasing a vehicle for the Fire Department for medical and command purposes. (Opioid Account) (\$36,407.99)**

Tabled

**Resolutions, Ordinances, Orders & Other Business**

**A. Resolution 2025-05-09- Appointing Troy Willcutt as Police Chief**

On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

**B. Resolution 2025-05-10- Appointing Judy Callen to the Satsuma Library Board.**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**C. Executive Session**

Mayor Barlow requested an executive session lasting approximately 10 minutes to discuss a legal matter and on a roll call the following answered.

Roll Call was taken

Councilmember Little-yes

Councilmember Butler-absent

Councilmember Skelton-yes

Councilmember Reese-absent

Councilmember Phillips-yes

Mayor Barlow-yes

Mayor and Council enter executive session at 8:00 p.m.

Mayor and Council reconvened at 8:17 p.m.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Little seconded the motion, and the meeting adjourned at 8:17 P.M.

/s/ Mark Barlow

Mark Barlow, Mayor

/s/ Randy Little

Councilmember Randy Little

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Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

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Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones  
Jessica Jones, City Clerk