

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

MICHAEL CALDWELL
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF May 6, 2025

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 6th day of May 2025.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Mayor Barlow led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor
Council Members

Mark Barlow
Randy Little
Mike Butler
Jason Skelton
Allison Reese
Emanuel Phillips

Junior Councilmembers

Absent

Colton Jones
Ava Davis

Jessica Jones, City Clerk, Jay Minus, City Attorney, Michael Caldwell, Fire Chief, Troy Willcutt, Acting Police Chief, Dennis McCann, Parks Coordinator, and Chris Bowdoin, Public Works Supervisor were also in attendance.

A quorum was present, and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on April 15, 2025. On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

Mayor Barlow presented the minutes from the Workshop held on April 22, 2025. On a motion by Councilmember Butler and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

Recognitions

Key Students were recognized before council.

Visitors

Brent Rawson came before council to discuss upcoming events.

June 29, 2025, We Love Satsuma

August 9, 2025, Community Center Port City Racers

December 6, 2025, Arts and Crafts in Baldwin Square

December 13, 2025, Reindeer Run

Preston Bolt, Hand Arendall, and Bob Young, Fraizer Lanier, came before council to discuss General Obligation Warrants Series 2025.

Preston Kiper came before council to discuss using Lions Park for a Wiffle ball tournament. Councilmember Reese stated he could pick a form up at city hall and pay to use the lights.

Joey Betbeze came before council about the application that was submitted to the Planning Board and is now on the agenda for tonight. Mr. Betbeze stated the application is to take the property on Baldwin Road from R-1 to M-1.

Dr. Beck came before council to discuss the 2025 Safe Boating Week.

Mayor's and Council's Reports:**Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the pre-construction meeting for the I-65 Service Road was last Thursday at City Hall.

Mayor Barlow stated ALDOT gave the go to Civil Southeast for the Sidewalk Project.

Mayor Barlow stated the Saraland-Satsuma-Chickasaw Scholarship Fund Dinner is Thursday at 5:30 p.m. at Steele Creek Lodge

Mayor Barlow stated the Boys Lunch, and the Girls Tea is next Tuesday the 13th.

Mayor Barlow stated the Memorial Day Program will be May 26th at 9:00 a.m.

Public Services – Councilmember Little

Councilmember Little stated Sanitation had regular maintenance on the trucks.

Public Safety – Councilmember Butler

Councilmember Butler gave the Police Department report for March.

56677 Calls of Service

5 Felony Cases

6 Felony Arrests

82 Misdemeanor Cases

24 Misdemeanor Arrests

2 Traffic Accidents

52 Traffic Citations

83 Traffic Warning Citations

5 Municipal Ordinance Citations

549 Calls of service Previous Month

757 Calls of Service this Month Last Year

Councilmember Butler gave the Fire Department report for March.

59 Emergency Medical Calls

1 Fire Related Call

1 Grass/Woods Fire

5 Others Calls

1 Hazardous Materials Incidents

1 False Alarms Fire

6 False Alarms Medical

74 Calls for Service

Administration – Councilmember Skelton

Councilmember Skelton stated Colton Jones had a few announcements.

Junior Councilmember Colton Jones stated Graduation is May 20, 2025, at 7:00 p.m. at the stadium.

Junior Councilmember Colton Jones stated the softball team won the first game at regionals and will advance to the next game, and the track team went to state and Sanjay Polk won a State Title in shot put.

Parks & Recreation – Councilmember Reese

Councilmember Reese had nothing to report.

Public Works – Councilmember Phillips

Councilmember Phillips stated Public Works has been busy cutting grass, cleaning ditches, repairing manhole on Powers, bridge inspections, asphalt repair, and the leaf vac is back up and running.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$108,112.83

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of hosting a Recycling Event. (Est. \$1,600.00)(July 12, 2025)

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration of website upgrades with Civic Plus (\$5,500-\$6,200)

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

D. Discussion and consideration of employee raises.

On a motion by Councilmember Little for a 5% across the board raise and seconded by Councilmember Reese, with all voting “aye” with the except of Councilmember Butler voting “nay” the motion carried.

E. Discussion and consideration of purchasing a server for court. (Est. \$6,000.00) (Corrections account)

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

F. Discussion and consideration of approving the amended rental policy for the pavilion at Wright Park.

On a motion by Councilmember Reese to table until next meeting and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved.

Discussion is tabled until the next meeting.

G. Discussion and consideration of approving the amended rental policy for Steele Creek Lodge.

On a motion by Councilmember Reese to table until next meeting and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved.

Discussion is tabled until the next meeting.

H. Discussion and consideration of hiring Robert Headrick to perform a forensic audit. (\$4,800)

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

I. Discussion and consideration of setting a public hearing for an application received from Frisco-Baldwin Joint Venture to rezone Property from R-1 to M-1.

On a motion by Councilmember Reese to schedule a public Hearing on June 3, 2025 at 5:15 p.m. Motion died.

Discussion and consideration to deny request for public hearing for an application received from Frisco-Baldwin Joint Venture to rezone property from R-1 to M-1.

On a motion by Councilmember Little and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2025-05-01- Appointing Tracy Robertson to the Board of Adjustments.

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

B. Resolution 2025-05-02- Appointing Jessica Jones and Brittany Allen to perform the duties with respect to the Municipal Election to be held on August 26, 2025.

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

C. Resolution 2025-05-03- Appointing James Woosley to the Board of Education for the Satsuma City School System.

On a motion by Councilmember Reese and seconded by Councilmember Butler, with Councilmember Skelton and Councilmember Phillips abstaining, with all voting “aye” Council unanimously approved and the motion carried.

D. Resolution 2025-05-04-Appointing Charles Harbin to the Waterworks and Sewer Board of the City of Satsuma.

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

E. Resolution 2025-05-05-2025 National Safe Boating Week 2025.

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

F. Resolution 2025-05-06-closing Bank Account/One Cent Gas and Diesel Tax

On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

G. Resolution 2025-05-07-Closing Bank Account/2009 Bond Fund

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

H. Resolution 2025-05-08- Application for Grant Funding from the Alabama Department of Conservation and Natural Resources.

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

I. Ordinance 566-General Obligation Warrant Series 2025

On a motion by the Councilmember Little moved for suspension of the rules for immediate consideration of Ordinance 566 and seconded by Councilmember Skelton.

Roll Call was taken

Councilmember Little-yes

Councilmember Butler-yes

Councilmember Skelton-yes

Councilmember Reese-yes

Councilmember Phillips-yes

Mayor Barlow-yes

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried

J. Ordinance 515-2- Amending Ordinance No.515-2/Sales Tax Holiday

On a motion by Councilmember Phillips to suspend the rules and put Ordinance 515-2 up for immediate adoption and seconded by Councilmember Little.

Roll Call was taken

Councilmember Little-yes

Councilmember Butler-yes

Councilmember Skelton-yes

Councilmember Reese-yes

Councilmember Phillips-yes

Mayor Barlow-yes

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

K. Executive Session

On a motion by Councilmember Skelton to hold an executive session for approximately 20 minutes to discuss good name and character and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

Roll Call was taken

Councilmember Little-yes

Councilmember Butler-yes

Councilmember Skelton-yes

Councilmember Reese-yes

Councilmember Phillips-yes

Mayor Barlow-yes

Mayor and Council enter executive session at 7:47 p.m.

Mayor and Council reconvened at 8:09 p.m.

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion, and the meeting adjourned at 8:10 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk

