

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

MICHAEL CALDWELL
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF March 18, 2025

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 18th day of March 2025.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor
Council Members

Mark Barlow
Randy Little
Jason Skelton
Allison Reese
Emanuel Phillips
Mike Butler

Absent

Junior Councilmembers Absent

Colton Jones
Ava Davis

Jessica Jones, City Clerk, Jay Minus, City Attorney, Michael Caldwell, Fire Chief, Troy Willcutt, Acting Police Chief, Chris Bowdoin, Public Works Supervisor, and George Fralic, Building Inspector were also in attendance.

A quorum was present, and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on March 3, 2025. On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

Recognitions

Key Students were recognized before council.

Visitors

Sheila Walters, 5669 Laurel Drive, came before council to request the waiver of fees at Steele Creek Lodge for May 13, 2025. Mrs. Walters stated this is for the Satsuma High School Seniors, Gator Guy Luncheon.

On a motion made by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

Brooke Smith, Satsuma Baptist Moms Day Out, came before council to request waiver of fees at the Splash Pad Pavillion and permission to have a petting zoo at the park. Mayor and council discussed and granted permission.

Erin Jones, Wilkins Miller, came before council to present the Audit for FY24

Mayor’s and Council’s Reports:

Mayor’s Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated Swamp Fest had a high turnout and the weather was great. Mayor Barlow stated the car show was great.

Mayor Barlow stated it was a busy day around Satsuma on Saturday March 8, 2025. Mayor Barlow stated along with Swamp Fest, opening day for boys baseball at Lions Park also took place and had a great turnout.

Mayor Barlow stated opening day for girls softball was scheduled for last Saturday the 15th but was moved to Sunday due to the weather.

Mayor Barlow stated the concrete was poured for the bleachers and sidewalk at the C Field last week. Mayor Barlow stated concrete is still needed for the D Field.

Mayor Barlow stated he, Councilmember Little, Councilmember Phillips attended NLC in Washington D.C. and it was a great convention.

Mayor Barlow stated the Lions Club will be holding a bucket drop on May 3, 2025.

Mayor Barlow stated the CPR classes have concluded. Chief Caldwell stated all city employees have now been certified in CPR and have also learned how to use the AEDs. Mayor Barlow stated that each CPR card will cost \$20.00.

Mayor Barlow the health fair for city employees will be held next Thursday the 27th from 8-2.

Mayor Barlow stated Thursday March 20, 2025 Satsuma High School will be hosting the Military Band at 7:00 p.m. Mayor Barlow stated the city will be sponsoring a meal for the crew. Jessica stated the lowest quote was from PS Taco in the amount of \$580.00.

Mayor Barlow stated also Thursday March 20, 2025 court will be held at City Hall and the Municipal Dinner will be held that night in Dauphin Island at 7:00 p.m.

Mayor Barlow stated a Special Water Board Meeting will be held next Monday March 24, 2025.

Public Services – Councilmember Little

Councilmember Little stated his thanks for allowing him the opportunity to attend the NLC in Washington D.C. Councilmember Little stated the convention was very informative.

Councilmember Little stated the senior building has some lights that are out if we can look into that.

Public Safety – Councilmember Butler

Absent

Administration – Councilmember Skelton

Councilmember Skelton stated his thanks for the opportunity to attend the SARPC meeting last week. Councilmember Skelton stated the meeting was very informative on upcoming opportunities.

Parks & Recreation – Councilmember Reese

Councilmember Reese stated she also attended the SARPC meeting and she had a great time.

Public Works – Councilmember Phillips

Councilmember Phillips stated his thanks for the opportunity to attend the NLC in Washington D.C. Councilmember Phillips stated JD Vance spoke on affordable housing and it was very informative.

Items for Consideration**A. Consideration of payment of the bills in the amount of \$110,749.97**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of accepting Audit FY24

On a motion by Councilmember Reese and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

Audit is attached to Minutes (Exhibit A)

C. Discussion and consideration of scheduling a Workshop.

Tabled until next council meeting

Resolutions, Ordinances, Orders & Other Business**A. Executive Session**

On a motion by Councilmember Reese to hold an executive session for approximately 10-15 minutes to discuss possible ligation and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

Roll Call was taken

Councilmember Little-yes

Councilmember Butler-absent

Councilmember Skelton-yes

Councilmember Reese-yes

Councilmember Phillips-yes

Mayor Barlow-yes

Mayor and Council enter executive session at 7:02 p.m.

Mayor and Council reconvened at 7:22 p.m.

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion, and the meeting adjourned at 7:22 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk