

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF February 4, 2025

The City Council of the City of Satsuma, Alabama, convened in a Public Hearing at City Hall in said city at 6:20 p.m. the 4th day of February 2025. Those present were Mayor Barlow, Councilmembers, Randy Little, Mike Butler, Jason Skelton, Allison Reese, and Bubba Phillips.

Mayor Barlow noted that the public hearing was to hear public comments on the request of property owner, Dylan Burton, to annex the property at 0 Private Road, Lot C. (I-65 Service Road) George Fralic, Building Inspector, stated he reviewed maps of the property and all is in order. Brittany Allen, Assistant City Clerk, stated letters have been sent to adjacent properties to announce the public hearing. No public comments were made. Mayor Barlow called for the public hearing to close. The public hearing closed at 6:23 p.m.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 4th day of February 2025.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Council Member Randy Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor
Council Members

Mark Barlow
Randy Little
Mike Butler
Jason Skelton
Allison Reese
Emanuel Phillips

Brittany Allen, Assistant City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Jonathan Moss, Fire Service Captain, Christopher Bowdoin, Public Works Supervisor, Dennis McCann, Parks Coordinator and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on January 28, 2025. Councilmember Reese made a motion to approve the minutes. Councilmember Skelton seconded the motion and it carried unanimously.

Recognitions

Mayor and Council recognized Key Students from Lee Elementary School before council at 6:00 p.m.

Visitors

Nicholas Narvelas came before the council to address a beer and wine license approval for potentially opening a Grizzly Pizza. Mr. Narvelas stated that the operating hours would be 7 days a week from 11:00 a.m. to 9:00 p.m. The options he would like to offer would be draft beer, local craft beers and wine.

Jay Minus confirmed that the approval from the council was all that was needed if the property was zoned correctly. He stated that the issuance of the license would be approved by the ABC board.

Mayor Barlow stated that there did not appear to be any objections to the license.

On a motion by Councilmember Phillips and seconded by Councilmember Reese, with all voting "aye" Council unanimously approved and the motion carried to approve the beer and wine license pending approval from the ABC Board.

Mayor's and Council's Reports:**Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated that the Water Board Meeting, Library Foundation Dinner and the Football Banquet will be held on Monday February 10.

Mayor Barlow stated the street repair to South Oak and West Oak Dr. is set to begin within the next two weeks.

Mayor Barlow stated that the I-65 Service Road project is out for bid. The bids are due February 25, 2025.

Mayor Barlow stated that the American Rescue Plan projects are progressing.

Mayor Barlow stated that the first council meeting in March has been moved to Monday March 3, 2025 at 6:30 p.m. and the key kids will be moved to the second meeting on March 18, 2025 at 6:00 p.m. due to that Tuesday being a holiday.

Mayor Barlow stated that the CPR classes have started and several of the city workers have participated.

Public Services - Councilmember Little

Councilmember Little gave the Senior Report

Bus

Total Medical Trips-5

Total Social Trips-0

Total Trips – 5

Total Miles-102

Van

Total Medical trips-10

Total Social Trips-1

Total Trips-11

Total Miles -200

Meals on Wheels

Number of Clients-36

Number of Meals Delivered-648

Councilmember Little gave the Inspections Report.

26 New Permits

42 Inspections

13 Code Cases

73 Active Permits

8 New Homes Being Built

Councilmember Little gave the Sanitation Monthly Report

Councilmember Little stated there have been several repairs to some of the garbage trucks. He stated the Smith Electric had installed some new lighting down at the ramp.

Councilmember Little stated that the #9 garbage truck was at Sansom undergoing some repairs at this moment.

Public Safety - Councilmember Butler

Councilmember Butler gave the Police Monthly Report

Calls of Service-515

Felony Cases-3

Felony Arrests-1

Misdemeanor Cases-42

Misdemeanor Arrests-12

Traffic Accidents-8

Traffic Citations-49

Traffic Warning Citations-90

Municipal Ordinance Citations-2

Calls of Service Previous Month-570

Calls of Service this month last year-662

Councilmember Butler gave the Fire Report

Emergency Medical Calls-62

Other Calls-19

Fire Related Calls -4

Grass/Woods Fire-3

Motor Vehicle Accidents-2

Mutual Aid Given-2

Hazardous Material Incidents-2

Overlapping Calls 2

Calls for Service -87

Administration - Councilmember Skelton

Councilmember Skelton had nothing to Report

Parks & Recreation- Councilmember Reese

Councilmember Reese gave the Parks and Recreation Monthly Report

Christmas decorations have been stored

Maintenance and cleanup of all city parks and buildings.

Councilmember Reese also asked about repairing the damage to World Series Plaque at the park and having it reset.

Public Works- Councilmember Phillips

Councilmember Phillips gave the Public Works Monthly Report

Sand for weatherization during the snow

Limestone for the I-65 Service Road Cleared Limbs and debris throughout the city
Repaired a storm drain on Vaughan Dr South
Repaired/placed some signs throughout the city
Repaired some sinkholes on several streets throughout the city
County assisted with cleaning out of ditches throughout the city
Road Grater was used on South Service Road
Repaired a water pipe at the Community Garden
Repaired some asphalt on Orange, Old Hwy 43 and I-65 Service Rd
Put up a new stop sign at Pennsylvania

Items for Consideration

A. Consideration of payment of the bills in the amount of \$32,654.00

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting "aye" Council unanimously approved and the motion carried.

B. Discussion of hosting a blood drive with American Red Cross at city hall.

Mayor Barlow stated he didn't think that there would be any opposition, but a date would need to be settled on for the event.

C. Discussion and consideration of sponsoring Satsuma Youth Baseball.

Mayor Barlow stated that we would need more information on if the advertisement would be for a specific team or the park.

Councilmember Reese made a motion to choose the Gold Sponsorship. Councilmember Skelton stated he thinks that would be for a specific team.

Mayor Barlow stated that the signs up for the baseball is high this year and would like to table this until the following meeting.

Resolutions, Ordinances, Orders & Other Business

A. Ordinance 565- Annexation of the at Private Service Rd-Parcel #1905150000033.002

On a motion by Councilmember Little and seconded by Councilmember Reese, with all voting "aye" Council unanimously approved and the motion carried.

B. Resolution 2025-02-01- Award the RFQ for the Development of Gunnison Creek Park

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried to Award the RFQ for the Development of the Gunnison Creek Park Master Plan to Goodwyn, Mills, and Cawood Inc. and authorize the Mayor to negotiate and sign contract.

C. Resolution 2025-02-02- Sidewalk Projects

On a motion by Councilmember Reese and seconded by Councilmember Phillips, with all voting "aye" Council unanimously approved the City of Satsuma to enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a project for Sidewalk Improvements.

D. Executive Session

On a motion by Councilmember Little to go into executive session for approximately 30 minutes and seconded by Councilmember Skelton.

A roll call was given. Council went into executive session at 7:02p.m.

Councilmember Little – Yes
Councilmember Butler- Yes
Councilmember Skelton- Yes
Councilmember Reese- Yes
Councilmember Phillips- Yes
Mayor Barlow- Yes

Council reconvened at 7:44 p.m.

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Phillips seconded the motion and the meeting adjourned at 7:45 P.M.

Mark Barlow, Mayor

Councilmember Randy Little

Councilmember Mike Butler

Councilmember Jason Skelton

Councilmember Allison Reese

Councilmember E.L. “Bubba” Phillips

ATTEST: _____
Brittany Allen, Assistant City Clerk