

MARK BARLOW  
MAYOR  
  
JESSICA JONES  
CITY CLERK  
  
TROY WILLCUTT  
ACTING POLICE CHIEF



COUNCIL MEMBERS:  
  
RANDY LITTLE, PLACE 1  
  
MIKE BUTLER, PLACE 2  
  
JASON SKELTON, PLACE 3  
  
ALLISON REESE, PLACE 4  
  
EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF November 5, 2024

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 5th day of November 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

### Invocation

Mayor Barlow led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips

Junior Councilmembers	Absent	Colton Jones
		Ava Davis

Jessica Jones, City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Jonathon Moss, Fire Captain, Chris Bowdoin and George Fralic, Building Inspector, were also in attendance.

A quorum was present, and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Reese and seconded by Councilmember Little, the motion carried unanimously the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on October 15, 2024. Councilmember Little made a motion to approve the minutes. Councilmember Skelton seconded the motion, and it carried unanimously.

### **Recognitions**

Key Students were recognized by Mayor and Council before the council meeting.

### **Visitors**

Shirley Presnall came before Mayor and Council to discuss Swamp Fest. Mrs. Presnall also asked about the speaker system in the council room. Councilmember Skelton stated he would check the volume and the connection from the system to the live stream.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the election had a great turn out and went smooth in the city.

Mayor Barlow stated the Water/Sewer Project is still progressing and should be done after the first of the year. Mayor Barlow stated he is still receiving complaints about the road in that area and requested a workshop to discuss the road repairs. Mayor and council set a Workshop for next Tuesday November 12, 2024 at 5:30 p.m.

Mayor Barlow introduced the new Public Works Supervisor, Chris Bowdoin.

#### **Public Services – Councilmember Little**

Councilmember Little gave the Building Department report.

26 New Permits

57 Building & Trade Inspections

5 Nuisance Complaints

81 Active Permits

12 New Homes Being Built

Councilmember Little gave the Seniors Report.

Bus Total Medical Trips-11

Bus Total Miles-359

Van Total Medical Trips-18

Van Total Miles – 567

Meals On Wheels

Clients Served-41

Number of Meals Delivered-902

Councilmember Little stated the Sanitation Department had to repair brakes and replace tires on the garbage truck. Councilmember Little stated this was regular maintenance.

### **Public Safety – Councilmember Butler**

Councilmember Butler gave the monthly Fire Department Report.

Calls for service -72

Emergency Calls- 52

Fire Related Call-2

Motor Vehicle Fire-4

Mutual Aid Given-2

Other Calls-17

Hazardous Materials Incidents-1

Overlapping Calls-3

Councilmember Butler gave the monthly Police Department Report.

Calls of Service -523

Felony Cases-7

Felony Arrests -0

Misdemeanor Cases-47

Misdemeanor Arrests-14

Traffic Accidents-14

Traffic Citations-38

Traffic Warning Citations-42

Calls of Service Previous Month-486

Calls of Service this Month Last Year-656

Councilmember Butler stated he spoke with Commissioner Ludgood and she has gave \$7,500.00 to the Police Department for the needy children in the area. Councilmember Butler stated the Fire Department will hold a boot drop on November 23, 2024 and that money will also be used for the needy children.

### **Administration – Councilmember Skelton**

Councilmember Skelton had nothing to report.

**Parks & Recreation – Councilmember Reese**

Councilmember Reese stated the 2<sup>nd</sup> Annual Fall Market at the Library last week was a success.

**Public Works – Councilmember Phillips**

Councilmember Phillips gave the Public Works Monthly Report.

Cutting Grass

Patching and Repairing Potholes

County came out with the road grader

Working on Christmas decorations and they should be up by Thanksgiving

**Items for Consideration****A. Consideration of payment of the bills in the amount of \$136,200.68**

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

**B. Discussion of Veteran’s Day Ceremony.**

Mayor and council discussed. Mayor Barlow stated Jessica would email the final program

**C. Discussion and consideration of purchasing Cloudpermit program for Building Inspection Department. (\$6,500.00)**

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and motion the carried.

**D. Discussion and consideration of yearly buffing of floors at Steele Creek lodge. (\$2,100.00)**

On a motion by Councilmember Butler and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and motion the carried.

**E. Discussion and consideration of sponsoring the Satsuma High School softball team. (\$250.00)**

On a motion by Councilmember Reese and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

**F. Discussion and consideration of setting a public hearing on November 19, 2024 at 6:15 to apply for operating assistance grant with SARPC under Section 5310 of the Federal Transit Laws.**

On a motion by Councilmember Little and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

**G. Discussion and consideration of purchasing Christmas decorations (\$2,000.00)**

On a motion by Councilmember Reese to approve approximately \$2,000.00 and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**H. Discussion and consideration of purchasing safety gifts for all city employees.**

Mayor and Council discussed and will discuss more at the Workshop next week.

**Resolutions, Ordinances, Orders & Other Business**

**A. Resolution 2024-11-01- 5310 Grant**

On a motion by Councilmember Little to introduce Resolution 2024-11-01 and seconded by Councilmember Skelton.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion, and the meeting adjourned at 7:03 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones  
Jessica Jones, City Clerk