

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF January 28, 2025

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 28th day of January 2025.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips
Junior Councilmembers	Absent
	Colton Jones
	Ava Davis

Jessica Jones, City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Jonathon Moss, Fire Captain, Chris Bowdoin, Public Works Supervisor, and George Fralic, Building Inspector were also in attendance.

A quorum was present, and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on January 7, 2025. On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

Recognitions

Visitors

Marjorie Wilcox came before council to discuss the tax on hearing aid instruments. Ms. Wilcox stated if the ordinance is adopted tonight no tax will be charged on hearing aid instruments.

Wes Vickers, Satsuma Youth Baseball Association President, came before council to thank them for the press boxes being demolished. Mr. Vickers also invited mayor and council to opening day on March 8, 2025. Mr. Vickers introduced Ricky Roper a new board member over Field and Maintenance.

Erin, Wilkins Miller, came before council to discuss a draft of the audit for FY24.

Mayor’s and Council’s Reports:

Mayor’s Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated last weeks council was moved to tonight due to the weather last week.

Mayor Barlow stated his thanks to all employees during the snow days last week. Mayor Barlow stated we had minor issues throughout the city during the freezing temperatures.

Mayor Barlow gave an update on the American Rescue projects. Mayor Barlow stated the library finished the electrical work yesterday. Mayor Barlow stated the press boxes have been taken down at Lions Park. Mayor Barlow stated the building was delivered yesterday at the shooting range. Mayor Barlow stated the Water Board would be

receiving the money allocated for the resurfacing on South and West Oak. Mayor Barlow stated the resurfacing on South and West Oak would begin in the next couple of weeks.

Mayor Barlow stated the engineering for the I-65 Service Road is complete and the bid for this project will be out soon.

Mayor Barlow stated the TAP Grant pre-bid meeting was last Friday with Civil Southeast. Mayor Barlow stated this project will be out for bid soon.

Mayor Barlow stated the Fish and Wildlife Planning Grant for the kayak launch and Satsuma Community Garden will be awarded at the next council.

Mayor Barlow stated as discussed at the last workshop, the Police Department received a donation from Vertex for \$2,000.00. Mayor Barlow stated the Police Department would like to do some building upgrades with the donation.

Mayor Barlow reminded council that the March 3, 2025 council meeting will be at 6:30 due to students being out of school and no key students at council. Mayor Barlow stated the March 18, 2025 council meeting will be at 6:00 due to having the key students.

Mayor Barlow stated Jackie Benson is working on upgrading the website.

Mayor Barlow stated the CPR classes will be January 29, 2025, February 4, 2025 and February 10, 2025.

Mayor Barlow stated the Library Banquet is February 10, 2025 at 6:00. Mayor Barlow stated the Water Board meeting is at 5:30 the same day along with the SHS football banquet at 6:00.

Public Services – Councilmember Little

Councilmember Little stated his thanks to all the employees that worked during the snow last week. Councilmember Little stated garbage still ran and he expressed his thanks to them.

Public Safety – Councilmember Butler

Councilmember Butler stated his thanks to the Fire and Police Department for working through the snow days last week. Councilmember Butler stated his appreciation for all the employees throughout the city.

Administration – Councilmember Skelton

Councilmember Skelton stated he would like to discuss an electronic sign ordinance in the future.

Councilmember Skelton stated the lighting around businesses in the city that are flashing on the roads will need to be addressed.

Parks & Recreation – Councilmember Reese

Councilmember Reese stated she would like a financial statement next week to plan for upgrades in the parks. Mayor Barlow stated the city clerk will have that at the next meeting.

Public Works – Councilmember Phillips

Councilmember Phillips stated his thanks to Public Works for working to clear the roads and bridges during the snow and ice weather last week.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$170,320.65.

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion of Audit FY24.

Erin, Wilkins, Miller, came before mayor and council and presented a draft of the audit for FY24.

C. Discussion and consideration of quotes received for the air conditioning at city hall.

On a motion by Councilmember Phillips to award Shields Heating and Air (\$1,440.00) and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

D. Discussion and consideration hiring Thomas Harper fulltime and Thomas Harper attending fire school. (Firefighter)(estimated cost \$5,000.00)

On a motion by Councilmember Butler and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

E. Discussion and consideration of hiring Terry Huff II part-time. (Firefighter)

On a motion by Councilmember Butler and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

F. Discussion and consideration of hiring Noah Wilson part-time. (Firefighter)

On a motion by Councilmember Buttler and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

G. Discussion of ALM Annual convention in Huntsville on May 13th-16th.

Mayor and Council discussed and will look at their schedules.

H. Discussion and consideration of sponsoring the SHS Golf Team. (\$250.00)

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

I. Discussion and consideration of the Community Center floors being waxed. (\$2,500.00)

On a motion by Councilmember Little and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

J. Discussion of Fire Chief interviews.

Mayor and Council discussed. Mayor asked city clerk set up interviews for February 3, 2025 starting at 5:30 p.m. and possibly February 5, 2025.

K. Discussion of Police Chief position.

Mayor and Council discussed having this position open with the Personnel Board which is now Mobile Civil Service.

L. Discussion of adding insurance premiums to be paid by the city for mayor and council and revise Ordinance 562.

On a motion by Councilmember Phillips to add \$250.00 to mayor and council salaries for insurance. No second was made.

M. Discussion of cat and dog ordinance.

Mayor and council discussed. Councilmember Phillips is going to get with Acting Police Chief, Troy Willcutt, on what he would like to see in this ordinance.

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2025-01-01- Civil Southeast to make application to ALDOT for Roadway Improvements.

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

B. Resolution 2025-01-02- Surplus Property

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

C. Resolution 2025-01-03-Capitalization and Depreciation Policy

On a motion by Councilmember Reese and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

D. Resolution 2025-01-04-Agreement between City of Satsuma and Satsuma Water Board

On a motion by Councilmember Phillips and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

E. Resolution 2025-01-05- Standards of Conduct Policy

On a motion by Councilmember Reese and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

F. Ordinance 477-5- Stop Sign Ordinance

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

G. Ordinance 564- Exempting Proceeds for the Sale of Hearing Instruments from the City of Satsuma.

On a motion by Councilmember Skelton to suspense the rules and put Ordinance 564 up for immediate adoption and seconded by Councilmember Phillips. Roll Call was given.

Councilmember Little-yes
 Councilmember Butler-yes
 Councilmember Skelton- yes
 Councilmember Reese- yes
 Councilmember Phillips-yes
 Mayor Barlow- yes

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

H. Executive Session-Potential Ligation

On a motion by Councilmember Skelton to hold an executive session for approximately 1 hour, and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

Roll Call was taken.
 Councilmember Little-yes
 Councilmember Butler-yes
 Councilmember Skelton- yes
 Councilmember Reese- yes
 Councilmember Phillips-yes
 Mayor Barlow- yes

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion, and the meeting adjourned at 8:40 P.M.

/s/ Mark Barlow
 Mark Barlow, Mayor

/s/ Randy Little
 Councilmember Randy Little

/s/ Mike Butler
 Councilmember Mike Butler

/s/ Jason Skelton
 Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk