

MARK BARLOW  
MAYOR

JESSICA JONES  
CITY CLERK

TROY WILLCUTT  
ACTING POLICE CHIEF

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## **MINUTES OF October 1, 2024**

### **Public Hearing**

The City Council of the City of Satsuma, Alabama, convened in a Public Hearing at City Hall in said city at 6:20 p.m. the 1<sup>st</sup> day of October 2024. Those present were Mayor Barlow, Councilmember, Randy Little, Mike Butler, Jason Skelton, Allison Reese, and Bubba Phillips.

Mayor Barlow noted that the public hearing was to hear public comments on the request of property owners, Eric Van Driessche and Tierney Van Driessche, to annex their property at Private Service Rd. George Fralic, Building Inspector, stated he reviewed maps of the property and all is in order. Jessica Jones, City Clerk, stated letters have been sent to adjacent properties to announce the public hearing. No public comments were made. Mayor Barlow called for the public hearing to close. The public hearing closed at 6:32 p.m.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:32 p.m. the 1<sup>st</sup> day of October 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

### **Invocation**

Councilmember Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips
Junior Councilmembers Absent	Colton Jones
	Ava Davis

Jessica Jones, City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Jonathan Moss, Fire Captain, Dennis McCann, Parks Supervisor, and George Fralic, Building Inspector, were also in attendance.

A quorum was present, and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on September 17, 2024. Councilmember Reese made a motion to approve the minutes. Councilmember Skelton seconded the motion, and it carried unanimously.

Mayor Barlow presented the minutes from the Workshop held on September 24, 2024. Councilmember Skelton made a motion to approve the minutes. Councilmember Butler seconded the motion, and it carried unanimously.

Mayor Barlow presented the minutes from the Workshop held on September 30, 2024. Councilmember Little made a motion to approve the minutes. Councilmember Skelton seconded the motion, and it carried unanimously.

### **Recognitions**

Mayor and Council recognized Key Students from Lee Elementary School before council at 6:00 p.m.

Mayor and Council presented a Proclamation to Frances Robinson Holley's Family.

### **Visitors**

No visitors came before Council.

**Mayor's and Council's Reports:****Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the construction of the drainage issue on Landing Drive is set to begin on October 14, 2024

Mayor Barlow stated today began a new fiscal year and the budget is on the agenda under resolutions. Mayor Barlow expressed his thanks to Jessica Jones, City Clerk, on all her work on the budget, along with all the department heads.

**Public Services – Councilmember Little**

Councilmember Little gave the Senior Report

Bus

Total Medical Trips-4

Total Social Trips-1

Total Trips – 15

Total Miles-137

Van

Total Medical trips-25

Total Trips-28

Total Miles -640

Meals on Wheels

Number of Clients-40

Number of Meals Delivered-520

Councilmember Little gave the Inspections Report.

22 New Permits

265 Permits for Fiscal Year

519 Inspections for Fiscal Year

3 Nuisance Complaints

81 Active Permits

11 New Homes Being Built

Councilmember Little stated the knuckle boom truck has some repairs done and the garbage truck had to have new tires.

**Public Safety – Councilmember Butler**

Councilmember Butler gave the Police Monthly Report

Calls of Service-486

Felony Cases-10

Felony Arrests-2

Misdemeanor Cases-43

Misdemeanor Arrests-22

Traffic Accidents-5

Traffic Citations-66  
Traffic Warning Citations-72  
Calls of Service Previous Month-800  
Calls of Service this month last year-721

Councilmember Butler gave the Fire Report  
Emergency Medical Calls-48  
Other Calls-19  
Fire Related Calls -3  
Motor Vehicle Accidents-5  
Mutual Aid Received-1  
Overlapping Calls -1  
Calls for Service -67  
Year to Date total Number of Calls-708

**Administration – Councilmember Skelton**

Councilmember Skelton had nothing to report.

**Parks & Recreation – Councilmember Reese**

Councilmember Reese had nothing to report.

**Public Works – Councilmember Phillips**

Councilmember Phillips gave the Public Works Monthly Report  
Potholes Repaired  
Grass Cutting  
Ditches Cleaned and Cut  
Sandbags Filled  
Solar Speed Limit Sign Installed on Powers and Thomas  
Cut and removed tree on Baldwin St.  
New Fence was installed at Public Works  
Hammco removed water oak at 5720 5<sup>th</sup> Street.

**Items for Consideration**

**A. Consideration of payment of the bills in the amount of \$54,579.72**

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

**B. Discussion and consideration of George Fralic and Jessica Jones attending Certified Alabama Planning and Zoning Official Class on October 10, 2024 (\$1,100)**

On a motion by Councilmember Little and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

**C. Discussion and consideration of purchasing throws for the Christmas Parade (\$1,000.00)**

On a motion by Councilmember Butler and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

**D. Discussion and consideration of purchasing Swag Bags and paper products for the municipal dinner. (\$1,600.00)**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and motion carried.

**Resolutions, Ordinances, Orders & Other Business**

**A. Resolution 2024-10-01-Abate the nuisance at 157 Pine Ave. E.**

On a motion by Councilmember Reese and seconded by Councilmember Little, with all voting” aye” Council unanimously approved, and the motion carried.

**B. Resolution 2024-10-02-Budget FY25**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting” aye” Council unanimously approved, and the motion carried.

**C. Resolution 2024-10-01-Abate the nuisance at 204 Pine Ave. E.**

On a motion by Councilmember Reese and seconded by Councilmember Little, with all voting” aye” Council unanimously approved, and the motion carried.

**D. Ordinance 561- Annexation of property at Private Service Rd-Parcel #190515000033.0033**

On a motion by Councilmember Reese and seconded by Councilmember Skelton, with all voting” aye” Council unanimously approved, and the motion carried.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion, and the meeting adjourned at 7:03 P.M.

/s/ Mark Barlow

Mark Barlow, Mayor

/s/ Randy Little

Councilmember Randy Little

/s/ Mike Butler

Councilmember Mike Butler

/s/ Jason Skelton

Councilmember Jason Skelton

/s/ Allison Reese

Councilmember Allison Reese

/s/ E. L. Phillips

Councilmember E.L. “Bubba” Phillips

ATTEST: /s/ Jessica Jones  
Jessica Jones, City Clerk