

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF August 6, 2024

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 16th day of July 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Councilmember Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips

Jessica Jones, City Clerk, Aryne Hudson, City Attorney, Troy Willcutt, Acting Police Chief, Jonathan Moss, Fire Captain, Dennis McCann, Parks Coordinator and George Fralic, Building Inspector, were also in attendance.

A quorum was present, and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese, and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on July 16, 2024. Councilmember Skelton made a motion to approve the minutes. Councilmember Reese seconded the motion and it carried unanimously.

Recognitions

12U Satsuma Girls Softball Allstars-USSSA Gulf Coast National Champions

Visitors

Kendra Strenth, 517 S Oak Drive, came before council to discuss the overgrowth in ditches and drainage problems. Ms. Strenth stated they have cut some of the ditches and she spoke with Mr. Elmore as well. Mayor Barlow stated he went by and looked at the ditches and they hope to be caught up on all the ditches soon.

Crystal Sealey, 1 Gator Circle, came before council to discuss the upcoming Homecoming parade on September 12, 2024. Mayor Barlow stated to get with the Troy Willcutt, Acting Police Chief, to get the parade set up.

Jake O'Rear came before council to request a donation to the North Mobile Soccer Club. Mayor and Council discussed, and it will be put on the next agenda.

Wes Vickers, Satsuma Youth Baseball, came before council to give thanks to the city for all the upgrades to the park this year. Mr. Vickers also stated that the press boxes need to be torn down due to safety concerns. Mr. Vickers, Mayor, and Council also discussed the lights being left on at the park.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated at the next council on August 20, 2024 at 6:00 we will hold a plaque reveal and present a couple of proclamations for previous city employees and citizens who have impacted the City of Satsuma over the years.

Mayor Barlow stated he had received several calls regarding the flooding throughout the city. Mayor Barlow stated he and James Elmore had a meeting with Robbie Strom,

GMC, and he gave his recommendations on the ditches at Timberland, Orchard, Bayou, and Arrow.

Mayor Barlow stated he is looking into getting quotes from a contractor to clean the ditches.

Mayor Barlow stated we received another list for Public Works Supervisor from the Personnel Board. Mayor Barlow stated the interviews have not been set up yet.

Mayor Barlow stated new signs for Powers and Thomas have been ordered.

Mayor Barlow stated the condo association on Steele creek is working on putting a boat parade together after our parade at 12:00.

Mayor Barlow stated the department heads are working on the budgets for the upcoming fiscal year.

Mayor Barlow stated the first day of school is Thursday.

Mayor Barlow gave an update on all projects and the cost of each project done throughout the city in the past year.. (Project list attached)

Mayor Barlow stated AT&T are updating the fiber lines in parts of the city.

Mayor Barlow stated AEDs were also put in all city buildings.

Mayor Barlow asked if any of the Councilmembers had any questions. No one had any questions.

Mayor Barlow recommended having a workshop to discuss the budget,

Mayor Barlow stated the claim on the Public Works building is on the agenda tonight due to the damage to the building and fence. Councilmember Phillips ask where the money coming from. Mayor Barlow stated it can come from several accounts. Mayor Barlow stated American Rescue money can be used and needs to be allocated by December 31, 2024. Councilmember Reese stated how much of those funds are already allocated and when are we going to have an updated balance sheet.

Mayor Barlow asked if there are any questions from the council.

Public Services – Councilmember Little

Councilmember Little gave the monthly Building Department Report.

New Permits-23

Building and Trade Inspections-34

Nuisance Complaints-8

Citations Written-3

Active Permits-77

New Homes Being Built-8

Councilmember Little gave the Senior Report.

Bus Total Medical Trips -15

Bus Total Social Trips -3

Bus Total Trips-18

Bus Total Miles-121

Van Total Medical Trips-23

Van Total Social Trips-5

Van Total Shop/other-3

Van Total Trips-31

Vann Total Miles-861

Meals on Wheels

Number of Clients served-45

Number of Meals Delivered-945

Councilmember Little gave the monthly Sanitation Department Report

#8 Garbage Truck had repairs

Two front tires repaired on backhoe

A/C repair on #5 Garbage Truck

Councilmember Little asked if the property on 5th Street had been sold. Jessica Jones stated it was just sold.

Councilmember Little asked if getting the track hoe from the county is an option to use for taking the press boxes down. Mayor Barlow stated that can be an option once the electrical is unhooked.

Public Safety – Councilmember Butler

Councilmember Butler gave the monthly Police Report.

Calls of Service-662

Felony Cases-3

Felony Arrests-0

Misdemeanor Cases-62

Misdemeanor Arrests-40

Traffic Accidents-15

Traffic Citations -93

Traffic Warning Citations-104

Municipal Ordinance Citations -4

Calls of Service Previous Month-706

Calls of Service this month last year-507

Councilmember Butler gave the monthly Fire Report

Emergency Medical Calls-48

Fire Related Calls-8

Structure Fire-1

Wood/Grass Fire-0
Motor Vehicle Accident-8
Mutual Aid Given/Aid Given-1
Mutual Aid Received-0
Other Call; Citizen assist, canceled enroute, false alarms ect. - 18
Total calls for the Month of July 2024-84

Administration – Councilmember Skelton

Councilmember Skelton had nothing to report.

Parks & Recreation – Councilmember Reese

Councilmember Reese stated that the plaques on the restroom that was discussed at the last council meeting should be dedicated to the Girls 12u All Star team that attended council earlier.

Councilmember Reese stated Dennis McCann has been busy in Parks.

Councilmember Reese asked if the Public Works building and fence deductible was one charge of \$10,000.00 or two. Jessica Jones stated the claim was for one property so one deductible of \$10,000.00 is what is owed for the claim.

Councilmember Reese asked if the quotes for the fencing is still on hold for the C and D fields at Wright Park. Mayor Balow stated yes but the money from American Rescue has to be allocated and spent by December 31st and they were trying to fix the fence before the kids started playing again.

Public Works – Councilmember Phillips

Councilmember Phillips gave the monthly report from Public Works. Councilmember Phillips stated they picked up trash throughout the city, weed eaten and cut the grass throughout the city, cut tree limbs on Vaughn N and Orange, removed a tree on Daniel and limbs on Old 43 and Joginell, blew out culverts under service road at South Oak, cut hanging limbs on Hartley, Arrow, and South Service Road, and installed stop sign at Juniper and Ryals.

Councilmember Phillips stated Public Works repaired sink hole in front of Robert E. Lee.

Councilmember Phillips stated Public Works spread two loads of limestone at the Garbage Ramp.

Councilmember Phillips stated we are now getting ten inmates instead of eight and this should help us get caught up on things.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$251,218.57.

On a motion by Councilmember Skelton and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of purchasing an ad from the SHS football team.

On a motion by Councilmember Phillips to purchase an ad for \$1,250.00 and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration reducing/changing the rental rates for the Union Chapel.

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

D. Discussion and consideration of the claims on the public works building (roof) and fence.

On a motion by Councilmember Phillips to pay the deductible in the amount of \$10,000.00 and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

E. Discussion and consideration of quotes received for tree removal on 5717 5th Street.

Jessica Jones, City Clerk, opened the bids.

Reed’s Tree Service- \$2350.00 and \$125.00 for the Stump

Hammco Tree Service-\$770.00 and \$200.00 for the Stump

On a motion by Councilmember Phillips to award to the lowest bidder, and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

F. Discussion and consideration of quotes received for tree removal on Woodland Ave.

Jessica Jones, City Clerk, opened the bids.

Reed’s Tree Service- \$2625.00 and \$125.00 for the Stump

Hammco Tree Service-\$2,500.00 and \$300.00 for the Stump

No action was taken.

G. Discussion and consideration of quotes received for tree removal on 5239 Old Hwy 43.

Jessica Jones, City Clerk, opened the bids.

Reed’s Tree Service- \$4550.00.00 and \$250.00 for the Stump

Hammco Tree Service-\$3100.00 and \$375.00 for the Stump

No action was taken

H. Discussion of purchasing garbage truck.

Council discussed and a formal proposal will be presented at the next council meeting.

I. Discussion and consideration of investment of \$2,500.00 for the fiscal year 2024-2025 to Mobile Bay National Estuary Program.

On a motion by Councilmember Butler and seconded by Councilmember Little, with Councilmember Reese voting “no”, Council approved, and the motion carried.

J. Discussion and consideration of franchise agreement with Mediacom Southeast LLC.

On a motion by Councilmember Little to introduce the agreement and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2024-08-01-Establish Provisions for Union Chapel for the Women’s Club for the City of Satsuma.

On a motion by Councilmember Little to suspend the rules and put Resolution 2024-08-01 up for immediate adoption and seconded by Councilmember Skelton. Roll Call was given.

Councilmember Little – Yes

Councilmember Butler- Yes

Councilmember Skelton- Yes

Councilmember Reese- Yes

Councilmember Phillips- Yes

Mayor Barlow- Yes

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting” aye” Council unanimously approved, and the motion carried.

B. Ordinance 557- Annexation of Property located at 8550 Boyd Lane.

On a motion by Councilmember Little and seconded by Councilmember Phillips, with all voting ‘aye” Council unanimously approved and the motion carried.

C. Executive Session

On a motion by Councilmember Skelton to go into executive session for approximately 20 minutes and seconded by Councilmember Phillips. A roll call was given. Council went into executive session at 8:28 p.m.

Councilmember Little – Yes

Councilmember Butler- Yes

Councilmember Skelton- Yes

Councilmember Reese- Yes

Councilmember Phillips- Yes

Mayor Barlow- Yes

Acting Police Chief, Troy Willcutt was also in attendance.

Council reconvened at 8:58 p.m.

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 8:59 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk