

MARK BARLOW  
MAYOR

JESSICA JONES  
CITY CLERK

TROY WILLCUTT  
ACTING POLICE CHIEF

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF July 16, 2024

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 16th day of July 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

### Invocation

Councilmember Reese led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips

Jessica Jones, City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Kenneth Waites, Fire Chief, and George Fralic, Building Inspector, were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Little to add executive session lastly about 10 minutes and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on July 2, 2024. Councilmember Reese made a motion to approve the minutes. Councilmember Litte seconded the motion and it carried unanimously.

### **Recognitions**

#### **Visitors**

Shirley Presnall addressed council and stated that the painting and carpet in the council room looked great. Mrs. Presnall asked council if the speaker system could please be fixed because when you are home you can not hear anything. Mrs. Presnall said that you can hear better if everyone speaks directly into the mic. Mrs. Presnall also asked that when the department heads are asked a question if they could come up to the podium to answer so everyone can hear them.

Ardie Pack-Mabien came to council to discuss a tree on city property near her house and ditches that need to be cleaned. Mrs. Mabien stated the ditches overflowed and blocked her in the driveway and with her husband being sick she has to be able to get out of the driveway.

Regina McMillian came to council to discuss a dead tree on city property and ditches that need to be cleaned. Mayor Barlow stated he would go by and look at the tree and see what can be done.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow gave an update on all ongoing projects throughout the city. Mayor Barlow stated Water/Sewer project on the westside of I-65/Satsuma Oaks is still progressing. Mayor Barlow stated the sidewalks should be complete next week. Mayor Barlow stated the paving of Hartley Rd and 3<sup>rd</sup> St. will be starting next week. Mayor Barlow stated he heard from the engineers for the railroad crossing paving and to have a flagman on two weekends will be \$20,000.00

Mayor Barlow stated we are still working with Jeff Bodiford, Sansom Equipment, on garbage truck specs and we should know something at the end of the month.

Mayor Barlow stated he received several complaints of the flooding around the city and he has engineer, Robbie Strom, looking into the ditches and what can be done.

Mayor Barlow stated we recently lost a former city clerk and councilmember and he would like to have the families at council for an unveiling of the plaques. Mayor Barlow stated we are also working on a couple of proclamations for two residents and members of the community. Mayor Barlow stated we can do this August 20, 2024 at 6:00 p.m.

#### **Public Services – Councilmember Little**

Councilmember Little asked for updates on open positions in the city.

Mayor Barlow stated on the first list we received for Public Works Supervisor I we only had one response.

#### **Public Safety – Councilmember Butler**

Councilmember Butler had nothing to report.

#### **Administration – Councilmember Skelton**

Councilmember Skelton asked that the garbage truck drivers make note of low hanging limbs so they can be taken care of by public works

Councilmember Skelton asked to have a list of projects ongoing and finished and where we are taking the funds for said projects.

#### **Parks & Recreation – Councilmember Reese**

Councilmember Reese had nothing to report.

#### **Public Works – Councilmember Phillips**

Councilmember Phillips stated a couple of ditches need to be check on and possibly clean out. Councilmember Phillips stated 371 Vaughn Dr. South, 256 Arrow and 601 Gilbert Drive E need to be cleaned out.

Councilmember Phillips stated the drains were covered for the sidewalk project in Vaughns and the drains at Gilbert Dr. West need to be uncovered.

Mayor Barlow stated once the sidewalk project is complete the drains will be uncovered.

Councilmember Phillips stated the resurfacing of Powers and Ryals has caused the holding of water on the roads that wasn't there before.

#### **Items for Consideration**

##### **A. Consideration of payment of the bills in the amount of \$62,721.32**

On a motion by Councilmember Skelton and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

**B. Discussion and consideration of quotes received for catering of the municipal dinner on November 21, 2024.**

On a motion by Councilmember Skelton to approve \$3,400.00 and for the catering to be picked by the city clerk and seconded by Councilmember Butler, with Councilmember Phillips voting “no: Council approved, and the motion carried.

**C. Discussion and consideration of quotes received for catering of the safety dinner on December 12, 2024.**

On a motion by Councilmember Reese to approve \$3,500.00 and for the catering to be picked by the city clerk and seconded by Councilmember Skelton, with Councilmember Phillips voting “no: Council approved, and the motion carried.

**D. Discussion and consideration of Robert Giles receiving 10% educational incentive.**

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**E. Discussion and consideration of quotes received for electrical removal and demolition of press boxes at Lions Park.**

On a motion by Councilmember Little to table discussion until next council meeting and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**F. Discussion and consideration of Curtis Lacy being promoted to PSWII**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

**G. Discussion and consideration of Markeith Richardson being promoted to PSWII.**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**H. Discussion and consideration of Morgan Waller being promoted to Office Assistant III.**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

**I. Discussion and consideration of Michael Dubose being promoted to PSWI.**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**J. Discussion of the claims on the public works building(roof) and fence.**

On a motion by Councilmember Skelton to table discussion until next meeting and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

**K. Discussion of change order for the Trash Ramp project.**

Tabled

**L. Discussion of setting a public hearing for the annexation of 8550 Boyd Lane Satsuma AL 36572**

On a motion by Councilmember Reese to set a public hearing for August 6, 2024 at 6:15 at city hall and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**M. Discussion and consideration of quotes received for plaques (Wright Park and Baldwin Square)**

Council discussed

**N. Discussion and consideration of quotes received for removal of tree at 5263 Old Hwy 43.**

On a motion by Councilmember Phillips to award Reed's Tree Service in the amount of \$2,350.00 and seconded by Councilmember Little, with all voting "aye" Council unanimously approved and the motion carried.

**O. Discussion and consideration of quotes received for removal of tree at Dogwood Dr.**

On a motion by Councilmember Phillips to award Reed's Tree Service in the amount of \$1,850.00 and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

**P. Discussion and consideration of quotes received for fencing at Wright Park.**

Tabled

**Q. Discussion if reducing/changing the rental prices for Union Chapel.**

Tabled

**R. Discussion of setting a public hearing for the abatement at 157 Pine Ave. E. and 204 Pine Ave. E**

On a motion by Councilmember Little to set a public hearing for 157 Pine Ave. E on September 17, 2024, at 6:00 p.m. and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

On a motion by Councilmember Little to set a public hearing for 204 Pine Ave. E on September 17, 2024, at 6:15 p.m. and seconded by Councilmember Reese, with all voting "aye" Council unanimously approved and the motion carried.

**Resolutions, Ordinances, Orders & Other Business**

**A. Ordinance 477-4- Amending Stop Sign Ordinance (Ryals St. and Juniper Ave.)**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

**B. Executive Session- 10 minutes To discuss lawsuit and security measures around the city.**

On a motion by Councilmember Skelton to go into executive session for approximately 5-10 minutes and seconded by Councilmember Phillips. A roll call was given. Council went into executive session at 8:43 p.m.

Councilmember Little – Yes

Councilmember Butler- Yes

Councilmember Skelton- Yes

Councilmember Reese- Yes

Councilmember Phillips- Yes

Mayor Barlow- Yes

Acting Police Chief, Troy Willcutt, was called into executive session at 8:48 p.m. and returned at 8:54 p.m.

Council reconvened at 9:02 p.m.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 9:03 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones  
Jessica Jones, City Clerk