

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF July 2, 2024

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 2nd day of July 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips

Jessica Jones, City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Kenneth Waites, Fire Chief, George Fralic, Building Inspector, and Dennis McCann, Parks Supervisor were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese to add executive session lastly about 10 minutes and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on June 18, 2024. Councilmember Reese made a motion to approve the minutes. Councilmember Butler seconded the motion and it carried unanimously.

Recognitions

Visitors

Matt Dial came before council to ask if there was any problem with picking the limbs up from both the Satsuma High School and Lee Elementary. Mr. Dial stated that when Mr. Catrett called the city he was informed that we could not pick the limbs up. Mayor Barlow stated that the limbs would be picked up and it would be handled tomorrow.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated a Water Board meeting was held last night to discuss emergency repairs to lift stations on Orchard St.

Mayor Barlow stated the Water/Sewer project on the westside of I-65/Satsuma Oaks is still progressing.

Mayor Barlow stated city hall will be closed on July 4, 2024, but trash will be running as normal.

Mayor Barlow stated the trash ramp concrete has been poured and the project is progressing.

Mayor Barlow stated a letter was received from Troy Ephriam and the 3rd Street Project has been approved by U.S. Army Corps of Engineers.

Mayor Barlow stated S.C. Stagner is continuing work on the sidewalks. Mayor Barlow stated the sidewalks look great and the project is progressing.

Mayor Barlow stated we are only waiting on permits from the railroad to be approved and a flagman to be available for the paving of the railroad crossings.

Mayor Barlow stated Civil Southeast held a pre-construction meeting at city hall last week for the paving of 3rd St. and Hartley Rd.. Mayor Barlow stated Harwell and Co. will start work on July 22, 2024 and the work should be done in a week. Mayor Barlow stated that he spoke with Dr. Rubenstein and Saraland will share the cost of the paving.

Mayor Barlow stated We Love Satsuma was a success. Mayor Barlow thanked First Baptist of Satsuma and the department heads for helping put this event together.

Mayor Barlow stated the need to open up Public Works Supervisor job with the personnel board.

Mayor Barlow stated we are in need of another garbage truck and we are waiting to get the specs in on another truck before ordering.

Public Services – Councilmember Little

Councilmember Little gave Senior Monthly Report

Bus Total Medical Trips- 2

Bus Total Social Trips -1

Bus Total Trips -3

Bus Total Miles -51

Van Total Medical Trips -27

Van Total Social Trips -15

Van Total Trips -42

Van Total Miles -829

Meals on Wheels

Number of Clients served -43

Number of Meals Delivered -774

Councilmember Little gave the Inspections Report

New Permits -29

Building and Trade Inspections-48

Nuisance Complaints -12

Active Permits-72

New Homes Being Built-9

Councilmember Little stated the #8 garbage truck had to have some repairs done.

Public Safety – Councilmember Butler

Councilmember Butler gave the Police Monthly Report.

Call of Service – 706

Felony Case – 7

Felony Arrests -4

Misdemeanor Cases – 62

Misdemeanor Arrests – 25

Traffic Accidents- 8

Traffic Citations -81

Traffic Warning Citations -67

Municipal Ordinance Citations -3

Calls of Service Previous Month -682

Councilmember Butler gave the Fire Monthly Report.

Calls of Service – 82

Emergency Medical Calls -52

Fire Related Calls -2

Grass/Woods Fire-1

Motor Vehicle Accident- 6

Mutual Aid Given -2

Other Calls – 18

Hazardous Materials Incidents -1

Overlapping Calls -5

Councilmember Butler stated his thanks to the Satsuma City Schools for the invite to meet the new principal.

Administration – Councilmember Skelton

Councilmember Skelton stated he has nothing to report.

Parks & Recreation – Councilmember Reese

Councilmember Reese gave thanks for having a report on the rentals for the month.

Councilmember Reese stated she had a suggestion for a guest speaker, Amber Fillingim, for the municipal dinner and/or Veteran's Day ceremony.

Public Works – Councilmember Phillips

Councilmember Phillips stated that Public Works has been busy picking up paper, cutting grass, weed eating throughout the city, and patching and repairing potholes.

Councilmember Phillips stated DOT street light repairs were completed and SIS completed cleaning out drains.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$138,598.87

On a motion by Councilmember Skelton and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of accepting resignation for police officer Joshua McLendon I good standing.

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration of quotes received for catering of the municipal dinner on November 21, 2024

Tabled to get quote from Women’s Club requested by Councilmember Phillips

D. Discussion and consideration of quotes received for catering of safety dinner on December 12, 2024.

Tabled to get quote from Women’s Club requested by Councilmember Phillips

E. Discussion and consideration of purchasing an ad in the Call News for the football season.

On a motion by Councilmember Little to purchase ½ page in color for the price of \$739 and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

F. Discussion and consideration of opening position of Public Service Supervisor I.

On a motion by Councilmember Little and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

G. Discussion and consideration of hiring firefighter, Michael Caldwell.

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

H. Discussion and consideration of Chief Waites attending Alabama Fire Chief’s Personnel Development Conference on August 5-7 in Orange Beach. (\$1,250.00)

On a motion by Councilmember Butler and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

I. Discussion and consideration of quotes received for drainage project at 466 Landing Dr.

On a motion by Councilmember Phillips to award S.C. Stagner in the amount of \$14,692.00 and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. Ordinance 477-4- Amending Stop Sign Ordinance (Ryals St. and Juniper Ave.)

On a motion by Councilmember Skelton to introduce Ordinance 477-4 and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

B. Ordinance No. 556-Annexation of Property located at 5777 Dale Dr. Satsuma, AL.

On a motion by Councilmember Little to suspend the rules and put Ordinance 556 up for immediate adopt and seconded by Councilmember Butler. Roll call vote was given.

- Councilmember Little- yes
- Councilmember Butler-yes
- Councilmember Skelton-yes
- Councilmember Reese-yes
- Councilmember Phillips-yes
- Mayor Barlow-yes

On a motion by Councilmember Little and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

C. Executive Session

On a motion made by Councilmember Reese to go into executive session for approximately 10-15 minutes and seconded by Councilmember Skelton. A roll call was given. Council went into executive session at 7:15 p.m.

- Councilmember Little- Yes
- Councilmember Butler- Yes
- Councilmember Skelton- Yes
- Councilmember Reese – Yes
- Councilmember Phillips- Yes
- Mayor Barlow- Yes

Council reconvened at 7:22 p.m.

Adjournment

With no further business to come before the Council, Councilmember Reese made a motion to adjourn the meeting, Councilmember Skelton seconded the motion and the meeting adjourned at 7:23 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. “Bubba” Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk

