

MARK BARLOW  
MAYOR

JESSICA JONES  
CITY CLERK

TROY WILLCUTT  
ACTING POLICE CHEF

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF April 23, 2024

### The Workshop Session of the Satsuma City Council

The City Council of the City of Satsuma, Alabama, convened in workshop session at City Hall in said city at 6:00 p.m. the 23rd day of April 2024.

The following members were present:

Mayor	Mark Barlow
Council Members	Randy Little Bubba Phillips Mike Butler
Absent	Allison Reese Jason Skelton

Also present were Jessica Jones, City Clerk, Troy Willcutt, Acting Police Chief, George Fralic, Building Inspector, and Travis Jones, Public Works Supervisor

Mayor and Council Reviewed and discussed the following:

Projects/Mayor Barlow

- Maple, Cedar St. Ditch- \$23,000 Total, \$18,000 Grant, \$5,000 Troy Ephriam
- 3<sup>rd</sup> St. Ditch- \$87,000.00 Grant, bid out under \$100,000 to PL Russell
- 6<sup>th</sup> Street and 3<sup>rd</sup> Street – Pine City, Total \$183,717.00, \$78,000.00 under budget
- Water/Sewer Project / 3.4 million Grant /Water Board \$150,000/Estimated completion date is Labor Day

- ALDOT/Hwy 43/John G. Walton/3.4 million
- Rail Crossings- HCL Contracting/ \$175,000-\$200,000
- Baldwin Rd.- ALDOT /Rebuild
- Restrooms Baldwin Square- Almost complete Paid \$15,000, Owe \$76,500 (Both Wright and Baldwin Square) American Rescue
- Restrooms C&D at Wright Park- Paid \$15,000
- Trash Ramp – Set to begin May 1, 2024, Paid \$38,400.00, Owe \$20,800.00
- Sidewalks SC Stagner- \$425,000
- Pay As You Go- Final Approval of Powers and Thomas, John G. Walton, \$213,000
- Civil Southeast getting bid prices- Hartley Rd, 3<sup>rd</sup> Street, 4&5 cent, Requesting that Saraland pay for the west side of Hartley Rd.
- Railroad Crossing and Baldwin- 45 days out for HCL
- Cost of Radar Signs from Troy, 7 cent or Court
- First Aid/CPR Class/City Wide
- TAPP Grant 2025 opened yesterday

#### Budget

#### Mayor

- 2.5% Across the Board

#### Fire Department/Chief Waites

- Increase salary account \$60,000, Raises, Hire for training and operations
- Open Driver position at the Personnel Board
- Employees for 5% merit raises  
Jordan Tuite  
Jared May  
Jerry Miller  
Will Davis
- Buying a small truck for Mr. Pierce to pull boat with
- Buying needed equipment with Grant money received

#### Mayor

- Working on getting the bonds with the Water Board without a variable rate.
- Working on getting the fire truck paid off that was financed for 25 years

#### Police/Acting Police Chief Troy Willcutt

- Change the education policy from full time to all employees
- Employees for 5% merit raises  
Gage Busic  
William Cherry  
Mitchell Bryars

Taranja Griggs

- Promoting of two sergeants and 2 corporals later
- Building for Range with AC- \$7,500-\$10,000
- Repaving asphalt to range estimate \$10,000
- K-9 Fred-Traffic Stops and Search Warrants on house/ 5% incentive to Officer Poole

Councilmember Phillips asked Chief Willcutt if he would come back later asking for a SUV for the K-9 officer due to one being purchased in the past.

Chief Willcutt stated the SUV has been checked and is fine at the time but would not be able to know about the future.

Councilmember Little stated the dog could be good for the city

- Spoke with Marine Police for future plans on upgrading Police and Fire Boat.
- Server needs replacing at station, \$5,656.77 quote from Threat Advice

Public Works/Travis Jones

- Employees for 5% merit raises

Travis Jones

Sandra Chance

Markeith Richardson

Curtis Lacy

Diane Surett

- Renovations needed at Public Works
- Parks Overtime, Kids working at the Splash Pad, Who the kids are, and are they working
- Looking to hire for Public Works
- Knuckle boom Truck is needed, Old one is 6 years old, Letter of intent for truck, Balloon Payment

Building Inspection/George Fralic

- George stated he is not asking for a raise. He would request a raise on the next budge.
- George also stated that he has a lot of help from Morgan Waller and would be requesting that ½ of her pay be taken out of his budget next year and he would be requesting a raise for her.

Admin/Jessica Jones

- Requesting 5% merit for Assistant City Clerk, Brittany Allen.
- Discussed budget amendments

Mayor Barlow stated he was requesting a 5% merit for Jessica Jones as well.

Councilmember Phillips stated raises not a good idea if we don't have the income

Other City Business

- Mayor Barlow stated the bonds for the city and the water board are being assessed due to variable rate.
- Mayor Barlow stated we need to buy the sound bar for events like Memorial Day.
- Mayor Barlow stated the Henderson family is wanting to do somethings to the monument at Baldwin Square
- Mayor Barlow stated the Ladies Club is wanting to work on the caboose at Lyons Park
- Mayor Barlow stated Joe Tarver should be starting the library windows on Friday. The library is requesting to sell the old windows.
- Mayor Barlow stated the plaques for Bubba and Marjorie are being ordered
- Mayor Barlow stated Mrs. Denton on Hartley passed away.
- Mayor Barlow presented a map of the upcoming sidewalks.
- Mayor Barlow stated the projects that Troy presented, Range, K-9, etc. could come out of Court, Cash Bond, or Corrections.
- Mayor and council discussed giving school \$100,00.00 of Rescue Funds to Satsuma City Schools

Workshop dismissed at 8:36 p.m.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

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Councilmember Mike Butler

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Councilmember Jason Skelton

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Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones  
Jessica Jones, City Clerk