

MARK BARLOW  
MAYOR

JESSICA JONES  
CITY CLERK

TROY WILLCUTT  
ACTING POLICE CHIEF

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF May 21, 2024

### **Public Hearing – 6:15 p.m.**

#### **A. Amend the zoning ordinance for R2.**

Mayor Barlow called the public hearing to order at 6:15 p.m. for public comments on the amendment of the zoning ordinance for R2 corner lots.

Building Inspector George Fralic gave a description of the change to the zoning ordinance.

Mayor asked if there were phone calls, emails, or objections to the amending of the zoning ordinance.

George Fralic advised there were none.

No one spoke on the change during the hearing.

Council Member Little made a motion to close the public hearing. Council Member Skelton seconded the motion and the hearing closed at 6:18 p.m.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 21st day of May 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

### **Invocation**

Council Member Randy Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little Mike Butler Jason Skelton Emanuel Phillips
Absent	Allison Reese

Brittany Allen, Assistant City Clerk, Jay Minus, City Attorney, Richard Dix, Police Lieutenant, Kenneth Waites, Fire Chief, Travis Jones, Public Works Supervisor, Dennis McCann, Parks Coordinator and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Phillips and seconded by Councilmember Little, the motion carried unanimously the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on May 7, 2024. Councilmember Little made a motion to approve the minutes. Councilmember Phillips seconded the motion and it carried unanimously.

### **Recognitions**

Caroline Miller read her essay about Satsuma for the Mayor and Council.

### **Visitors**

Brent Rawson came before the council requesting use of the Community Center for the Port City Racers on August 10, 2024. There was no opposition from the council and the request was granted.

Brent Rawson requested the use of Baldwin Square for the Reindeer Run on December 14, 2024. There was no opposition from the council and the request was granted.

Brent Rawson also stated that the annual We Love Satsuma event was scheduled for June 30, 2024, at Wright Park. He stated that there will be food trucks for the celebration and fireworks to begin after dark. The time for the event has not been set at this time. There was no opposition from the council and the request was granted.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated that the Gators Boys luncheon was held on May 14<sup>th</sup>, 2024 for the seniors at Satsuma High School at Steele Creek Lodge and the Girls Senior Luncheon was held at the library on May 14, 2024. Mayor Barlow stated that both luncheons were well attended and that almost the entire senior class was present.

Mayor Barlow stated the graduation was held on Thursday May 16, 2024 at the stadium. Mayor Barlow stated that the weather was nice and the ceremony went well.

Mayor Barlow stated the windows for the library have been completed and look nice. Mayor Barlow stated that there would need to be an estimate on painting the library soon.

Mayor Barlow stated that the water and sewer project is still progressing in the Satsuma Oaks area. Mayor Barlow stated that the project is going well.

Mayor Barlow stated that the ALDOT project on paving Highway 43 is going well and the sidewalk projects are now underway and started last week. Mayor Barlow stated that the weather has caused some delays on some of the projects.

Mayor Barlow stated that the restrooms at Baldwin Square are almost complete. Mayor Barlow states that the restrooms should be open to the public by the end of next week.

Mayor Barlow stated that the concessions and restrooms are being worked on and that the slab should be poured on Friday May 24, 2024. Mayor Barlow stated that once the slab is down the progress on this project should move forward quickly.

Mayor Barlow stated improvements at the trash ramp were hindered due to the weather but work has resumed.

Mayor Barlow stated he would like to bring attention to the abandonment of the right of way that runs parallel with Orange Avenue starting with 4<sup>th</sup> Street. Mayor Barlow stated that Mr. Knight has started the paperwork and he hopes to see it back on the agenda soon.

Mayor Barlow stated that the Memorial Day Ceremony is scheduled on 9:00 a.m. on Monday May, 27<sup>th</sup>, 2024. Mayor Barlow stated that he hopes to see all attend.

Mayor Barlow stated that there is a lot of debris on the streets. Mayor Barlow stated that the city is looking at possibly using a contractor.

### **Public Services - Councilmember Little**

Councilmember Little stated the one of the trucks is running non-stop picking up the debris. Councilmember Little stated that after speaking with Travis that it looks like it would be two or three weeks before the pick-up would be caught up running the one truck. Councilmember Little would like to rent a knuckle boom truck and a driver for some time to help catch up on the debris pick up. Councilmember Little states that he had a quote given for \$750 a day to rent a truck and driver. Councilmemembr Little stated that we would still be responsible for the cost of dumping the limbs. Councilmember Little did state this would be a good option to catch up on the debris.

Councilmember Little thanked the City for allowing him to go the conference last week in Huntsville.

Councilmember Little made a motion to hire Waste Pro, Inc. for a max of two weeks for \$750 a day or \$3750 per week. Councilmember Skelton seconded the motion and it carried unanimously.

#### **Public Safety - Councilmember Butler**

Councilmember Butler stated he missed the graduation but wanted to wish the Seniors well.

Councilmember Butler stated there was nothing else to report.

#### **Administration - Councilmember Skelton**

Nothing to Report

#### **Parks & Recreation- Councilmember Reese**

Absent

Mayor Barlow stated that there were some of the fans replaced at Lions Park and the lights in the restroom fixed.

Dennis McCann stated that had made some repairs at the community center.

Travis Jones stated that there were several recent graduates working with them this summer helping to keep the parks looking good.

Mayor Barlow stated that Steele Creek was packed this last weekend and it looks like it will be a busy summer down at the launch.

#### **Public Works- Councilmember Phillips**

Nothing to report.

#### **Items for Consideration**

##### **A. Consideration of payment of the bills in the amount of \$41,195.18**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting "aye" Council unanimously approved and the motion carried.

##### **B. Discussion and consideration of quotes received for flooring, chairs, and server migration to SharePoint at city hall to be purchased with the Correction Fund.**

On a motion by Councilmember Little and seconded by Councilmember Butler, with all voting "aye" Council unanimously approved and the motion carried to purchase the chairs in the amount of \$1979.

On a motion by Councilmember Little and seconded by Councilmember Butler, with all voting "aye" Council unanimously approved and the motion carried to purchase the flooring and install in the amount of \$1371.88.

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting "aye" Council unanimously approved and the motion carried to purchase the server.

**C. Discussion and consideration of Captain Moss attending AFC Fire Investigator class.**

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

**D. Discussion and consideration of Troy Willcutt attending a Chiefs Conference in Orange Beach.**

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

**Resolutions, Ordinances, Orders & Other Business**

**A. Resolution 2024-05-04- Award Resolution for Project No. 24S0802 Various Roadway Improvements**

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting "aye" Council unanimously approved and the motion carried.

**B. Ordinance 482-5- Amending Zoning Ordinance**

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

**C. Proclamation-**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting "aye" Council unanimously approved and the motion carried to proclaim May as ALS Awareness Month in the City of Satsuma.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Little seconded the motion and the meeting adjourned at 7:18 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Brittany Allen  
Brittany Allen, Assistant City Clerk