

MARK BARLOW  
MAYOR  
  
JESSICA JONES  
CITY CLERK  
  
TROY WILLCUTT  
ACTING POLICE CHIEF  
  
KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:  
  
RANDY LITTLE, PLACE 1  
  
MIKE BUTLER, PLACE 2  
  
JASON SKELTON, PLACE 3  
  
ALLISON REESE, PLACE 4  
  
EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF April 16, 2024

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 16th day of April 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

### Invocation

Mayor Barlow led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips
Junior Council Members	

Jessica Jones, City Clerk, Erin Hudson, City Attorney, Troy Willcutt, Acting Police Chief, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on April 2, 2024. Councilmember Reese made a motion to approve the minutes. Councilmember Little seconded the motion and it carried unanimously.

### **Recognitions**

Mayor and Council recognized the Key Students from Lee Elementary.

### **Visitors**

Judy Callen came before council to request fee waiver for Steele Creek Lodge on November 17, 2024 for the Women's Club of Satsuma's annual Thanksgiving Dinner fundraiser.

On a motion by Councilmember Butler and seconded by Councilmember Reese, with all voting "aye" Council unanimously approved and the motion carried.

Rodney Hicks came before council to request fee waiver for Steele Creek Lodge on June 6, 2024 for Satsuma High School Baseball Banquet.

On a motion by Councilmember Reese and seconded by Councilmember Phillips, with all voting "aye" Council unanimously approved and the motion carried.

Gary Poole came before council to request having a party at Wright Park for the Girls Softball on April 26, 2024. Mr. Poole stated they would be having vendors and fireworks.

On a motion by Councilmember Little to tentatively approve for April 26, 2024 due to Satsuma High School Playoffs on the same day and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma. Mayor Barlow stated longtime employee Marjorie Windham passed away on Friday April 12, 2024.

Mayor Barlow stated the Water/Sewer Project is continuing to progress.

Mayor Barlow stated John G. Walton started resurfacing Hwy 43.

Mayor Barlow stated the restrooms at Baldwin Square should be completed in 2 weeks.

Mayor Barlow stated Joe Tarver will start on the slab at the C&D fields next week.

Mayor Barlow stated while the slab is being poured Joe will start on the windows at the library.

Mayor Barlow stated a pre-construction meeting for the sidewalks was held this morning at city hall. Mayor Barlow stated the start date for the sidewalks is May 13, 2024.

Mayor Barlow stated the project at the trash ramp is set to begin on May 1, 2024.

Mayor Barlow requested to hold a Workshop on May 23, 2024 at 6:00 p.m. to discuss grant opportunities and amending the budget. Council agreed.

Mayor Barlow stated the streets that were reviewed for the future Pay-As-You-Go are Marlowe Drive from Baker to Braxton and Gilbert Drive from Creek Circle to Norton.

Mayor Barlow stated Alan, Civil Southeast, is preparing the cost of resurfacing Hartley Rd and 3<sup>rd</sup> Street. Mayor Barlow stated that should be out for bid soon.

Mayor Barlow stated the Municipal Dinner is Thursday April 18, 2024 at 7:00 p.m. and to let Jessica know if you are attending so she can RSVP.

Mayor Barlow stated Satsuma High School Baseball team will host playoffs this Friday April 19, 2024 at 4:00 p.m. and 6:30 p.m.

#### **Public Services – Councilmember Little**

Councilmember Little asked to please keep Cedric Dennis in Sanitation in your prayers. Councilmember Little stated Cedric's brother passed away recently.

Councilmember Little stated the garbage truck is currently being painted and should be delivered in the next couple of weeks.

#### **Public Safety – Councilmember Butler**

Councilmember Butler stated the training for the new drug dog, Fred, is going well. Fred is also great around kids so he would be used in the schools.

Councilmember Butler stated Chief Willcutt would have the police department monitor the areas around Orange and 3<sup>rd</sup> Street more closely.

#### **Administration – Councilmember Skelton**

Councilmember Skelton had nothing to report.

#### **Parks & Recreation – Councilmember Reese**

Councilmember Reese had nothing to report.

**Public Works – Councilmember Phillips**

Councilmember Phillips had nothing to report.

**Items for Consideration****A. Consideration of payment of the bills in the amount of \$71,387.68**

On a motion by Councilmember Skelton and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

**B. Discussion and consideration of purchasing city flags from Explosive Signs.**

Councilmember Reese stated this was in the budget and a vote was not needed.

**C. Discussion and consideration of reimbursing Ralston Sterling, Public Works, in the amount of \$231.00 for windshield.**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

**Resolutions, Ordinances, Orders & Other Business****A. Ordinance 553- Annex in property owned by Susie and Prentiss Smith.**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

**B. Ordinance 554-Pay as You Go**

On a motion by Councilmember Little and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

**C. Resolution 2024-04-01- Amending Budget FY24**

Tabled

**D. Resolution 2024-04-02- Place property which is surplus and no longer needed by the city on GovDeals.**

On a motion by Councilmember Reese and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried.

**E. Resolution 2024-04-03-Appointing Valenda Lankford to the Board of Education for the Satsuma City School System.**

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**F. Resolution 2024-04-04- Appointing palmer Gatlin to Board of Adjustment**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 7:44 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

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Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones  
Jessica Jones, City Clerk