

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF March 19, 2024

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 19th day of March 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Mayor Barlow led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Jason Skelton
	Allison Reese
	Emanuel Phillips
Absent	Randy Little
	Mike Butler
Junior Council Members	

Jessica Jones, City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese to add I under discussion and consideration for the ad in the Call News, and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on March 5, 2024. Councilmember Skelton made a motion to approve the minutes. Councilmember Reese seconded the motion and it carried unanimously.

Recognitions

Visitors

Tiffany Miller came before council to request permission to hold a color run as a fundraiser for Satsuma High School Peer Helpers.

Council discussed and stated that Ms. Miller would just need to get with the Police and Fire Chief and discuss the details.

Cara, grant writer for the city, came before council to discuss upcoming grant opportunities. Cara stated the Fish and Wildlife Grant is a match grant up to \$50,000.00 and the funds would be used for engineering to apply for the GOMESA grant. The GOMESA grant would be used on the kayak ramp and the community garden in Vaughn's. Cara asked Mayor and Council if they had any questions.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the auditors were here before the council meeting and gave a presentation to council. Mayor Barlow stated the audit looked good for the city.

Mayor Barlow stated the parks have been busy with baseball and softball. Mayor Barlow introduced the new Parks Operations Coordinator, Dennis McCann.

Mayor Barlow stated the sidewalk project is estimated to start early May.

Mayor Barlow stated the Water/Sewer Project is still progressing.

Mayor Barlow stated next month Pay as You Go grant will open next month.

Mayor Barlow stated the doors at City Hall have been replaced and they look great.

Mayor Barlow stated Councilmember Phillips, Councilmember Butler, and himself attended the NLC 100th anniversary convention in Washington D.C. Mayor Barlow stated the convention was informative and very well attended.

Public Services – Councilmember Little

Absent

Public Safety – Councilmember Butler

Absent

Administration – Councilmember Skelton

Nothing to Report

Parks & Recreation – Councilmember Reese

Councilmember Reese asked about ordering some city flags for the entrances to the city. Mayor Barlow asked Jessica to check into the flags.

Public Works – Councilmember Phillips

Nothing to Report

Items for Consideration

A. Consideration of payment of the bills in the amount of \$34,661.18

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of awarding Joe Tarver Construction in the amount of \$46,500.00 for Baldwin Square restrooms.

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration of awarding LJC Construction in the amount of \$59,200.00 for the Trash Ramp Project.

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

D. Discussion and consideration of waiving the rental fee for Satsuma City Schools Institute Day on July 31, 2024 and August 1, 2024 with the cleaning fee to apply

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

E. Discussion and consideration of application from Prentiss and Susie Smith to annex property on Ryals St. into the city.

On a motion by Councilmember Reese to set a public hearing on April 2nd at 6:15 and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

F. Discussion and consideration of taking applications for Satsuma City School Board.

Council discussed and decided to accept applications for the position and stop taking applications on Friday April 12, 2024.

G. Discussion and consideration quotes for tree removal on Oakdale and 3rd.

Councilmember Reese opened and read the bids.

Hammco – Cut and dispose of three dead water oaks and grind three stumps and dispose of excess cuttings. \$3,300.00

Reeds Tree- Two Water Oaks and two stumps and haul off all debris. \$1,300.00

One Water Oak and stump and haul off all debris \$1,250.00

On a motion by Councilmember Skelton to accept the bids and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

H. Discussion and consideration of quote for van graphics

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

I. Discussion and consideration of purchasing an ad in Call News for graduation

On a motion by Councilmember Phillips to purchase ½ page for \$499.00 and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

J. Discussion and consideration of awarding Joe Tarver in the amount \$60,000.00 for Wright Park restrooms.

On a motion by Councilmember Reese and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2024-03-01- Appointing Tim Sherrer to Planning Board.

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

B. Resolution 2024-03-02- Award Bid for Satsuma Streets Resurfacing

On a motion by Councilmember Phillips to award HCL Contracting LLC in the amount of \$184,233.32 and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

C. Resolution 2024-02-02-Agreement between City of Satsuma and DIRECTV

On a motion by Councilmember Reese and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 7:18 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

Councilmember Randy Little

Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk