

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF December 19, 2023

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00p.m. the 19th day of December 2023.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Jason Skelton
	Mike Butler
Absent	Allison Reese
	Emanuel Phillips
Junior Council Members	Rayce McGuff
	Ashlyn Ross

Jessica Jones, City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Skelton and seconded by Councilmember Little, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on December 5, 2023. Councilmember Little made a motion to approve the minutes. Councilmember Skelton seconded the motion and it carried unanimously.

Recognitions

Satsuma High School Flag Football Team and Coach Harris was recognized for being Area Champions and making it to the Final Four.

Visitors

Rodney Jordan came before council to request waiver of fees for Steele Creek Lodge on January 22, 2024 for SHS Football Team Banquet.

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” council unanimously approved and the motion carried.

Mayor’s and Council’s Reports:

Mayor’s Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the Christmas Parade was reschedule for December 16, 2023 and canceled for the 16th due the weather.

Mayor Barlow stated last Thursday December 14, 2023 the Safety Dinner was held at Steele Creek Lodge. Mayor Barlow congratulated Trish Morra on being named Employee of the Year.

Mayor Barlow stated unused, old, or seized vehicles throughout the city will be sold on Gov Deals.

Mayor Barlow stated the 3rd Street Project needed a water line moved which resulted in a change order for the project.

Mayor Barlow stated the January calendar is out and if anyone needs anything added to let us know.

Mayor Barlow stated the city vehicles ordered for Inspections and Police Departments should arrive at the beginning of January. Mayor Barlow stated the vehicle ordered for City Hall would be another month.

Mayor Barlow stated ALDOT and Civil Southeast hopes to have the sidewalk project out for bid next month.

Mayor Barlow stated the water/sewer project will begin the first week of January.

Mayor Barlow stated George is still working on quotes for the restrooms at Wright Park, restrooms at Baldwin Square, and playground equipment. Mayor Barlow stated George would have something ready after the first of the year.

Mayor Barlow stated a public hearing will need to be set for the ROW on Juniper Ave.

Mayor Barlow stated Police and Fire will have a swearing in of new officers on January 9, 2023 at council.

Mayor Barlow stated the work at the Library is progressing and in 7-10 days the windows should be delivered.

Mayor Barlow stated Travis is getting prices on the drainage problem in Gold Leaf.

Mayor Barlow stated after the first of the year we should have bids for the work needed at the trash ramp.

Mayor Barlow stated the AEDs are here and we are just waiting on the mounts. Mayor Barlow stated once the mounts arrive, classes can be given on how to use the AEDs.

Mayor Barlow stated the next council will be on January 9, 2023 at 6:30 p.m. with no pre-council.

Mayor Barlow stated the striping of Bayou should be complete soon.

Public Services – Councilmember Little

Councilmember Little stated the knuckle boom truck had normal maintenance.

Councilmember Little stated other departments are doing well.

Councilmember Little stated garbage will not run on Christmas Day or New Years Day.

Councilmember Little stated a Merry Christmas and a safe and Happy New Year to everyone.

Public Safety – Councilmember Butler

Councilmember Butler stated the Police and Fire Departments held Arts and Crafts day on December 16, 2023. Councilmember Butler stated Santa and members of the Police and Fire Departments and City Hall rode the float throughout the City of Satsuma.

Councilmember Butler stated a Merry Christmas and a safe and Happy New Year to everyone.

Administration – Councilmember Skelton

Councilmember Skelton stated a Merry Christmas and a safe and Happy New Year to everyone.

Parks & Recreation – Councilmember Reese

Absent

Public Works – Councilmember Phillips

Absent

Items for Consideration

A. Consideration of payment of the bills in the amount of \$418,843.22

On a motion by Councilmember Skelton and seconded by Councilmember Butler, with all voting "aye" Council unanimously approved and the motion carried.

B. Discussion and consideration of sponsoring Satsuma High School Softball Team.

On a motion by Councilmember butler to sponsor in the amount of \$350.00 and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration of request to close the unused ROW and schedule a public hearing.

On a motion by Councilmember Skelton to schedule a public hearing on January 23rd at 6:15 p.m. and seconded by Councilmember Little, with all voting “aye” council unanimously approved and the motion carried.

D. Discussion and consideration of approval for the change order for 3rd Street Project.

No Action

Resolutions, Ordinances, Orders & Other Business

A. Ordinance 357-03- Order of procedures for meetings of Council

On a motion made by Councilmember Skelton and seconded by Councilmember Butler, with all voting “aye”, council unanimously approved and the motion carried.

B. Ordinance 470-01-Amending Building Fee Schedule of City of Satsuma.

On a motion made by Councilmember Little and seconded by Councilmember Skelton, with all voting “aye”, Council unanimously approved and the motion carried.

C. Resolution 2023-12-02-Surplus Property

On a motion made by Councilmember Butler and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

D. Resolution 2023-12-03- Change order for 3rd Street Project

On a motion made by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

E. Executive Session-Legal Matters

On a motion made by Councilmember Skelton to suspend the rules and go into executive session for approximately 10 minutes and seconded by Councilmember Little. A roll call was given. Council went into executive session at 7:37 p.m.

Councilmember Little- Yes

Councilmember Butler – Yes

Councilmember Skelton – Yes

Councilmember Reese – Absent

Councilmember Phillips – Absent

Councilmember Phillips arrived to council meeting late and entered the executive session at 7:40 p.m.

Council reconvened at 7:47 p.m.

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Little seconded the motion and the meeting adjourned at 7:47 P.M.

Mark Barlow, Mayor

Councilmember Randy Little

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk