

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF March 5, 2024

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 5th day of March 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Councilmember Reese led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Jason Skelton
	Allison Reese
	Emanuel Phillips
Absent	Mike Butler
Junior Council Members	

Jessica Jones, City Clerk, Jay Minus, City Attorney, Troy Willcutt, Acting Police Chief, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese and seconded by Councilmember Little, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on February 20, 2024. Councilmember Little made a motion to approve the minutes with one correction on page 3 to be change from Littler to Little. Councilmember Reese seconded the motion and it carried unanimously.

Recognitions

Key Students for Lee Elementary were recognized by Mayor and Council.

Visitors

Jimmy Stringfellow, 5723 Clark Circle West, came before council to request the fees be waive for the use of Steele Creek Lodge on April 23, 2024 for the Satsuma High School band banquet.

On a motion made by Councilmember Phillips and seconded by Councilmember Skelton, with Councilmember Reese abstaining with all voting “aye” Council unanimously approved. And the motion carried.

Mayor’s and Council’s Reports:

Mayor’s Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the voting precincts were very busy throughout the City today.

Mayor Barlow stated the pre bid meeting for the paving projects will be March 13, 2024 at 9:00 a.m. at city hall. Mayor Barlow stated Driven Engineering, Jessica, George, and Public Works would be attending.

Mayor Barlow stated the Water/Sewer Project is still progressing.

Mayor Barlow stated Troy Ephiani has completed the Maple Street Drainage and has a letter and paperwork that needs to be complete to complete the requirements of the grant received.

Mayor Barlow stated we are still waiting on the projected start date on the sidewalk project.

Mayor Barlow stated Tim Sherrer will be on the Planning Board to replace William Hamblin.

Mayor Barlow stated several appointments need to be made for Board of Adjustments and Planning Board. Mayor Barlow stated if council has anybody in mind to please let him know.

Mayor Barlow stated the meeting for the audit would be next week before council at 5:30 p.m.

Mayor Barlow stated George received several bids for the bathrooms at Wright Park and Baldwin Square and the Trash Ramp.

George came before council to read the quotes received.

LJC – Garbage Ramp - \$59,200.00

Joe Tarver – Baldwin Square - \$ 46,500.00

Joe Tarver – Wright Park - \$ 60,000.00

Godwin Construction – Baldwin Square - \$68,980.84 Lap Board

- Baldwin Square - \$61,128.89 Vinyl

- Wright Park - \$135,046.48 Block Wall

- Wright Park - \$134,721.25 Concrete

- Trash Ramp - \$42,694.19 without concrete

On a motion made by Councilmember Skelton to accept the bids and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

Public Services – Councilmember Little

Councilmember Little gave the Senior Monthly Report.

41 – Number of Clients served

820- Number of Meals delivered

Councilmember Little gave the Building Inspections Monthly Report.

21 – New Permits

38 – Building and Trade Inspections

5 – Nuisance Complaints

45 – Active Permits

Councilmember Little stated the #8 Garbage Truck is in the shop getting the front brakes replaced. Councilmember Little stated a load of scrap metal was hauled off.

Public Safety – Councilmember Butler

Mayor Barlow gave the Police Monthly Report in the absence of Councilmember Butler.

676 - Calls of Service

1 – Felony Cases

67 – Misdemeanor Cases

40 – Misdemeanor Arrests

5 – Traffic Accidents

160 – Traffic Citations

3 – Municipal Ordinance Citations

662 – Calls of Service Previous Month

Mayor Barlow gave the Fire Monthly Report in the absence of Councilmember Butler.

55- Calls of Service

35– Emergency Medical Calls

5 – Fire Related Calls

1 -Structure Fire

3 – Grass/Woods Fire

4 – Motor Vehicle Accident

1 – Mutual Aid Given

3 – Automatic Mutal Aid Given

Troy Willcutt stated interviews and background checks for a dispatcher are still in progress.

Administration – Councilmember Skelton

Nothing to Report

Parks & Recreation – Councilmember Reese

Councilmember Reese asked if a parks person had been hired. Mayor Barlow stated he was still in the process of being hired and should be finalized this week.

Councilmember Reese stated Public Works has cleaned the restrooms at the parks, and picked up trash throughout the parks. Councilmember Reese stated the soap dispensers were also replaced throughout the parks.

Public Works – Councilmember Phillips

Councilmember Phillips stated Public Works has been busy throughout the city with the following: cleaning ditches and drains, trimming bushes, leaf vac throughout the city, replacing, and cutting limbs.

Councilmember Phillips state Public Works purchased crowd control barricades for parades and other events throughout the city.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$69,593.51

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of voting delegate for annual convention of the Alabama League of Municipalities.

On a motion by Councilmember Skelton to appoint Councilmember Little and Councilmember Butler as a voting delegate, and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 7:26 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. “Bubba” Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk