

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF February 6, 2024

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 6:30 p.m. the 6th day of February 2024.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Mayor Barlow led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Emanuel Phillips
	Allison Reese
Absent	
Junior Council Members	

Jessica Jones, City Clerk, Nick Patti, City Attorney, Troy Willcutt, Acting Police Chief, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Skelton and seconded by Councilmember Little, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on January 23, 2024. Councilmember Skelton made a motion to approve the minutes. Councilmember Phillips seconded the motion and it carried unanimously.

Recognitions

Key Students from Robert E. Lee Elementary were recognized by Mayor and Council.

Visitors

Frances Westfall came before council requesting Christmas and Satsuma flags in the middle of Hwy 43. Mayor stated we could look into this and get prices on the flags.

Jordan Orr came before council about the prior request to vacate the right of way at Juniper Ave. Mayor and council stated this would be voted on tonight as an ordinance.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the Maple St. ditch project that was finished in 2019 will need additional requirements. Mayor Barlow stated at the time the city didn't think a permit from the Corp of Engineers was required. Mayor Barlow stated the permit would be required to satisfied the requirements of the grant. Mayor Barlow stated the estimate from Troy Ephriam is \$4,781.00. No questions or comments from council.

Mayor Barlow stated the punch list for 3rd Street Project should be completed soon and we should have it on February 20th.

Mayor Barlow stated the windows are on order for the library and should be here in 8-10 weeks.

Mayor Barlow stated that George is still working on getting the monument repaired. Mayor Barlow stated the contractors are waiting for the weather to be good before beginning.

Mayor Barlow stated improvements at City Hall are still in progress and the power washing was completed over the weekend.

Mayor Barlow stated the pipe was delivered for the Water/Sewer Project and the project should be in full swing soon.

Mayor Barlow stated the lower-level platform at Steele Creek has been installed. Mayor Barlow stated the project would be complete soon.

Mayor Barlow stated Driven Engineering is working on the crossings on Old 43 side and resurfacing of Baldwin Street. Mayor Barlow stated the advertisement for bids would be out this month and the opening bid would be March 13, 2024.

Mayor Barlow stated Shields has been notified to put in a new 3 phase unit at the Lodge. Mayor Barlow stated this should be installed soon.

Mayor Barlow stated Civil Southeast has the sidewalk project out for bid and it will be opening for bid on February 15, 2024.

Mayor Barlow stated George has the plans for the restrooms at Wright Park and Baldwin Square complete and is working on getting bids for both. Mayor Barlow stated the bid opening date will be March 5th.

Mayor Barlow stated the audit is still in progress and should be finished by the end of February. Mayor Barlow stated the audit should be able to review at council on March 19, 2024. Mayor and Council agree to review at 5:30 before council.

Mayor Barlow stated Travis put together a list of streets that need to be paved throughout the city and if Council has any other streets that need to be added to let him know.

Public Services - Councilmember Little

Councilmember Little stated the Sanitation Department had to repair the #2 boom truck and the fuel tank on the #8 garbage truck.

Councilmember Little gave the Building Inspection Report.

23 New Permits for January

56 Building and Trade Inspections

5 Nuisance Complaints

43 Total Open Permits

Councilmember Little gave the Senior Report.

Trips 33

Total Miles 905

Meals on Wheels # of clients 49

Meals on Wheels # of meals delivered 960

Public Safety - Councilmember Butler

Councilmember Butler stated Chief Waites and Captain Moss are at training in Montgomery this week.

Councilmember Butler stated the Fire Department received a grant for SCBAs and have purchase them with the grant.

Councilmember Butler gave the Fire Monthly Report.

95 Calls for Service

62 Emergency Medical Calls

7 Fire Related Calls

2 Structure Fire

6 Motor Vehicle Accident

2 Mutual Aid Given

1 Mutual Aid Received

15 Other Calls

2 Hazardous Materials Incidents

15 Overlapping Calls

Councilmember Butler gave the Police Monthly Report.

662 Calls of Service

8 Felony Cases

55 Misdemeanor Cases

27 Misdemeanor Arrests

5 Traffic Accidents

167 Traffic Citations

3 Municipal Ordinance Citations

609 Calls of Service Previous Month

662 Calls of Service for 2023

Administration - Councilmember Skelton

Nothing to Report

Parks & Recreation- Councilmember Reese

Absent

Public Works- Councilmember Phillips

Councilmember Phillips stated Public Works has been busy the last couple of weeks with the following: cleaning ditches and drains, trimming bushes, leaf vac throughout the city, replacing and repairing signs, cutting limbs, and putting picnic tables up at the library.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$80,476.25

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting "aye" Council unanimously approved and the motion carried.

B. Discussion and consideration of Brittany Allen attending Municipal Court Officials class on May 2 & 3.

On a motion by Councilmember Skelton and seconded by Councilmember Butler, with all voting "aye" Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2024-02-01- Surplus Equipment from Fire Department

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

B. Ordinance 552- Vacate the Right of Way at Juniper Ave (Lot 5)

On a motion by Councilmember Little and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

Adjournment

With no further business to come before the Council, Councilmember Little made a motion to adjourn the meeting, Councilmember Skelton seconded the motion and the meeting adjourned at 7:26 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk