

MARK BARLOW  
MAYOR

JESSICA JONES  
CITY CLERK

TROY WILLCUTT  
ACTING POLICE CHIEF

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF November 21, 2023

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 21st day of November 2023.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

### Invocation

Mayor Barlow led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Jason Skelton
	Randy Little
	Bubba Phillips
	Mike Butler
Absent	Allison Reese

Jessica Jones, City Clerk, Jay Minus, City Attorney, Ken Waites, Fire Chief, Richard Dix, Lieutenant, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Skelton and seconded by Councilmember Little, the motion carried unanimously the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on November 7, 2023. Councilmember Little made a motion to approve the minutes. Councilmember Skelton seconded the motion and it carried unanimously.

Mayor Barlow presented the minutes from the Workshop Meeting held on November 14, 2023. Councilmember Phillips made a motion to approve the minutes. Councilmember Skelton seconded the motion and it carried unanimously.

### **Recognitions**

#### **Visitors**

Melvin Horton, 120 East Plateau Ave, came to council to discuss the paving of 3<sup>rd</sup> St. at the intersection of 3<sup>rd</sup> and Plateau. Mr. Horton was concerned about the road being paved on his right of way. Mayor and Council stated they would look into this matter.

Ronald Allen, Arbours Apartments, came to council to discuss Arbours Apartments becoming Section 8. Councilmember Skelton recalled the funding they received for construction of the apartments had restrictions and could not become section 8 for 20 years. Councilmember Skelton stated he would reach out to the owners for verification.

TW Barnes, 320 Chelsea Ct., came before council to discuss the lawsuit filed against the City of Satsuma with himself being named fourth on the lawsuit. Mr. Barnes stated this has not been discussed and was brought up briefly a couple of weeks ago. Councilmember Phillips stated this was not on the agenda and by Roberts Rules of Orders we do not need to hear this. Mayor Barlow stated Mr. Barnes did not request to be on the agenda and we can't discuss ongoing ligation. Mr. Barnes asked what the Mayor and Councilmember approach to the lawsuit that has been filed by another Councilmember and how that reflects the city. Mayor Barlow stated the councilmember has a right to do what he wants and we don't discuss ligation or personnel issues in opening council meetings. Mr. Barnes asked where he could get an audience to discuss this further. Mayor Barlow stated Mr. Barnes could set up an appointment to discuss this with himself or other councilmembers. Mayor Barlow stated he could have the attorney present to see what can and cannot be discussed.

**Mayor's and Council's Reports:****Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated he added the upcoming holiday schedule and December calendar is included in the packets. Mayor Barlow also reminded everyone of the events taking place on Saturday December 2, 2023 starting with the Grinch Breakfast at 8:30 a.m. and 10:30 a.m., Arts and Crafts at Baldwin Square at 11:00 a.m.-5:00 p.m., Christmas tree lighting around 5:00 p.m. or dark, followed by the Christmas parade at 6:00 p.m.

Mayor Barlow stated his thanks to the city workers for all of their hard work on the Veteran's Day Ceremony and being able to move it inside with short notice. Mayor Barlow stated his thanks to the two speakers, Bud Thomas and George May.

Mayor Barlow stated the Municipal dinner was held last Thursday November 16, 2023 at Steele Creek Lodge and over hundred people were in attendance. Mayor Barlow stated the swearing in for new officers also took place. Mayor Barlow stated his thanks to everyone who worked to organize the dinner.

Mayor Barlow stated the first ever ATRP-II grant submitted and received last Friday November 17, 2023 which was worked on by Driven Engineering for the intersection at Pennsylvania Crossing.

Mayor Barlow stated the Heartbroken Parents Poinsettia Memorial was held last Friday November 17, 2023.

Mayor Barlow stated the van had arrived at SARPC and should be delivered at the first of the week to City Hall.

Mayor Barlow stated RC & D Grant was received and \$3,000 will go the Community Garden and \$2,000 will go to the Women's Club.

Mayor Barlow stated Senator Albritton delivered a check for \$18,000 for the Satsuma Library last week.

**Public Services – Councilmember Little**

Councilmember Little had nothing to report at this time.

**Public Safety – Councilmember Butler**

Councilmember Butler stated Jared May graduated from fire school and completed 360 hours of training and is now a certified firefighter.

Councilmember Butler stated the boot drop was a success and \$1,950.00 was raised for the underprivileged children.

**Administration – Councilmember Skelton**

Councilmember Skelton stated his thanks to Jessica, Trish, Morgan, and Brittany at City Hall for all of their hard work on the Municipal Dinner.

Councilmember Skelton stated the bucket drop was successful and everyone that participated had lots of fun.

### **Parks & Recreation – Councilmember Reese**

Absent

Mayor Barlow stated that at the workshop it was discussed to add bathrooms at Wright Park.

### **Public Works – Councilmember Phillips**

Councilmember Phillips stated his thanks to Public Works during this busy time of the year. Councilmember Phillips stated Public Works helped with the Christmas tree, tables and chairs at the lodge, banners and lights down 43, help Jessica set up for the Veteran's Day Ceremony and other things getting ready for the Christmas parade.

### **Items for Consideration**

#### **A. Consideration of payment of the bills in the amount of \$28,633.29**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting "aye" Council unanimously approved and the motion carried.

#### **B. Discussion and consideration of quotes received for concrete work on Veterans Memorial.**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton, with all voting "aye" Council unanimously approved and the motion carried.

#### **C. Discussion and consideration for quotes received for lighting at the Christmas parade.**

On a motion by Councilmember Little and seconded by Councilmember Skelton, with Councilmember Butler abstaining, with all voting "aye" Council unanimously approved and the motion carried.

#### **D. Discussion and consideration of purchasing throws for the Christmas parade.**

On a motion by Councilmember Butler and seconded by Councilmember Little, with all voting "aye" Council unanimously approved and the motion carried.

#### **E. Discussion of pre-council meetings.**

Mayor and Council discussed removing pre-council meetings and having council at 6:30 p.m. every first and third Tuesday of every month. Attorney Jay Minus stated the ordinance would need to be amended. Moved to next council.

#### **F. Discussion and consideration of purchasing a warmer for Steele Creek Lodge.**

On a motion by Councilmember Butler and seconded by Councilmember Phillips, with Councilmember Skelton voting "no", Council approved and the motion carried.

#### **G. Discussion and consideration of having a Safety Dinner on December 14, 2023 at 6:30 p.m.**

Mayor and Council discussed and set the Safety Dinner on December 14, 2023 at 6:30 p.m.

**H. Discussion of employee appreciation benefits.**

Mayor and Council discussed.

**I. Discussion and consideration of purchasing AEDs.**

Mayor and Council discussed purchasing AEDs for city buildings. Chief Waites stated he would get an approximate delivery time and set up a training class on how to use the AEDs.

**J. Discussion of attending National League of Cities Congressional City Conference in Washinton D.C. on March 11-13**

Mayor and Council discussed and Mayor Barlow asked that everyone let Jessica know if they can attend.

**K. Discussion of attending Alabama League of Municipalities Annual Convention on May 15-18.**

Mayor and Council discussed and Mayor Barlow asked that everyone put this on their calendar to be discussed later.

**L. Discussion and consideration of closing Orange and 3<sup>rd</sup> Avenue for Arts and Crafts in the Park on Saturday December 2, 2023.**

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

**Resolutions, Ordinances, Orders & Other Business**

**A. Resolution 2023-11-04-Bid Award for 3<sup>rd</sup> Street Project**

On a motion made by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye”, Council unanimously approved and the motion carried.

**B. Resolution 2023-11-05- Purchasing two vehicles for Public Works Department**

On a motion made by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried. Mayor Barlow abstained from all discussion.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Butler seconded the motion and the meeting adjourned at 7:43 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

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Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones  
Jessica Jones, City Clerk