

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF November 7, 2023

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 7th day of November 2023.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Councilmember Butler led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Jason Skelton
	Randy Little
	Bubba Phillips
	Mike Butler
	Allison Reese
Absent	

Jessica Jones, City Clerk, Jay Minus, City Attorney, Ken Waites, Fire Chief, Troy Willcutt, Acting Police Chief, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Reese with the addition of c, purchasing of two trucks for Public Works added to discussion and/or consideration and seconded by Councilmember Little, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on October 17, 2023. Councilmember Skelton made a motion to approve the minutes. Councilmember Butler seconded the motion and it carried unanimously.

Recognitions

Key students from Robert E. Lee were recognized.

Visitors

Tina and Kyle Rutkoski came before council to discuss the restrooms at Wright Park and lights that are out on the fields.

Mayor Barlow stated the restrooms would be added to the Workshop agenda.

Michael Ingram came before council to discuss the ditches below his property needs cleaning because his yard floods and the drainage under the streets also needs cleaning. Mayor Barlow asked Travis with Public Works to go by and see what exactly needs to be done.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the bus has arrived from SARPC and will be striped soon.

Mayor Barlow stated the van should arrive this week from SARPC.

Mayor Barlow reminded everyone there is an NPO meeting tomorrow, November 8, 2023 at 10:00 a.m.

Mayor Barlow stated the pre-construction meeting was yesterday, November 6, 2023, for the street paving project. Pine City Construction started paving this morning.

Mayor Barlow stated Goodwyn, Mills, and Caywood would hold a bid opening tomorrow morning, November 8, 2023 at 10:00 a.m. for the 3rd Street Project.

Mayor Barlow stated Veteran's Day Ceremony will be held on November 10, 2023 at 9:00 and the guest speakers are George May and Bud Thomas.

Mayor Barlow stated the sidewalk project is progressing and ALDOT has everything they need and their review should be complete this week.

Mayor Barlow stated the Municipal Dinner is next Thursday November 16, 2023 at 7:00 p.m. at Steele Creek Lodge.

Mayor Barlow stated his congratulations to Principal Diaz on receiving Principal of the Year for the region.

Mayor Barlow asked council about having a workshop next Tuesday November 14, 2023 at 5:30 p.m. Council agreed and a Workshop was scheduled. Mayor Barlow stated grants, employee safety dinner, Christmas parade, partnering with the Satsuma Schools on a few projects, and restrooms are among a few things that need to be discussed at Workshop

Mayor Barlow stated the SS4 grant that will be discussed at the Workshop. The SS4 grant would apply to several streets throughout the city including Juniper, Old Hwy 43 and 43 intersections.

Public Services – Councilmember Little

Councilmember Little gave the monthly report for the Building Department.

22 New Permits for October

55 Building and Trade Inspections

11 Nuisance Complaints

42 Total Open Permits

12 New Construction and Addition Permits

1 Commercial Permit (Southern Tire Mart)

Councilmember Little stated the Sanitation Department did repairs to the garbage trucks and replaced tires that were needed.

Councilmember Little stated the Senior Department are still maintaining a dozen or so seniors that needed transportation. Councilmember Little stated the Senior Department also had 45 medical trips.

Councilmember Little stated the Meals on Wheels delivered 780 meals and had 39 clients last month. Councilmember Little stated there were also some repairs made to the Jeep Liberty last week.

Councilmember Little stated one of the councilmembers is suing the City of Satsuma. Councilmember Little stated he is disappointed, embarrassed and hoped this could have been resolved before it got to this point. Councilmember Little asked what the protocol is from here and asked Mayor Barlow his opinion on the matter. Mayor Barlow stated he discussed this last week with Councilmember Little and thought he answered all of his questions. Mayor Barlow stated he could not speak for the councilmember or his actions or intentions. Councilmember Little stated the answers were not clear answers at this

time to the situation. Councilmember Little stated this is unprecedented and if we need to continue forward then that's what we will do. Mayor Barlow stated the attorney has been up to speed and the League has been consulted and AMIC has been notified. Councilmember Little stated he had spoke with the lawyer also and there is a big elephant in the room and need to be addressed. Councilmember Little stated if we need to carried on with business as usually then that's what will be done. Mayor Barlow stated we have a lot of business and projects moving forward. Mayor Barlow stated to ask council or attorney any questions and it is unfortunate it has gotten to this point. Councilmember Little asked if I call an executive session is that person allowed in the executive session. Mayor Barlow stated now that the case is filed, Council can request an executive session and request the councilmember not attend. Councilmember Little stated that is some clarity on the matter of executive sessions. Mayor Barlow stated any councilmembers wanted to discuss further he is in his office every afternoon.

Public Safety – Councilmember Butler

Councilmember Butler gave the monthly report for the Fire Department

Emergency Medical Calls- 22

Fire Related Calls- 3

Wood/Grass Fire- 7

Structure Fire- 1

Motor Vehicle Fire- 2

Motor Vehicle Accident- 3

Mutual Aid Given/Aid Given Creola Fire- 8

Automatic Aid Given/Saraland Fire- 5

Other Calls- 28

Overlapping Calls- 6

Total Calls for the month of June- 66

Councilmember Butler gave the monthly report for the Police Department.

Calls of Service- 656

Felony Cases- 2

Felony Arrests- 3

Misdemeanor Cases- 69

Misdemeanor Arrests-37

Traffic Accidents- 7

Traffic Citations- 106

Municipal Ordinance Citations- 8

Calls of Service Previous Month- 721

Calls of Service for 2023- 4809

Councilmember Butler stated he received a check from Commissioner Ludgood's office for gifts to be bought for underprivileged children in this area for Christmas.

Administration – Councilmember Skelton

Councilmember Skelton introduced Junior Councilmember Rayce McGuff.

Parks & Recreation – Councilmember Reese

Councilmember Reese stated she would not be in attending Veteran’s Day.

Councilmember Reese stated she would be attending the Christmas Parade as a parent with the Satsuma High School Band.

Councilmember Reese stated she is happy to hear that the bathrooms will be built soon at Wright Park.

Councilmember Reese stated she was asked to be part of the Bicycle Comprehensive Plan with SARPC and they are starting interviews soon to hear opinions for the bicycle paths throughout Mobile County.

Public Works – Councilmember Phillips

Councilmember Phillips stated Public Works has been very busy this week. They patched and resurfaced parts of Baker Rd, Pine, Powers, Pennsylvania Station, and Laurel. Public Works cleaned ditches, trimmed the grass throughout the city, edged the sidewalks on Old Hwy 43, Vaughn’s, Bayou, and Wright’s Park.

Councilmember Phillips stated they purchase a chipper truck for Public Works and it is now in service.

Councilmember Phillips stated Public Works installed the 911 address numbers at the Chapel.

Items for Consideration**A. Consideration of payment of the bills in the amount of \$96,251.52**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of opening Equipment Operator III position.

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration to purchase two trucks from Pierce Car & Truck Sales, INC. in the amount of \$18,710.50 and \$13,710.50 with the total being \$32,421.00 for the Public Works Department

Mayor Barlow abstained from all discussion.

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business**A. Resolution 2023-11-01-Disposing of PPE Equipment and LDH 5” supply line**

On a motion made by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye”, Council unanimously approved and the motion carried.

B. Resolution 2023-11-02- Agreement with SAPA

On a motion made by Councilmember Reese and seconded by Councilmember Phillips, with all voting “aye”, Council unanimously approved and the motion carried.

C. Resolution 2023-11-03- Appropriation contract between Mobile County Commission and the City of Satsuma.

On a motion made by Councilmember Phillips and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 7:48 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. “Bubba” Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk