

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF September 19, 2023

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 19th day of September 2023.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for the pledge.

Invocation

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Jason Skelton
	Randy Little
	Bubba Phillips
	Allison Reese
	Mike Butler

Jessica Jones, City Clerk, Brittany Allen, Assistant City Clerk, Jay Minus, City Attorney, Ken Waites, Fire Chief, Troy Willcut, Acting Police Chief, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Skelton and seconded by Councilmember Reese, the motion carried unanimously, and the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on September 5, 2023. Councilmember Little made a motion to approve the minutes. Councilmember Butler seconded the motion and it carried unanimously.

Mayor Barlow presented the minutes from the Workshop held on September 12, 2023. Councilmember Little made a motion to approve the minutes. Councilmember Butler seconded the motion and it carried unanimously.

Recognitions

Visitors

Tiffany Copley, 555 Barcelona Dr., came before council to discuss a limb that was removed by her neighbor. Tiffany stated the neighbor hired a company that was not bonded, and the company then put all debris out in the street. Tiffany then stated the city workers had to remove the debris due to traffic not being able to go down the street. Tiffany stated the tree is now unsafe, and it is also a shared tree with her and the neighbor.

Mayor and Council advised that this is a civil matter. Councilmember Skelton also reminded citizens if you hire a tree service company, all debris should be removed by said company, not by the city.

Katrina Pridgen, of Satsuma Oaks, came before council to discuss the need for a bear or deer crossing sign. Katrina stated a small cub had been hit and killed a few weeks before.

Mayor and Council stated signs could be put up in that area.

Crystal Sealey, Satsuma High School, came before council to discuss having the Homecoming Parade on October 5, 2023 at 6:00 p.m. Crystal stated she had already filled out a parade permit and spoke with both the Fire and Police Departments.

On a motion by Councilmember Skelton and seconded by Councilmember Butler, with all voting "aye" Council unanimously approved and the motion carried.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the Ceremony/Ribbon Cutting for the Chapel will be on Sunday, October 15, 2023.

Mayor Barlow stated SARPC is having a meeting tomorrow and he plans to attend. He also stated he will be checking on the status of the van and bus while he is there.

Mayor Barlow stated the painting at City Hall is complete. Mayor Barlow stated George will be getting quotes for the doors to be replaced.

Mayor Barlow stated that the library windows will require more work than anticipated. Mayor Barlow stated that we are working with another contractor to get an amount on the costs for the window repairs and he hopes to have that by the end of the week.

Mayor Barlow stated Alan Killan with Civil Southeast is in attendance tonight and is going to update council on ongoing projects throughout the city.

Alan stated Pine City would start on the paving project around mid-October.

Alan stated ALDOT approved the sidewalk project and the bid advertisement will be out in a couple of weeks.

Alan stated the Various Roadway Project is a 90-10 match and sometimes that can change but that would be for FY25 or FY26. Alan stated that is what is being voted on tonight so everything can get sent over to Jerry Carl's office.

Mayor Barlow stated that there would be a Water/Sewer Project meeting on Thursday at 2:30 p.m.

Mayor Barlow stated Robbie Strom with GMC will have the 3rd Street Project out for bid next Tuesday September 26, 2023.

Mayor Barlow asked about having a Workshop next Tuesday, September 26, 2023 at 5:30 p.m. Council agreed.

Public Services – Councilmember Little

Councilmember Little had nothing to report.

Public Safety – Councilmember Butler

Councilmember Butler had nothing to report.

Administration – Councilmember Skelton

Councilmember Skelton stated the Christmas parade will be advertised on the Fire Department Facebook page. Councilmember Skelton also stated a group will be created to keep everyone involved on any changes that may be made for the Christmas parade.

Parks & Recreation – Councilmember Reese

Councilmember Reese stated there would be a book signing at the Library on Tuesday October 3, 2023 for Linda S. Knowles.

Councilmember Reese stated the Municipal Dinner is this Thursday September 21, 2023 in Mount Vernon.

Councilmember Reese congratulated the Satsuma High School football team on their win this past Friday in Orange Beach. She also stated this week's game is on Thursday at St. Micheals.

Councilmember Reese stated that Parks has been busy this week. They power washed Baldwin Square, put bulletin boards up at the Post Office, and moved furniture at City Hall for the painters.

Councilmember Reese stated the Splash Pad will be closed on October 1 ,2023 for this year, but citizens can still rent the pavilion.

Public Works – Councilmember Phillips

Councilmember Phillips stated the quotes received at last council for the tree on 600 Gilbert Drive E need to be awarded due to the tree being a hazard and safety concern. Councilmember Phillips stated that Public Works has been busy throughout the city. Ditches and drainage problems fixed, track hoe used on Scanlan Way to clean ditches, and signs installed throughout the city.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$20,397.83.

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration to abate the nuisance at 451 Creek Circle.

On a motion by Councilmember Little to reevaluate the property and revisit the discussion in 30 days and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration of appropriations for EMA in the amount of \$24,893.31 for FY 23-24.

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

D. Discussion and consideration of amending Ordinance 447.

Tabled until next Council

E. Discussion and consideration of accepting the Audit FY 21-22.

Tabled until next Council

F. Discussion and consideration of promotions throughout the city.

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

G. Discussion and consideration of quotes received for a tree that needs cutting on 600 Gilbert Drive E that is a safety concern.

On a motion by Councilmember Phillips and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2023-09-06- Authorizing Civil Southeast LLC to make application for roadway improvements.

On a motion made by Councilmember Phillips and seconded by Councilmember Butler, with all voting “aye”, Council unanimously approved and the motion carried.

B. Resolution 2023-09-07- Authorizing the City of Satsuma to enter into an agreement with Mobile County releasing Mobile County from any liability when County owned equipment and operators are used to perform work.

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, with all voting “aye”, Council unanimously approved and the motion carried.

C. Resolution 2023-09-08- Authorizing the City of Satsuma to enter into an agreement with Avenu for a payment processing system or all financial transactions.

On a motion made by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

D. Ordinance No. 550 – To prohibit swimming and the use of skateboards, bicycles, roller skates, scooter and similar devices within Steele Creek Lodge and Park.

On a motion made by Councilmember Reese and seconded by Councilmember Butler, with all voting “aye”, Council unanimously approved and the motion carried.

E. Ordinance No. 551- To amend Ordinance 447 regarding new residential construction.

Tabled until next Council

Adjournment

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 7:23 P.M.

/s/ Mark Barlow _____

Mark Barlow, Mayor

/s/ Randy Little _____

Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones
Jessica Jones, City Clerk