

MARK BARLOW
MAYOR

JESSICA JONES
CITY CLERK

TROY WILLCUTT
ACTING POLICE CHIEF

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF September 05, 2023

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 5th day of September 2023.

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the silent or off position. Everyone was requested to stand for pledge.

Invocation

Mayor Balow led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Jason Skelton
	Randy Little
	Bubba Phillips
	Allison Reese
	Mike Butler

Brittany Allen, Assistant City Clerk, Jay Minus, City Attorney, Ken Waites, Fire Chief, Troy Willcutt, Acting Police Chief, Travis Jones, Public Works Supervisor and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Skelton and seconded by Councilmember Little, the motion carried unanimously the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on August 15, 2023. Councilmember Phillips made a motion to approve the minutes. Councilmember Little seconded the motion and it carried unanimously.

Recognitions

Key Students

Visitors

Chrisitan Miller, from the Mobile Bay National Estuary Program came before the council to requesting funding for the 2023 – 2024 fiscal year. Mr. Miller advised the council of the upcoming meeting to be held on September 29, 2023 for more information on the program and the benefits to the community. Mayor Barlow and council told him they would look over the request and get back to him soon.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow advised that he spoken with SARPC representatives about vehicles that were ordered for the seniors. Mayor Barlow advised that the bus is still in order process. Mayor Barlow stated that SARPC advised that the van with one wheelchair transportation should be delivered by the end of the month.

Mayor Barlow stated that the foundation at the dog park has been completed. Mayor Barlow stated the council has agreed that the middle fence should be removed, leaving a large area for the park with a small area at the entrance fenced. Councilmember Reese advised that the signs that are up for small and large dogs can be removed.

Mayor Barlow stated that the Community Center painting has been completed. Mayor stated that windows had been repaired and the new Air Conditioner installed. Mayor Barlow advised there a few small items left on the checklist for the project to be completed.

Mayor Barlow stated the painters have moved over to City Hall to begin the work.

Mayor Barlow stated he would like to put up some of the photos that had been found recently inside City Hall. Mayor Barlow asked for ideas from the rest of the council. Mayor Barlow suggested getting a new city map to include the recent changes over the last few years to display at City Hall.

Mayor Barlow stated that the library windows will require more work than anticipated. Mayor Barlow stated that we are working with another contractor to get an amount on the costs for the window repairs. Mayor Barlow hopes to have some more information by Tuesday, September 19, 2023. The contractor is still waiting on quotes for the costs of the windows.

Mayor Barlow stated that we are still trying to order some new vehicles for the city.

Mayor Barlow stated that the council members had a packet containing information on the budget and the revenue sheets. Mayor Barlow stated that the packet was just to introduce the budget and will be worked on Tuesday, September 19, 2023.

Mayor Barlow reminded everyone that there is a Planning Board meeting on Thursday, September 7, 2023 and a Water Board meeting on Monday, September 11, 2023.

Mayor Barlow asked about having a Workshop next Tuesday, September 12, 2023 at 5:30 p.m. Council agreed.

Mayor Barlow stated that he hopes to have the 3rd Street project out for bid within the next few weeks. Mayor Barlow advised that the 3rd Street project will be discussed further later in the meeting tonight. Mayor Barlow advised that hopefully we will see some work beginning within the next 60 to 90 days.

Public Services – Councilmember Little

Councilmember Little gave the Senior Report. Councilmember Little stated that the Community Center has a dozen or more seniors that meet on Tuesday and Thursday mornings.

Councilmember Little stated that the Community Center looks nice since the painting is done and encouraged everyone to go by and see it.

Councilmember Little stated the meals on wheels program delivered 897 meals for the month of August. Councilmember Little stated that the meals on wheels program serves 39 clients monthly.

Councilmember Little stated that the Senior Van made 46 trips medical appointments.

Councilmember Little gave a report for Building Inspections: 16 new permits, 40 building inspections, 12 nuisance complaints, 38 open permits and 8 ordinance citations. There is progress being made on some of the local nuisance properties on Dewitt Ave, Thomas Dr. and 6th St.

Councilmember Little stated that there has been maintenance on the garbage trucks. Councilmember Little stated that there has been new tires and repairs.

Public Safety – Councilmember Butler

Councilmember Butler gave a report for the Fire Department for the month of August: 77 calls for service, 34 emergency medical calls, 19 fire related calls, 3 wood and grass fire calls, 1 structure fire call, 1 motor vehicle fire call, 1 motor vehicle accidents, 2 mutual aids given, 1 mutual aid received, 18 other calls, and 6 overlapping calls.

Councilmember Butler gave a report for the Police Department for the month of August: 630 calls for service, 6 felony cases, 7 felony arrests, 53 misdemeanor cases, 25 misdemeanor arrest, 1 accident, 179 citations and the previous month calls were 507. Total calls for the year of 2023 is 2802 calls.

Mayor Barlow added that there was a conviction in a murder case last week that had been worked by the Police Department. Mayor Barlow stated that the trial was about 5 days long and the jury came back with a verdict in about 45 minutes. Mayor Barlow stated the Police Department is also working another case where some arrests have been made.

Administration – Councilmember Skelton

Councilmember Skelton had nothing to report.

Parks & Recreation – Councilmember Reese

Councilmember Reese stated that she was going to contact the artist that had submitted drawings for the fence at the Bark Park now that the work was completed on the surface. Councilmember Reese stated that the painting had been pushed back due to the new ground resurfacing to avoid damage to the painting.

Public Works – Councilmember Phillips

Councilmember Phillips stated Public Works is very busy cutting grass, cleaning ditches, and weed eating throughout the city.

Councilmember Phillips stated that the radar signs have been installed over at Robert E. Lee Elementary School. Councilmember Phillips stated that the training signs on the operation of the signs is set for Thursday, September 7, 2023.

Councilmember Phillips stated that a tree had been removed from 117 Bayou Ave E.

Councilmember Phillips stated that a new air conditioning unit had been installed at the Public Works building.

Councilmember Phillips states that he had received quotes for the removal of a tree at 600 Gilbert Dr E. from Mr. Travis Jones. Councilmember Phillips stated Mr. Jones had inspected the tree and concluded that the tree was dead and could possibly create a hazardous situation.

Councilmember Phillips stated that Mr. Jones had attained bids on the costs of removal for the tree. Councilmember Phillips and Councilmember Reese each opened an envelope.

Councilmember Phillips stated that Reeds' Tree Service for removing one water oak with stump and haul off all tree limbs: \$2,950.00. Councilmember Reese stated that Hammco Tree Service amount for cut and remove water oak, grind tree stump, cut and dispose of all tree cuttings: \$3,377.00.

Councilmember Phillips would like to submit the quotes for the workshop on Tuesday, September 12, 2023. Mayor Barlow suggested to make a motion to accept the bids.

Councilmember Phillips would like to add Ordinance 447 to the workshop next Tuesday, September 12, 2023.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$117,235.31.

On a motion by Councilmember Skelton and seconded by Councilmember Little, with all voting "aye" Council unanimously approved and the motion carried.

B. Discussion and consideration for the final payment of \$33, 253.28 to McElhenney Construction for the Steele Creek Lodge Public Access Improvements.

On a motion by Councilmember Reese and seconded by Councilmember Butler, with all voting "aye" Council unanimously approved and the motion carried.

C. Discussion and consideration of appropriations for EMA in the amount of \$24,893.31 for FY 23-24.

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting "aye" Council unanimously approved and the motion carried.

D. Discussion and consideration of approving the Holiday Schedule FY 23-24.

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting "aye" Council unanimously approved and the motion carried.

E. Discussion and consideration of approving the Regular Meeting Schedule FY 23-24.

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting "aye" Council unanimously approved and the motion carried.

F. Discussion and consideration to set a public hearing to abate the nuisance property at 400 Thomas Dr.

Council agreed to table the discussion until the October 3, 2023 Regular Meeting at eh recommendation of the building inspector to give the property owner time to comply with the request.

G. Discussion and consideration to set a public hearing to abate the nuisance at 451 Creek Cir Dr.

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried. The Public Hearing is set for September 19, 2023 at 6:45 p.m.

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2023-09-01-To reappoint Jamie Warren to Satsuma Waterboard.

On a motion made by Councilmember Phillips and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

B. Resolution 2023-09-02 – Approving financing terms for the Sanitation Truck

On a motion made by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

C. Resolution 2023-09-03 – Appointing Jessica Jones City Clerk/Treasurer

On a motion made by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye”, Council unanimously approved and the motion carried.

D. Resolution 2023-09-04 – Avenu Tax Revenue Enhancement

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, for items 1 and 2 on the resolution with all voting “aye”, Council unanimously approved and the motion carried.

E. Resolution 2023-09-05 – Intergovernmental roadway construction agreement

On a motion made by Councilmember Reese and seconded by Councilmember Phillips, with all voting “aye”, Council unanimously approved and the motion carried.

F. Ordinance No. 550 – To prohibit swimming and the use of skateboards, bicycles, roller skates, scooter and similar devices within Steele Creek Lodge and Park.

On a motion made by Councilmember Skelton to introduce Ordinance 550 and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

Adjournment

With no further business to come before the Council, Councilmember Reese made a motion to adjourn the meeting, Councilmember Skelton seconded the motion and the meeting adjourned at 7:46 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Brittany Allen
Brittany Allen, Assistant City Clerk