

MARK BARLOW  
MAYOR  
  
JESSICA JONES  
ASSISANT CITY CLERK  
  
KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:  
  
RANDY LITTLE, PLACE 1  
  
MIKE BUTLER, PLACE 2  
  
JASON SKELTON, PLACE 3  
  
ALLISON REESE, PLACE 4  
  
EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF May 16, 2023

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 16th day of May 2023.

### Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the off position.

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Jason Skelton
	Randy Little
	Bubba Phillips

Absent on roll call were the following:

	Mike Butler
	Allison Reese
Junior Council Members	Amy Claire Lankford

Jessica Jones, Assistant City Clerk, Jay Minus, City Attorney, Ken Waites, Fire Chief, Acting Police Chief, Sgt. Troy Willcutt, Travis Jones, Public Works and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Little and seconded by Councilmember Skelton, the motion carried unanimously the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on May 2nd, 2023. Councilmember Little made a motion to approve the minutes. Councilmember Skelton seconded the motion and it carried unanimously.

### **Recognitions**

Jailee Lofton won an award for her essay she wrote about the City of Satsuma

### **Visitors**

Tom Williams came before Council to discuss the Veteran's Memorial at City Hall. He talked with Mrs. Shirley Presnall and would like for Jack to have a stone or plaque near the monument.

Cara Stallman came before Council to discuss the mayor signing the ADEAM MS-4 report due on May 31, 2023 and went over a past grant the city received to hire two police officers.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated that anyone that wants to address the council meeting needs to submit the proper paperwork.

Mayor Barlow stated the he attended Education Foundation Banquet at Church of Christ in Saraland.

Mayor Barlow stated the Senior luncheon for the guys at Steele Creek went well and SCDO and the Women's Club served lunch for all.

Mayor Barlow stated the girls also had their Senior Tea hosted by the library.

Mayor Barlow stated that Steele Creek is still progressing and once completed the parking lot will need some updating.

Mayor Barlow stated that Driven Engineering is still working on the proposal for the paving between Old Hwy 43 and Hwy 43 around the railroad crossings.

Mayor Barlow stated that Civil Southeast is working on getting started on the current sidewalk project.

Mayor Barlow stated that we had a culvert collapsed on Gilbert Drive East and needs fixing.

Mayor Barlow stated that Water and Sewer bids will open on May 31, 2023

Mayor Barlow stated that Councilmember Butler, Councilmember Phillips, Councilmember Little and himself attended the Alabama League Conference in Birmingham last week.

Mayor Barlow stated that graduation is next Tuesday May 23, 2023

#### **Public Safety – Councilmember Little**

Councilmember Little stated that we had maintenance done on a few trucks in the sanitation department.

Councilmember Little stated that we have been busy in the inspection department.

Councilmember Little express his thanks to the citizens of the city for the council being able to attend the Alabama League of Municipalities.

#### **Public Safety – Councilmember Butler**

#### **Administration – Councilmember Skelton**

Councilmember Skelton stated that the pre-bid meeting at the Water and Sewer Board for the Water/Sewer Project went well and spoke with couple of general contractors about the upcoming project.

Councilmember Skelton reminded the citizens of the Memorial Day Program on Monday, May 29, 2023 at 9:00 at City Hall.

#### **Parks & Recreation – Councilmember Reese**

Councilmember Reese stated she gave all councilmembers packets on pricing for football equipment needed for the youth football program.

Councilmember Reese stated Tiffany is getting quotes for the window seals at the library to be replaced.

Councilmember Reese stated she provided a packet with the contract between the city and the youth associations with a form for rental of the keys.

Councilmember Reese stated the summer reading at the library will start on Wednesday June 7<sup>th</sup>, 2023 from 1:00p.m.- 2:00p.m. and they will have a petting zoo and magician.

Councilmember Reese stated the library will hold a can/dry goods drive soon.

Councilmember Reese stated the library will hold an Art Program starting in July.

Councilmember Reese stated the library hosted the Senior Tea on May 15<sup>th</sup>, 2023 for senior girls.

Councilmember Reese gave a report from public works on what was done throughout the city and parks.

### **Public Works – Councilmember Phillips**

Councilmember Phillips stated public works has been busy throughout the city with ditch cleaning, weeding, and repairing a sink hole. Also, the county came out with the side cutter and did some work down Baker Rd, retention pond, and north Hwy 43 Service Rd.

### **Items for Consideration**

#### **A. Consideration of payment of the bills in the amount of \$77,919.14**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

#### **B. Consideration of hiring Jerry Miller, EMT and Firefighter.**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton with all voting “aye” Council unanimously approved and the motion carried.

#### **C. Discussion authoring Mayor Barlow to sign ADEAM MS-4 report due on May 31, 2023.**

On a motion by Councilmember Skelton and seconded by Councilmember Little with all voting “aye” Council unanimously approved and the motion carried.

### **Resolutions, Ordinances, Orders & Other Business**

#### **A. Resolution 2023-05-01 – Awarding installation of Safety Surfacing at Satsuma Dog Park.**

On a motion made by Councilmember Skelton and seconded by Councilmember Little with a roll call vote as follows, the motion passed:

- Mayor Mark Barlow – aye
- Randy Little – aye
- Mike Butler – absent
- Jason Skelton – aye
- Allison Reese – absent
- Emanuel Phillips - nay

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Phillips seconded the motion and the meeting adjourned at 7:36 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

Absent  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

Absent  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Jessica Jones  
Jessica Jones, Assistant City Clerk