

MARK BARLOW  
MAYOR

HEATHER DAVIS  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF February 7, 2023

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 7th day of February 2023.

### Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the off position.

Councilmember Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor  
Council Members

Mark Barlow  
Randy Little  
Jason Skelton  
Allison Reese  
Mike Butler  
Emanuel Phillips  
Kaitlin Ross - absent  
Amy Claire Lankford -absent

Absent on roll call were the following:  
Junior Council Members

Heather Davis, City Clerk, Jay Minus, City Attorney, Waites, Fire Chief, Travis Jones, Public Works Supervisor, Acting Police Chief, Sgt. Troy Willcutt and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Skelton with the addition of adding key students under recognitions and seconded by Councilmember Butler, the motion carried unanimously and the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on January 17, 2023. Councilmember Butler made a motion to approve the minutes. Councilmember Little seconded the motion and it carried unanimously.

### **Recognitions**

Key Students – Council congratulated the kids on making Key Student for the month of January.

### **Visitors**

Betty Britt of 176 Elvira Ave came before Council to request the use of City Hall's parking lot during the upcoming Swamp Fest and to have barricades placed on Old 43 in front of Baker and Gator Drive.

Birdie Jones came before council to request the use of Steele Creek Lodge on April 24, 2023 and have the rental and cleaning fees waived. Councilmember Skelton made a motion to accept the waiver of the rental fee and seconded by Councilmember Phillips with all voting "aye", Council unanimously approved and the motion carried. The cleaning fees are being sponsored by Councilmember Reese.

Shawna Alvarez came before Council to request waiver of the rental fees for the use of Steele Creek Loge on May 11, 2023. Councilmember Skelton made motion to approve, seconded by Councilmember Phillips, with all voting "aye", council unanimously approved and the motion carried.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated that the project at the Pilot created some congestion as expected but the project is moving along nicely.

Mayor Barlow stated he would like to conduct Police Chief interviews within the next few weeks. After discussion it was decided to have interviews the week of March 6, 2023.

Mayor Barlow reminded everyone that the next council meeting will be held on February 28, 2023 due to Mardi Gras falling on the 21<sup>st</sup>.

Mayor Barlow reported that the work on the Union Chapel has been slower than usual but it is still on schedule as expected.

Mayor Barlow asked that the Council make a visit to Stelle Creek Lodge and look at the progress being made.

#### **Public Services – Councilmember Little**

Councilmember Little reported that the seniors are still meeting on Tuesday and Thursdays and the meals on wheels delivered to 49 clients. The van made 40 trips to medical appointments.

Councilmember Little reported that 12 permits have been closed, 28 are open with 5 new construction plans pending. Nuisance calls were handled and met with home owners.

#### **Public Safety – Councilmember Butler**

Councilmember Butler reported the calls for the Fire and Police Department for January.

#### **Administration – Councilmember Skelton**

Councilmember Skelton stated that he had received numerous calls about the repaving project and had some concerns about it. Mayor Barlow asked Travis Jones to get in touch with the project person and let them know the concerns of the Council.

Councilmember Skelton stated his appreciation for Heather Davis, City Clerk and all that she has done for the city during her time as City Clerk.

#### **Parks & Recreation – Councilmember Reese**

Councilmember Reese stated baseball registration is underway and she will get with youth leagues to get a schedule to give to City Hall.

#### **Public Works – Councilmember Phillips**

Councilmember Phillips stated new signs were ordered for Harrison Drive, Norton Drive and Bayou Ave. East. A new sign was also ordered for the park rules at Wright's Park.

Councilmember Phillips reported that the county cleaned ditches at Hwy 43 into Vaughn's.

Councilmember Phillips reported that the sidewalk project was looking good and moving along.

**Items for Consideration**

**A. Consideration of payment of the bills in the amount of \$87,274.86.**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

**B. Discussion and consideration of sponsoring SHS Girls softball in the amount of \$75.00**

On a motion by Councilmember Buter and seconded by Councilmember Little with all voting “aye”, Council unanimously approved and the motion carried.

**C. Discussion and consideration of the resignation of Heather Davis as City Clerk full time effective February 25, 2023 in good standing and moving her to Supernumerary City Clerk effective February 26, 2023.**

On a motion by Councilmember Skelton. And seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

**Resolutions, Ordinances, Orders & Other Business**

None

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 8:20 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. “Bubba” Phillips

ATTEST: /s/ Heather Davis  
Heather Davis, City Clerk