

MARK BARLOW  
MAYOR

HEATHER DAVIS  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF January 17, 2023

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 17th day of January 2023.

### Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the off position.

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor  
Council Members

Mark Barlow  
Randy Little  
Jason Skelton  
Allison Reese  
Mike Butler  
Emanuel Phillips  
Kaitlin Ross  
Amy Claire Lankford

Junior Council Members

Heather Davis, City Clerk, Jay Minus, City Attorney, Ken Waites, Fire Chief, Travis Jones, Public Works Supervisor, Acting Police Chief, Sgt. Troy Willcutt and George Fralic, Building Inspector were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Skelton with the addition of an executive session and seconded by Councilmember Butler, the motion carried unanimously and the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on January 3, 2023, Councilmember Skelton made a motion to approve the minutes. Councilmember Butler seconded the motion and it carried unanimously.

### **Recognitions**

Key Students – Council congratulated the kids on making Key Student for the month of January.

### **Visitors**

Daniel Bush came before Council to discuss having a Young Anglers Tournament at Steele Creek Lodge. He is just wanting to use the parking space and boat launch with approximately 100 boats participating on May 6, 2023 from 4:00AM until about 5:00 PM. Council agreed to the use of the area for this tournament. Council asked that he come by City Hall with concrete information and what is exactly needed.

Kyle Rutkowski came before Council to discuss Satsuma Youth Softball at Wright Park. He was concerned with some recent statements that Satsuma Softball would be merging with Saraland Softball. He also stated that he is concerned with the current state of the park and would like to see this park upgraded.

Steven White came before Council to request that Council abolish the current board at the park and allow a new board to be established based on the bylaws that are in place and not currently being followed. Councilmember Reese stated that there will be a meeting Thursday in Saraland and she will speak to the Alabama League of Municipality for legal advice.

Daniel Stevens came before Council to ask about a property located across from his business and would like to know exactly what the property is zoned as. 5358 Oak Avenue.

Close Up students from Satsuma High School came before Council to thank them for sponsoring their trip to Washington D.C. and provided the Council with a photograph from their trip

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated that there has been a problem with the pipe at Thomas and Pennsylvania where the sidewalk project is ongoing. The pipe will have to be replaced and will cost approximately \$16,000.00

Mayor Barlow stated that multiple projects are ongoing throughout the city. He stated that sandblasting of the underpass had started, the project at the intersection near the Pilot, the CRSSA paving at Thomas and repaving at Juniper were all underway. Sidewalk project at Baker and Thomas have also started. Mayor Barlow expressed his concern about closing the intersection at Thomas due to the pipe issue but asked that citizens understand.

Mayor Barlow stated that a pre-construction meeting was held at the RSA building last week. In attendance was George Fralic, James Elmore and Travis Jones. A sign has been ordered to state the closing of the area for the GOMESA project and will be installed soon.

Mayor Barlow reported that the directional signs ordered from Explosive Signs are almost complete and hopefully by the end of the week they will be installed.

Mayor Barlow stated that he would like to begin interviews for the Police Chief positions. He will get with Heather Davis, City Clerk and schedule some interviews

Mayor Barlow stated that the grant for the Bark Park needed to be bid out and that Cara Stallman was not able to be present to discuss this matter. He asked her to contact George. Fralic and get back with Council.

#### **Public Services – Councilmember Little**

None

#### **Public Safety – Councilmember Butler**

None

#### **Administration – Councilmember Skelton**

Councilmember Skelton stated that on the northside of the Garden Park, a citizen was concerned about a dead tree. Mayor Barlow asked that Travis Jones get with Councilmember Skelton.

**Parks & Recreation – Councilmember Reese**

Councilmember Reese stated that she would be speaking with the Alabama League of Municipalities about a legal matter with the ball park.

**Public Works – Councilmember Phillips**

Councilmember Phillips stated that leaf vacuum has been running daily throughout the city. Tree limbs cut back at the gun range. Christmas decorations removed around the city. The water fountain at City Hall was worked on. Slag was taken to several roads around the city.

**Items for Consideration****A. Consideration of payment of the bills in the amount of \$115,939.49.**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

**B. Discussion and consideration of attending the NLC Conference on March 26-28, 2023.**

Council discussed and Councilmember Phillips stated he would let Heather Davis know by the Friday January 20, 2023. Councilmember Skelton made a motion to allow council to attend the conference and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion. Carried.

**C. Discussion and consideration of proposal from Threat Advice on “Cybersecurity” and IT coverage and Advantage IT Management.**

On a motion by Councilmember Skelton to accept the proposal with Threat Advice for \$9,150 onboarding fee and a monthly fee of \$4605.70 and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

**D. Discussion and consideration of accepting the resignation of Alexander Miller as a firefighter effective January 30, 2023 in good standing pending agreement with Orange Beach for full repayment as allowed by law.**

On a motion by Councilmember Butler and seconded by Councilmember with majority voting “aye” Council approved and the motion carried

**Resolutions, Ordinances, Orders & Other Business****A. Resolution 2023-01-02 – Authorizing Civil Southeast, LLC to make application to RAA (Rebuild Alabama Act) Roadway Project.**

On a motion made by Councilmember Phillips and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

**B. Executive Session**

On motion made by Councilmember Skelton and seconded by Councilmember Reese with all voting “aye” during a roll call vote, council went into executive session at 7:59PM. to discuss a legal matter to last approximately 25 minutes. Council reconvened at 8:17 P.M.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 8:20 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. “Bubba” Phillips

ATTEST: /s/ Heather Davis  
Heather Davis, City Clerk