

MARK BARLOW
MAYOR

HEATHER DAVIS
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF December 20, 2022

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 20th day of December 2022.

Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the off position.

Councilmember Skelton led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor

Council Members

Mark Barlow

Randy Little

Jason Skelton

Allison Reese

Mike Butler

Emanuel Phillips

Not present:

Heather Davis, City Clerk, Jay Minus, City Attorney, Ken Waites, Fire Chief, Travis Jones, Public Works and Sgt. Troy Willcutt were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Skelton and seconded by Councilmember Little, the motion carried unanimously and the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on December 6, 2022. Councilmember Skelton made a motion to approve the minutes. Councilmember Little seconded the motion and it carried unanimously.

Recognitions

None

Visitors

Rodney Jordan with the Satsuma High School Football came before Council to request a waiver of fees for rental of Steele Creek Lodge on Feb. 23, 2023 for the football and cheerleading banquet. Councilmember Reese made a motion to approve the waiver of fee with cleaning fee to apply. Councilmember Little seconded the motion and it carried unanimously.

Avalisha Fisher with Driven Engineering presented information on the Rail Highway Grade Crossing Hazard Elimination Program. Mayor Barlow stated that a traffic survey had been done along with a list of accidents within the past 4 years. He stated the funds for the city portion would come from the 4 cents account.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated the work on The Union Chape was moving along and he was pleased with the progress.

Mayor Barlow stated that the sidewalk project was scheduled to begin the first week of January 2023 as well as the road project at the Pilot.

Mayor Barlow stated that the GOMESA pre-construction date was TBD.

Mayor Barlow reported that the building inspector will start the first week of January 2023.

Mayor Barlow reported that Civil Southeast will be working on the TAP project 2024 in the near future.

Mayor Barlow stated that a workshop needed to be scheduled.

Mayor Barlow stated that Explosive Signs should have the directional signs that were ordered in by January 2023.

Mayor Barlow stated that the annual audit was moving along as well.

Public Services – Councilmember Little

Councilmember Little wished everyone a Merry Christmas.

Councilmember Little stated that some quotes for damages had been received for bids and they were opened. A motion was made by Councilmember Little to accept the bids and review them with the bid specs and awarding the bid at the next meeting.

Councilmember Skelton seconded the motion and it carried unanimously.

Councilmember Little reported that holiday schedule for sanitation for the holidays.

Public Safety – Councilmember Butler

none.

Administration – Councilmember Skelton

Councilmember Skelton wished everyone a Merry Christmas.

Parks & Recreation – Councilmember Reese

Councilmember Reese asked if the Bark Park ADEM grant had been received and signed. She will forward that information to Heather Davis to present to Mayor Barlow.

Councilmember Reese asked for an update on the nets at the ballpark. Travis Jones said they have them at public works but have not had time to install them.

Councilmember Reese stated that there had been some concern about the light at the south end entrance to the city and she would like that looked at if possible.

Councilmember Reese also requested that the torn city flag be replaced at the city entrance.

Public Works – Councilmember Phillips

Mayor Barlow distributed a letter with work that had been done by the public works department.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$292,121.75.

On a motion by Councilmember Skelton and seconded by Councilmember Butler with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of attending the NLC Conference on March 26-28, 2023.

Council discussed and asked that they have time to decide on being able to attend and will let Heather Davis know by the next meeting.

C. Discussion and consideration of accepting the resignation of William Brannon as a Police Officer effective December 31, 2022 in good standing.

On a motion by Councilmember Butler and seconded by Councilmember Skelton with all voting "aye" Council unanimously approved and the motion carried.

D. Discussion and consideration of purchasing a sponsorship for the sHS Tennis Team in the amount of \$200.00.

On a motion by Councilmember Skelton and seconded by Councilmember Butler with all voting "aye" Council unanimously approved and the motion carried

E. Discussion and consideration of awarding McElhenney Construction Company, LLC as the lowest bidder for the GOMESA project in the amount of \$1,147,1063.98.

On a motion by Councilmember Skelton and seconded by Councilmember Little with all voting "aye" Council unanimously approved and the motion carried.

F. Discussion and consideration of appointing Lee Crawford and Rodney Waltman to the Board of Adjustments for a 3-year term.

On a motion by Councilmember Butler and seconded by Councilmember Little with all voting "aye" Council unanimously approved and the motion carried.

G. Discussion and consideration a proposal from Threat Advice on "Cybersecurity" and IT coverage.

Council discussed and asked that we obtain information from a few more businesses.

H. Discussion and consideration of hiring George Fralic as Building Inspector II effective December 31, 2022.

On a motion by Councilmember Little and seconded by Councilmember Skelton with all voting "aye" Council unanimously approved and the motion carried.

I. Discussion and consideration of a merit raise for Christel Grimes and Jacqueline Cothran.

On a motion by Councilmember Butler and seconded by Councilmember Skelton with all voting "aye" Council unanimously approved and the motion carried.

J. Discussion and consideration of promoting Cedric Dennis to PSS 1.

On a motion by Councilmember Little and seconded by Councilmember Butler with all voting "aye" Council unanimously approved and the motion carried

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2022-12-02 – Authorizing the submission .of ALDOT Rail Highway Grade Crossing Hazard Elimination Program.

On a motion to suspend the rules by Councilmember Little and seconded by Councilmember Reese with all voting “aye” on a roll call vote, Council unanimously approved and the motion carried.

On a motion made by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

Adjournment

With no further business to come before the Council, Councilmember Reese made a motion to adjourn the meeting, Councilmember Skelton seconded the motion and the meeting adjourned at 7:29 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. “Bubba” Phillips

ATTEST: /s/ Heather Davis
Heather Davis, City Clerk