

MARK BARLOW  
MAYOR

HEATHER DAVIS  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF November 1, 2022

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 1st day of November 2022.

### Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the off position.

Councilmember Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips

Heather Davis, City Clerk, Jay Minus, City Attorney, Travis Jones, Public Works and Sgt. Troy Willcutt were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

### **Agenda**

On a motion made by Councilmember Skelton and seconded by Councilmember Little, the motion carried unanimously and the agenda was approved.

### **Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on October 18, 2022. Councilmember Little made a motion to approve the minutes. Councilmember Butler seconded the motion and it carried unanimously.

Mayor Barlow presented the minutes from the Workshop held on October 25, 2022. Councilmember Little made a motion to approve the minutes. Councilmember Butler seconded the motion and it carried unanimously.

### **Recognitions**

Key Students from Robert E. Lee Elementary were recognized. Each Student received a city seal pendant, a gift certificate from Goldfingers and a free cookie from Satsuma McDonald's. Council went into recess at 7:24 PM and reconvened at 7:29PM.

### **Visitors**

Joshua Bryant came before the City Council to discuss his proposal to add vending machines around Satsuma at several different locations. Council asked that Mr. Bryant to give them time to discuss the proposal and get back with him.

Tiphani Clearman with Satsuma Public Library came before City Council to request additional funding for the library in order for her to give additional raises. She stated that she knew an increase in the appropriations had just been given when the new budget was passed but she would like to request additional funding.

George Dubourg came before City Council to request an update on the water sewer project located at Satsuma Oaks. Mayor Barlow stated that it was still in Mobile County's hands at this time and hoped that it would be starting soon.

Jack Presnall came before City Council to discuss paving at the Pilot and Pennsylvania intersection.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow reported that the Veteran's Day event will be held at City Hall on Friday, November 11, 2022 at 9AM.

Mayor Barlow reported that traffic in the city has been backed up due to the paving project on I65.

Mayor Barlow stated that the Rebuild Alabama projects should start soon and hopefully before the next meeting.

Mayor Barlow asked all councilmembers to get with Trish Morra if they needed to add anything to the calendar.

Mayor Barlow stated that a pre-bid meeting was held last Thursday with ALDOT and Middleton Construction should start the project around January 3, 2023.

#### **Public Services – Councilmember Little**

Councilmember Little reported that 966 meals were delivered in October to 46 people within the city.

Councilmember Little reported that 12-15 seniors are attending the community center for activities on Tuesday and Thursday. The city van made 39 trips to medical calls.

Councilmember Little stated that some brake maintenance had been done on the city van.

Councilmember Little requested that the Inspector I list be extended for another 30 days.

#### **Public Safety – Councilmember Butler**

Councilmember Butler reported that the Fire Department had 29 EMS calls with 7 being mutual aid, 20 fire calls for a total of 49 calls for the month.

#### **Administration – Councilmember Skelton**

None

#### **Parks & Recreation – Councilmember Reese**

Councilmember Reese stated that on Saturday November 12, 2022 there will be a ribbon cutting for the Satsuma Park Bark.

Councilmember Reese stated that the Satsuma Splash Pad is closed for the season but you can still rent the pavilion.

Councilmember Reese reminded everyone that the Municipal Dinner will be held by the City of Semmes on October 20, 2022.

Councilmember Reese stated that on October 30, 2022, the 3<sup>rd</sup> Annual Hall-O-Weenie Pet parade was held from 4-6PM along with the 2<sup>nd</sup> annual Witch's Ride at noon and \$739 was raised. She thanked all of the vendors who participated and gave prizes for the event.

Councilmember Reese stated that she is looking for local artist that would like to submit drawings for the boards at the Bark Park. She encouraged everyone to submit them for consideration.

Councilmember Reese reported that the chairs that the City Council purchased from Mobile Popcorn were not in good condition and she would caution anyone on using them. She further stated that she would suggest Council request a refund on the purchase of said chairs.

### **Public Works – Councilmember Phillips**

None

### **Items for Consideration**

**A. Consideration of payment of the bills in the amount of \$37,285.37.**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

**B. Discussion and consideration of entering into a contract with Driven Engineering for support with the ATRIP grant.**

On a motion by Councilmember Phillips and seconded by Councilmember Little with all voting “aye”, Council unanimously approved and the motion carried.

**C. Discussion and consideration of hiring Robert Giles as a supernumerary firefighter effective November 5, 2022.**

On a motion by Councilmember Butler and seconded by Councilmember Skelton with all voting “aye”, Council unanimously approved and the motion carried.

**D. Discussion and consideration of accepting Jon Hanson’s resignation as a firefighter effective October 28, 2022 not in good standing.**

On a motion by Councilmember Butler and seconded by Councilmember Skelton with all voting “aye”, Council unanimously approved and the motion carried.

**E. Discussion and consideration of accepting Cpl. Robert Moore’s resignation as K9 handler effective November 10, 2022 in good standing.**

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye”, Council unanimously approved and the motion carried.

**F. Discussion and consideration of selling K9 Xpander and the 2021 K9 Tahoe to the City of Semmes at or above fair market value of \$40,000.**

On a motion by Councilmember Butler and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried

**G. Discussion and consideration of calling for a Lt./Driver list from the MCPB.**

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye”, Council unanimously approved and the motion carried

**H. Discussion and consideration of calling for a Cpl.’s list from the MCPB.**

On a motion by Councilmember Butler and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried

**I. Discussion and consideration of calling for an Operator III list from the MCPB.**

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

**J. Discussion and consideration of calling for a PSS1 promotional (departmental only) list from the MCPB.**

On a motion by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

**K. Discussion and consideration of calling for an Assistant City Clerk list from the MCPB.**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

**L. Discussion and consideration of calling for a Magistrate list from the MCPB.**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

**M. Discussion and consideration of 5% salary increase for employees.**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, after a roll call vote Council approved and the motion carried.

Mayor Mark Barlow - nay

Randy Little - aye

Mike Butler- aye

Jason Skelton - aye

Allison Reese - aye

Emanuel Phillips – nay

**N. Discussion and consideration of purchasing give away items for the Municipal Dinner.**

On a motion by Councilmember Skelton and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

**Resolutions, Ordinances, Orders & Other Business**

**A. Resolution 2022-11-01 – To Award Bid of Project TAPAA-T22 (9210 to Parten Smith for sidewalk improvements along Hartley Road and Old Highway 43.**

On a motion by Councilmember Phillips and seconded by Councilmember Skelton with all voting “aye”, Council unanimously approved and the motion carried.

**B. Executive Session**

On motion made by Councilmember Skelton and seconded by Councilmember Little with all voting “aye” during a roll call vote, council went into executive session at 8:05P.M. to discuss good name and character of two city employees to last approximately 15 minutes. Council reconvened at 8:16 P.M.

**Adjournment**

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Phillips seconded the motion and the meeting adjourned at 8:16 P.M.

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Mark Barlow, Mayor

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Councilmember Randy Little

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Councilmember Mike Butler

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Councilmember Jason Skelton

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Councilmember Allison Reese

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Councilmember E.L. “Bubba” Phillips

ATTEST: \_\_\_\_\_  
Heather Davis, City Clerk