

MARK BARLOW
MAYOR

HEATHER DAVIS
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF June 7, 2022

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 7th day of June 2022.

Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to turn all cell phones in the off position.

Councilmember Randy Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Mike Butler
	Jason Skelton
	Allison Reese
	Emanuel Phillips

Heather Davis, City Clerk, Jay Minus, City Attorney; Chief Ken Waites, and Chief Clint Harrell were also in attendance.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion made by Councilmember Skelton to add item “j” and “k”, and seconded by Councilmember Reese, the motion carried unanimously and the agenda was approved.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on May 17, 2022. Councilmember Skelton made a motion to approve the minutes. Councilmember Phillips seconded the motion and it carried unanimously.

Recognitions

Honorable Judge Jill Phillips swore in Kory Wesley as the next Satsuma City School Board member.

Chief Clint Harrell presented Retired Capt. Jana Dukes with her duty weapon and badge in recognition of her 24 years of service to the citizens of Satsuma.

Visitors

Francis Dunn came before council to discuss a problem he is currently having at 5613 Park Street. Mayor Barlow suggested that the city attorney had been informed of the situation and it appears to be a civil matter.

Jessie Percell of 214 Pine Ave East came before council to request help with a property dispute at Park Street. Mayor Barlow and Attorney Minus both stated that the city is aware of the issue and it appears to be a civil matter however they would look into the new information about a possible utility easement.

Darrell Lee of 58 Woodland Ave came before council to request a change in the animal ordinance to allow cows on his property.

Kathy Gifford came before the council to request use of the Community Center on July 7, 14, 28, and August 4. The use will be for classes being taught by Auburn Extension Office. Council agreed to allow the use free of charge.

Kyle and Tina Rutkoski came before council to discuss the possibility of annexing into the city. Council and Attorney Minus gave them information needed to continue the process.

Cathy McBride Dyess of 217 E. Bayou Avenue came before the council to address the issues and concerns on Park Street.

Charles Jones came before the council to discuss the speeding issues on Thomas Drive.

Mayor's and Council's Reports:**Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow reported that he had sent a letter to Creola about a possible discussion of annexation with The City of Satsuma and is waiting for a response from Creola.

Mayor Barlow stated the Pay-as-you-go program has been completed and would like to thank Mobile County for their help with this project.

Mayor Barlow reported that the city is waiting on signs to come in to place on Juniper Ave. due to multiple accidents.

Mayor Barlow reported that the Steele Creek project and the GOMESA grant is still ongoing. Robbie Strom will be in on Friday to discuss drainage issues in that area.

Mayor Barlow reported the water board meeting will be held on the 13th.

Mayor Barlow stated that at the last planning board meeting, the subject of subdividing property came up and there were some road issues. He wanted to make council aware that some time needed to be spent to discuss these items.

Mayor Barlow stated that he had gotten Gerald Smith to do surveying on Laurel Drive and would like to discuss some lot sizes and ways it could be subdivided.

Mayor Barlow stated that there is some road repair that is needed near Hilltop and Painter.

Public Services – Councilmember Little

Councilmember Little stated that the senior report is still showing 12-15 people on Tuesday's and Thursday's. Meals on Wheels program had delivered approximately 840 meals and 45 trips were made for medical and other needs with senior transportation.

Councilmember Little stated he would like to thank those that held with the Memorial Day event.

Councilmember Little stated that sanitation had some regular maintenance on trucks currently and one truck was getting brakes installed.

Public Safety – Councilmember Butler

Councilmember Butler stated the report for the fire department shows 53 EMS calls with 15 fire calls and 7 mutual aid calls. He also reported that grants were being applied for through the Fire Department for different equipment needed in the department. The police department reported 479 calls with 9 Felony cases as well as 47 misdemeanors

cases. There were 2 felony arrests and 50 misdemeanor arrests made with 4 accidents worked and 81 citations written.

Councilmember Butler reported that smoke detectors would be in sometime next week and they are free for the public.

Councilmember Butler stated his appreciation to Retiring Captain Jana Dukes and Chief Clint Harrell on their years of service to the City of Satsuma. He stated that Sgt. Troy Willcutt will be acting Police Chief until further notice is given.

Administration – Councilmember Skelton

Councilmember Skelton stated his appreciation and gratitude to Chief Clint Harrell and Retiring Captain Jane Dukes.

Councilmember Skelton clarified that the public notice on the subdivision that was placed out was about the subdivision of a lot and not an actual subdivision being built.

Councilmember Skelton also stated that department heads need to be thinking about the upcoming budget and things that they need. In July and August we will be discussing the next years budget.

Parks & Recreation – Councilmember Reese

Councilmember Reese reported that some upgrades to the electrical at Wright Park will be happening soon. The Splash Pad had an issue with the bucket and that is being addressed as well. She stated that there is a new water feature that she is looking into and would like to have installed after looking at the budget. Benches have been ordered for the inside of the Splash Pad.

Councilmember Reese reported that the tennis courts are being treated for vegetation and repairs should be starting soon.

Councilmember Reese reported that the restroom and concession stand combo for C and D fields are being worked on with Tom Briand and some quotes are being worked on. This money is in the capital project and the possibility of American Rescue Funds.

Public Works – Councilmember Phillips

Councilmember Phillips wanted to thank Travis Jones for stepping in and working in different positions while an employee was out sick.

Councilmember Phillips reported that ditches were cleaned at Cherokee Park, street signs at Thomas and Harrison have been replaced. Public works cut grass on Hwy 43, Baker Rd., Hartley and Juniper Ave. City Hall, Baldwin Square and several other city streets had the grass cut. He also reported that stop signs were missing on West Oak @ South Oak and Oakridge Drive is also missing.

Items for Consideration**A. Consideration of payment of the bills in the amount of \$43,731.14**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion and consideration of an estimate from Signs by Designs Inc. for a sign and installation of Bark Park entrance.

On a motion by Councilmember Little to table until next meeting and seconded by Councilmember Butler with all voting “aye” Council unanimously approved and the motion carried.

C. Discussion and consideration of resignation from St. Kent Sellers effective June 18, 2022.

On a motion by Councilmember Butler and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

D. Discussion and consideration of the retirement of Cpt. Jana Dues effective June 1, 2022.

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

E. Discussion and consideration of authorizing the surplus of a Glock 19 SNBGPW782 and Captain’s badge to be presented to her in recognition of her 24 years of service.

On a motion by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

F. Discussion and consideration of sponsoring the Patriot Guard Riders Mobile District.

On a motion by Councilmember Butler to sponsor \$500 and seconded by Councilmember Reese, with all voting “aye” Council unanimously approved and the motion carried.

G. Discussion and consideration of a claim for earnest Odom for damage done to side mirrors of his vehicle.

On a motion by Councilmember Little to award the work to Walkers and seconded by Councilmember Reese., with all voting “aye” Council unanimously approved and the motion carried.

H. Discussion and consideration of quotes for directional signs around the city from Explosive Signs.

On a motion by Councilmember Little to table until next meeting and seconded by Councilmember Butler with all voting “aye” Council unanimously approved and the motion carried

I. Discussion and consideration of approving a one-time lump sum payment for retirees in the amount of \$4,902.00 under Act 2022-229 from Alabama Legislature.

On a motion by Councilmember Little and seconded by Councilmember Butler, with Mayor Barlow abstaining and the remaining members voting “aye” Council approved and the motion carried.

J. Discussion and consideration of approving the use of the Community Center by Kathy Gifford on stated dates above.

On motion by Councilmember Phillips and seconded by Councilmember Little with all voting “aye”, Council unanimously approved and the motion carried.

K. Discussion and consideration of setting a workshop for June 14, 2022 at 6PM.

On a motion by Councilmember Phillips and seconded by Councilmember Little with all voting “aye”, Council unanimously approved and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. Resolution 2022-05-03, The retiring of Kevin Harrison from SARPC.

On a motion by Councilmember Little and seconded by Councilmember Skelton with all voting “aye”, Council unanimously approved and the motion carried.

B. Resolution 2022-05-04, The retiring of Diane Burnett from SARPC.

On a motion by Councilmember Little and seconded by Councilmember Reese with all voting “aye”, Council unanimously approved and the motion carried.

C. Resolution 2022-06-01 – Authorizing Civil Southeast to make application to ALDOT for sidewalk improvements.

On a motion by Councilmember Skelton and seconded by Councilmember Butler, with all voting “aye” Council unanimously approved and the motion carried

Adjournment

With no further business to come before the Council, Councilmember Reese made a motion to adjourn the meeting, Councilmember Skelton seconded the motion and the meeting adjourned at 8:15 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Heather Davis
Heather Davis, City Clerk