

MARK BARLOW
MAYOR

HEATHER DAVIS
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF November 2, 2021

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 2nd day of November 2021.

Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to maintain social distancing and to turn all cell phones in the off position.

Councilmember Allison Reese led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Jason Skelton
	Mike Butler
	Allison Reese
	Emanuel Phillips

Heather Davis, City Clerk, Jay Minus, City Attorney; Chief Clint Harrell, Chief Kenneth Waites and Crystal Johnson, Crew Chief.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Public Hearing

Public Hearing was opened up at 6:40 pm to discuss the rezoning of property located at Bayou Ave. East that is owned by Derrick and Samantha Smith from R1 to R2. With no discussion, the public hearing was closed at 6:43pm. On a motion made by Councilmember Phillips and seconded by Councilmember Little with all voting “aye”, Council unanimously approved and the motion carried.

Public Hearing was opened up at 6:50 pm to discuss the rezoning of property located at 168 Juniper Ave that is owned by David Brannon from R1 to B1. With no discussion, the public hearing was closed at 6:53pm. On a motion made by Councilmember Phillips and seconded by Councilmember Little with all voting “aye”, Council unanimously approved and the motion carried

Agenda

On a motion made by Councilmember Skelton to approve the agenda as amended to add item “c” to the agenda and seconded by Councilmember Reese, the motion carried unanimously.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on October 19, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Butler seconded the motion and the motion carried unanimously.

Recognitions

None

Visitors

Judy Callen with the Women’s Club came before council to discuss the contractual agreement with the City of Satsuma and the Women’s Club as pertaining to the Union Chapel.

David Jarrell of 5270 Joginell Drive came before council to discuss a proposed ordinance from Chief Harrell regarding ATV’s and other off-road vehicles.

Tammy Silcox came before council to discuss the progress of cleaning up of her properties. Mayor Barlow stated that Mrs. Silcox has made progress as requested from council and appreciates the work.

Mayor’s and Council’s Reports:**Mayor’s Report**

Mayor Barlow stated that the month of October was full of activities throughout the City.

Mayor Barlow reported that the Methodist Church had a pumpkin patch and a witch’s ride was held, as well a trunk or treat from the Baptist Church.

Mayor Barlow reported that Tom Briand and Robby Strum met last week to get a progress report on the GOMESA project.

Mayor Barlow expressed his condolences to the families within the community who lost loved ones recently.

Mayor Barlow reported that there are approximately 16 houses currently under construction and hopefully a 11-house subdivision to start soon. The project with Pilot should be started soon.

Mayor Barlow stated that Jay Minus, Tom Briand and Steve Williams have been working on the water and sewer project that may require a survey to be done.

Mayor Barlow wanted to remind everyone that the Lodge will be having an upcoming gumbo sale event as well as the Women's Club event to raise money for the Union Chapel.

Mayor Barlow reported that the next two months will be hectic with the holiday schedule coming up. Veteran's Day planning has begun and will be November 11, 2021 at 9AM.

Public Services – Councilmember Little

Councilmember Little stated the Senior Services report shows that several people are still showing up on Tuesday and Thursday for activities. The Meals on Wheels program delivered 824 meals in October.

Public Safety – Councilmember Butler

Councilmember Butler reported that there were a total of 47 EMS calls and Fire 23 with a total of 70 calls along with 5 mutual aid calls.

Administration – Councilmember Skelton

Nothing at this time to discuss.

Parks & Recreation – Councilmember Reese

Councilmember Reese stated that there will be a Christmas open house and Donuts with Dan at McConaghy Drugs on Friday November 5, 2021.

Councilmember Reese stated that The Little Shoppe will have an open house on November 6, 2021.

Councilmember Reese stated there will be Heartbroken Parents Memorial Tree ceremony at Baldwin Square will be held November 15, 2021 at 6:30PM.

Councilmember Reese stated that the Satsuma Library received a \$5000 grant from RC&D to start a butterfly garden and outdoor reading area. The Satsuma Library Foundation will also contribute \$2000 to this project.

Councilmember Reese reported that Alabama Public Library Services and Technology Act awarded \$7000 for benefiting patrons of all ages to purchase non fiction items

Councilmember Reese reported that there will be a book signing with Rhoda Melendez on Tuesday, November 9th at 11 am. There will also be a book signing with Mary Palmer on Thursday, November 18th at 11am. Pre-school story time with Bridgeway Academy will be November 17th, 2021 and November 18th 2021 at 10am. Thanksgiving Children's story time for all ages will be November 17, 2021 at 3pm.

Councilmember Reese stated that the pet parade had 29 registered animals and \$422 were raised.

Councilmember Reese reported that Spirit of Satsuma Band received superior ratings at their last competition.

Public Works – Councilmember Phillips

Nothing at this time.to discuss.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$36,298.61

On a motion by Councilmember Skelton and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

B. Discussion of the caterer and speaker for the Municipal Dinner November 18, 2021.

On a motion by Councilmember Phillips and seconded by Councilmember Skelton to award the catering job to Stoney's BBQ, with all voting “yes” on a roll call vote Council unanimously approved and the motion carried.

C. Consideration of approving a 2.5% increase across the board for employees effective November 26, 2021.

On motion by Councilmember Skelton and second by Councilmember Reese, with all voting “aye” Council unanimously approve and the motion carried.

Resolutions, Ordinances, Orders & Other Business

A. On a motion made by Councilmember Skelton and seconded by Councilmember Little to approve Resolution 2021-10-03, with all voting “aye” Council unanimously approved and the motion carried.

Resolution 2021-10-03 – FY 2022 Budget

RESOLUTION 2021-10-03 BUDGET FISCAL YEAR 2022

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA that the official budget for FY 2022-2021 be adopted. Said budget shall become active on October 1, 2021 and will provide the City Council with a guideline from which to conduct city business.

FY2022 Proposed Budget-Summary

		FY2022
Revenues		
General Fund	Taxes	\$3,171,100.00
	License& Permits	\$573,500.00
	Police Fines	\$365,850.00
	Miscellaneous	\$141,500.00
	Contributions	\$100.00
	Sanitation	\$730,000.00
	One Cent	\$170,000.00
	TOTAL General Fund	\$5,152,050.00
	Revenue from other	
	\$1month	\$32,500.00
	Four Cent	\$74,000.00
	Seven Cent	\$82,800.00
	Rebuild AL Gas Tax	\$44,000.00
	Capital	\$71,000.00
	Operating Transfer In-W./B	\$500,000.00
	Operating Transfer garbage	
	GOMESA Grant	
	American Rescue Plan	\$735,007.00
	Bark Park Fundraiser	\$700.00
	TOTAL Other Funds	\$1,540,007.00
	GRAND TOTAL REVENUES	<u>\$6,692,057.00</u>
EXPENSES		
General Fund	Mayor-Council	\$480,400.00
	Bond Payments (City)	\$133,500.00
	Administrative Expense	\$180,090.00
	Police Department	\$1,584,771.00
	Court	\$96,646.00
	Fire Department	\$758,095.00
	Public Works Department	\$555,795.00
	Park & Recreations	\$219,698.00
	Inspections	\$73,605.00
	Beautification	\$6,000.00
	Steele Creek	\$32,000.00
	Citizen Services	\$122,793.00
	Debt	\$37,102.00
	Sanitation	\$742,371.00
	One Cent- Payment on PSB	\$136,526.00
	Water Board bond payments	\$487,648.00
	TOTAL General Fund	\$5,647,040.00
Other Funds	\$1month	\$32,500.00
	Four Cent	\$74,000.00
	Seven Cent	\$82,810.00
	Rebuild AL Gas Tax	\$44,000.00
	Capital	\$76,000.00
	GOMESA Grant	
	American Rescue Plan	\$735,007.00
	Bark Park Fundraiser	\$700.00
	TOTAL Other Funds	\$1,045,017.00
	TOTAL EXPENSES	<u>\$6,692,057.00</u>
	Net difference	\$0.00

Presented and Approved the 19th day of October, 2021

Mark Barlow, Mayor

I, the undersigned City Clerk for the City of Satsuma, hereby certify that the above and foregoing Resolution was lawfully adopted at a Regular Meeting of the Satsuma City Council held on 19th day of October and that such Resolution is on file at the office of the City Clerk.

Attested:

Heather Davis, City Clerk

B. On a motion made by Councilmember Skelton and seconded by Councilmember Little to approve Resolution 2021-10-04, with all voting “aye” Council unanimously approved and the motion carried

Resolution 2021-10-04 – American Rescue Plan Incentive

RESOLUTION 2021-10-04

**A RESOLUTION AUTHORIZING AND PROVIDING PREMIUM
PAY TO ELIGIBLE MUNICIPAL WORKERS UNDER THE
PROVISIONS OF THE AMERICAN RESCUE PLAN ACT (ARPA)
AND AUTHORIZING THE MAYOR AND CITY CLERK TO
SUBMIT THE APPROPRIATE ANNUAL PROJECT AND
EXPENDITURE REPORT UNDER ARPA**

WHEREAS, the City of Satsuma, Alabama was severely impacted and continues to be impacted by the Covid 19 Virus and its variants; and

WHEREAS, on March 11, 2021 the Federal Government enacted the American Rescue Plan Act of 2021; and

WHEREAS, pursuant to provisions of the ARPA, the Department of Treasury has issued rules regarding the implementation of the Corona Virus Local Fiscal Recovery Fund; and

WHEREAS, the Mayor, of Satsuma, has analyzed the job duties performed by City workers and other municipal workers within the City of Satsuma during the Covid emergency; and

WHEREAS, the Mayor has determined that all employees of the City employed from September 1, 2020 up and until September 1, 2021 are all “eligible workers” as the term is defined by the Department of Treasury Regulations since each of the employees of the City employed for the full period of time from September 1, 2020 until September 1, 2021 were workers needed to maintain continuity of operations of essential critical infrastructure and were critical to protect the health and wellbeing of the residents of the City of Satsuma in providing public safety, maintenance of essential critical infrastructure sectors, including drainage and roadways, health care, emergency response, sanitation, disinfection, clean-up work, assistance with activities of daily living for impacted populations within the City, social services and other vital services for the citizens of Satsuma during the pandemic; and

WHEREAS, it is the determination that the Satsuma Chief of the Police and the Satsuma Chief of the Fire Department are eligible for and entitled to a premium pay payment as provided by this Resolution; and

WHEREAS, it is the determination that the eligible workers of the Satsuma Public Library and the Water Works and Sewer Board of the City of Satsuma are eligible for and entitled to a premium pay payment as provided by this Resolution; and

WHEREAS, it is the determination that the volunteers of the Satsuma Police Department and the Satsuma Fire Department are eligible for and entitled to a premium pay payment as provided by this Resolution; and

WHEREAS, the City Council voted in agreement with this assessment at the Satsuma City Council meeting held on Oct 19, 2021 and believes that providing appropriate “premium pay,” as the term is defined in the relevant Department of Treasury Regulations, as well as the American Rescue Plan Act of 2021 is a proper use of fiscal recovery funds; and

WHEREAS, it is the determination of the Mayor and City Council that the funds provided to the City of Satsuma as a non-entitlement unit, should be used in part to pay each full-time employee who was an employee of the City of Satsuma from September 1, 2020 until September 1, 2021, a \$5,000.00 premium pay payment; and

WHEREAS, it is the determination of the Mayor and City Council that each part-time employee employed for the period of time of September 1, 2020 through September 1, 2021 who worked more than 480 hours should receive a \$2,500.00 premium pay payment; and

WHEREAS, it is the determination of the Mayor and City Council that each part-time employee employed for the period of time of September 1, 2020 through September 1, 2021 who worked 100 – 479 hours should receive a \$1,250.00 premium pay payment; and

WHEREAS, it is the determination of the Mayor and City Council that each part-time employee employed for the period of time of September 1, 2020 through September 1, 2021 who worked less than 100 hours should receive a \$500.00 premium pay payment; and

WHEREAS, it is the determination of the Mayor and City Council that each part-time employee employed for the period of time of September 1, 2020 through September 1, 2021 who volunteered should receive a \$500.00 premium pay payment; and

WHEREAS, the Mayor is hereby authorized to make payments to all full-time and part-time employees as well as volunteers of the City of Satsuma who worked for the City from September 1, 2020 until and through September 1, 2021, the said total of those payments totaling \$225,500.00 and related employer FICA payments for the premium pay totaling \$17,250.75; and

WHEREAS, the Mayor is hereby authorized to make payments to Satsuma Public Library for workers who worked for the Satsuma Public Library from September 1, 2020 until and through September 1, 2021, the said total of those payments totaling \$15,000.00 and related employer FICA payments for the premium pay totaling \$1,147.50; and

WHEREAS, the Mayor is hereby authorized to make payments to the Water Works and Sewer Board of the City of Satsuma for workers who worked for the Water Works and Sewer Board of the City of Satsuma from September 1, 2020 until and through September 1, 2021, the said total of those payments totaling \$35,000.00 and related employer FICA payments for the premium pay totaling \$2,677.50; and

WHEREAS, the Mayor and City Clerk are authorized to use fiscal recovery funds paid to the City of Satsuma as a non-entitlement unit for the premium pay and FICA payments; and

WHEREAS, the Mayor and City Clerk are further authorized to submit appropriate project and expenditure reports reflecting said premium pay payments to employees and the municipal workers to include related FICA employer payments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, with the approval and execution by the Mayor, that full-time employees of the City who were employed by the City continuously from September 1, 2020 up and through September 1, 2021 shall receive a one-time premium pay payment in the amount of \$5,000.00, and \$2,500.00 for part-time employees who worked more than 480 hours. That part-time employees of the City who were employed by the City continuously from September 1, 2020 up and through September 1, 2021 and worked between 100 to 479 hours shall receive a one-time premium pay payment in the amount of \$1,250.00 That part-time employees of the City who were employed by the City continuously from September 1, 2020 up and through September 1, 2021 and worked between less than 100 hours or were volunteers for the Satsuma Police Department or the Satsuma Fire Department shall receive a one-time premium pay payment in the amount of \$500.00; and

The Mayor and City Clerk are hereby authorized to make a lump sum payment to the Satsuma Public Library totaling \$16,147.50 to fund payments for the employees who worked for the Satsuma Public Library from September 1, 2020 until and through September 1, 2021, the said total of those payments totaling \$15,000.00 and related employer FICA payments for the premium pay totaling \$1,147.50; and

The Mayor and City Clerk are hereby authorized to make a lump sum payment to the Water Works and Sewer Board of the City of Satsuma totaling \$37,677.50 to fund payments for the employees who worked for the Water Works and Sewer Board of the City of Satsuma from September 1, 2020 until and through September 1, 2021, the said total of those payments totaling \$35,000.00 and related employer FICA payments for the premium pay totaling \$2,677.50; and

The Mayor and City Clerk are authorized to remove the funds used to pay said premium pay payments, as well as employer related FICA expenses, from the Fiscal Recovery Funds appropriated to the City pursuant to the American

Rescue Plan Act of 2021 and to submit the appropriate project and expenditure reports supporting said expenditures under the Act.

ADOPTED this 2nd day of November 2021.

/s/ Mark Barlow
Mark Barlow, Mayor

Attest:

/s/ Heather Davis
Heather Davis, City Clerk

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 8:30 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Heather Davis
Heather Davis, City Clerk