

MARK BARLOW  
MAYOR

HEATHER DAVIS  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF October 5, 2021

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 5th day of October 2021.

### Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to maintain social distancing and to turn all cell phones in the off position.

Councilmember Rand Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Jason Skelton
	Mike Butler
	Allison Reese
	Emanuel Phillips

Heather Davis, City Clerk, Jay Minus, City Attorney; Chief Clint Harrell, Chief Kenneth Waites and Crystal Johnson, Crew Chief.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

**Agenda**

On a motion to amend the agenda made by Councilmember Reese and seconded by Councilmember Skelton to add item 9j and k to the agenda. With a roll call vote the following answered as follows:

Councilmember Little - aye

Councilmember Butler - aye

Councilmember Skelton- aye

Councilmember Reese- aye

Councilmember Phillips - aye

Mayor Barlow - aye

Council approved and the motion carried.

**Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on September 21, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Little seconded the motion and the motion carried unanimously.

Mayor Barlow presented the minutes from the Workshop held on September 16, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Little seconded the motion and the motion carried unanimously

Mayor Barlow presented the minutes from the Workshop held on September 30, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Little seconded the motion and the motion carried unanimously

**Recognitions**

None

**Visitors**

None

**Mayor's and Council's Reports:****Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow reported that a lot of work had been done on the FY2022 Budget and it should be close to being balanced and ready to present to Council soon.

Mayor Barlow stated the annual budget would be done by a new firm, Wilkins Miller and will begin in the near future.

Mayor Barlow reported that Tom Briand has been working on a lot of the Nuisance properties around the city and some are being cleaned up.

Mayor Barlow stated that November was Breast Cancer Awareness Month and would like to see City Hall with some pink decorations added.

Mayor Barlow stated that Satsuma High School Homecoming went well and that they school administration would like to thank the city for its help.

Mayor Barlow reported that the Mobile County Personnel Board meeting was cancelled and would be rescheduled at a later date.

Mayor Barlow stated that the GOMESA grant was discussed in pre-council and the project needs to be discussed in a workshop soon to keep the project moving forward.

#### **Public Services – Councilmember Little**

Councilmember Little stated that the trash trucks were down currently and being repaired and should be back in working order by the end of the week. He just asked for patience from the citizens until this gets back in working order.

Councilmember Littler stated that the nuisance properties that have begun cleanup is a step in the right direction and also asked that the citizens of Satsuma be patient as the Council moves forward with cleaning up these properties.

#### **Public Safety – Councilmember Butler**

Councilmember Butler reported that there were a total of 68 EMS calls and Fire 28 with a total of 96 calls.

#### **Administration – Councilmember Skelton**

Councilmember Skelton stated that he and Heather Davis had been working on the budget and is very close to being balanced and it should be ready soon.

#### **Parks & Recreation – Councilmember Reese**

Councilmember Reese reported that on October 12, 2021 at 11AM Paula Webb a local author will be having a book signing.

Councilmember Reese congratulated the Satsuma High school band for All Superior Ratings at their competition in Milton Florida.

Councilmember Reese stated that the next municipal dinner would be in Semmes Alabama on October 21, 2021. Councilmember Reese also stated that the November meeting is hosted by Satsuma and plans need to be put into place to hold this event.

Councilmember Reese reported that there will a Pet Parade again this year. The event will be held on October 23, 2021. The Azalea Trail Maids will be in attendance.

**Public Works – Councilmember Phillips**

Councilmember Phillips stated that public works had been repairing sink holes on Landing Drive and Plateau West. Potholes were fixed on Baldwin Road, Hartley Road, Bayou West at 6<sup>th</sup> Street and 7<sup>th</sup> Street as well as Powers Road.

Councilmember Phillips reported that day to day maintenance throughout the city was being done to keep limbs cut low and mowing and bush hogging when the weather permitted as well as weed eating on the R.O.W. and ditches.

**Items for Consideration****A. Consideration of payment of the bills in the amount of \$81,761.13**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

**B. Consideration of declaring a 2005 Chevrolet Impala as surplus and authorizing disposal on Govdeals.com VIN 2GWF52E059376007.**

On a motion by Councilmember Buter and seconded by Councilmember Skelton with all voting “aye” Council unanimously approved and the motion carried.

**C. Consideration of promotion of Travis Jones to PSW II effective October 23, 2021.**

On a motion made by Councilmember Phillips and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

**D. Consideration of promotion of Robert Moore to Cpl. Effective October 23, 2021.**

On a motion made by Councilmember Butler and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

**E. Consideration of Splash Pad closure date.**

Council discussed and agreed to a closing date of October 12, 2021. No motion made.

**F. Consideration of 2021-2022 Holiday Schedule to include new federal holiday, Juneteenth.**

On motion made by Councilmember Skelton and seconded by Councilmember Butler, after further discussion of cost associated with the additional holiday by Councilmember Philips, with all voting “aye”, Council unanimously approved and the motion carried.

**G. Consideration of 2021-2022 Council Meeting Schedule.**

On motion made by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

**H. Consideration of resignation of Ofc. Jeff Eiland as police officer effective October 11, 2021 in good standing and to authorize a calling for an additional full time police officer list from Mobile County Personnel Board.**

On a motion made by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye”, Council unanimously approved and the motion carried.

**I. Consideration of a pay out o comp time to Lt. Richard Dix (371 hours) and Cpl. Bryan Mims (501.50 hours) from FY 2021 budget. Total cost of approximately \$20,122.35.**

On a motion made by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye”, Council unanimously approved and the motion carried

**J. Consideration of setting a workshop on October 12, 2021 at 5:30PM to discuss the ARP funds.**

On motion made by Councilmember Reese and seconded by Councilmember Skelton, with all voting “aye”. Council unanimously approved and the motion carried.

**K. Discussion of the Gun Range.**

Councilmember Phillips wanted to discuss the use of the gun range. He stated that several people had called him and asked about the usage of the gun range and who could use it. Council discussed and agreed to look into current policies and or rules for the use of the range. No motion made

**Resolutions, Ordinances, Orders & Other Business**

**A. Resolution 2021-10-01 –Resolution to introduce the TAP project.**

On motion made by Councilmember Skelton and seconded by Councilmember Butler to approve Resolution 2021-10-01, with all voting “aye”, Council unanimously approved and the motion carried.

**RESOLUTION #2021-10-01**

WHEREAS, the Alabama Department of Transportation (ALDOT) has approved funding through the Transportation Alternatives Program (TAP) for sidewalk improvements within the City of Satsuma. More specifically ALDOT Project TAPAA-TA22(922) Sidewalk Improvements along Old Highway 43 and Hartley Road in Satsuma.; and

WHEREAS, the City of Satsuma is required to hire an engineering firm to provide all required permitting and engineering design for this project;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SATSUMA, ALABAMA, AS FOLLOWS: that the City of Satsuma selects Civil Southeast, LLC to provide all required engineering design; and

BE IT FURTHER RESOLVED that the City Council authorizes the Mayor and Clerk to execute the corresponding Engineering Design Agreement authorizing Civil Southeast, LLC to begin work on these projects

ADOPTED AND APPROVED this 5 day of Oct, 2021

/s/ Mark Barlow  
Mayor

City Clerk: /s/ Heather Davis

**B. Resolution 2021-10-02 – Resolution to Surplus Property.**

CITY OF SATSUMA

RESOLUTION 2021-10-02

WHEREAS, the City of Satsuma, Alabama has a certain item of personal property which is surplus and no longer needed for public or municipal purposes; and

WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SATSUMA, ALABAMA, AS FOLLOWS:

SECTION 1. That the following personal property owned by the City of Satsuma, Alabama is surplus and it not needed for public or municipal purposes:

- VIN 2GWF52E059376007 – 2005 Chevrolet Impala

SECTION 2. That the Mayor is hereby authorized and directed to dispose of the equipment owned by the City of Satsuma, Alabama described in Section 1 as directed by City Council.

ADOPTED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021

/s/ Mark Barlow  
Mayor

ATTEST: /s/ Heather Davis  
City Clerk

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 7:43 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Heather Davis  
Heather Davis, City Clerk