

MARK BARLOW
MAYOR

HEATHER DAVIS
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,
PLACE 5

MINUTES OF August 17, 2021

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 17th day of August 2021.

Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to maintain social distancing and to turn all cell phones in the off position.

Rev. Steven Norman of Satsuma First Assembly of God led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Jason Skelton
	Mike Butler
	Allison Reese
	Emanuel Phillips

Heather Davis, City Clerk, Jay Minus, City Attorney; Chief Clint Harrell, Chief Kenneth Waites and Crystal Johnson, Crew Chief.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

Agenda

On a motion to amend the agenda made by Councilmember Skelton and seconded by Councilmember Phillips to add items J and K to the agenda. With a roll call vote the following answered as follows:

Councilmember Little - aye

Councilmember Butler - aye

Councilmember Skelton- aye

Councilmember Reese- aye

Councilmember Phillips - aye

Mayor Barlow - aye

Council approved and the motion carried.

Approval of Minutes

Mayor Barlow presented the minutes from the Regular Meeting held on August 3, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Randy Little seconded the motion and the motion carried unanimously.

Mayor Barlow presented the minutes from the Workshop held on August 10, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Randy Little seconded the motion and the motion carried unanimously.

Visitors

Mike McKinley of 5523 Hwy. 43, Satsuma, Alabama requested city council to shut down or limit access to the area directly behind the Shrimp Lady's business due to hazards from cars entering the area which is located close to the cooking area.

Roberta Swann of the Mobile Bay National Estuary Program came before Council to explain the request for funding in the amount of \$5000.

Mr. Roy Golden of 600 Vaughn Dr. N, Satsuma, Alabama came before Council to express his concern with the closing of the tennis courts previously due to the hazards of the court. Mayor Barlow and Council discussed the issue and told Mr. Golden that they would be reopened.

Mayor's and Council's Reports:

Mayor's Report

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow stated that school will be in session soon and asked that everyone use caution around the school zones and bus stops around the city.

Mayor Barlow stated he attended a meeting with FEMA representatives and Rep. Jerry Carl last week along with Crystal Johnson and Tom Briand regarding paperwork and the proper ways to prepare for any new disasters.

Mayor Barlow reported that department heads had been asked to provide requested budget expenses from each department for next year.

Mayor Barlow stated that from this point forward that the agenda will be approved in meetings and if something has not been discussed previously, it will not be added on the agenda unless the agenda is amended through a unanimous vote.

Mayor Barlow stated that the list for Assistant City Clerk and Building Inspector II list should be received within a few weeks from the Personnel Board.

Mayor Barlow reported that there will be a public hearing held August 30, 2020 at 5:00P.M. by Mobile County to discuss water and sewer improvement plans

Public Services – Councilmember Little

Councilmember Little reported that the new garbage truck was received August 13, 2021 and had been put into service.

Councilmember Little reported due to the time it is taking to get new garbage trucks from the vendor, that Jeff Bodiford with Sansom Equipment suggested that we go ahead and start looking at new quotes for another truck. Council will of course vote to purchase if they so wish.

Councilmember Little reported that with dumping fees becoming very expensive, he is requesting that the maximum of 2 cubic yards be picked up per household as our current policy states. If possible, please use the trash ramp to dispose of other household items.

Public Safety – Councilmember Butler

Councilmember Butler reported there was a total of 57 calls for the month for fire department which included 19 fire and 38 ems calls.

Administration – Councilmember Skelton

Councilmember Skelton reported that he would like to ask all department heads to get their expenses ready for the new budget year to Heather Davis.

Parks & Recreation – Councilmember Reese

Councilmember Reese reported that August 18, 2021, Citronelle would be hosting the Municipal Dinner at 7pm. Stated that a few positions would be available for nominations.

Councilmember Reese stated she had completed the Advanced CMO Status and would be receiving her certification in Montgomery in November.

Councilmember Reese reported that Jay Minus is working on a resolution for the Bark Park.

Public Works – Councilmember Phillips

Councilmember Phillips stated that over 3 tons of asphalt had been used to fill various potholes throughout the city

Councilmember Phillips reposted that most of the stolen street signs had been replaced.

Councilmember Phillips reported that the signage to the beacon lights for the pedestrian crosswalk at H. P. Cain Bridge had been added. That the speed hump from in front of a homeowner's driveway had been removed on Hannah Chase Way. That weed eating of the ditches and right of ways had also been done during the last two weeks.

Items for Consideration

A. Consideration of payment of the bills in the amount of \$31,661.06

On a motion by Councilmember Skelton and seconded by Councilmember Reese with all voting "aye" Council unanimously approved and the motion carried.

B. Consideration of hiring Suzanne Baldwin as a part-time police officer effective September 25, 2021

On a motion by Councilmember Butler and seconded by Councilmember Little with all voting "aye" Council unanimously approved and the motion carried.

C. Discuss and consideration of the quote to repair the tennis courts.

On a motion made by Councilmember Reese and seconded by Councilmember Skelton to accept the bid from ATC, with a roll call vote the following answered as follows:

Councilmember Little - aye

Councilmember Butler - aye

Councilmember Skelton- aye

Councilmember Reese- aye

Councilmember Phillips - nay

Mayor Barlow - nay

Council approved and the motion carried.

D. Discuss and consideration to purchase a 2021 Chevy Tahoe Police Package for the price of \$34,500 out of the Narcotics fund.

On a motion made by Councilmember Butler and seconded by Councilmember Skelton to accept the bid from ATC, with a roll call vote the following answered as follows:

Councilmember Little - aye

Councilmember Butler - aye

Councilmember Skelton- aye

Councilmember Reese- aye
Councilmember Phillips - nay
Mayor Barlow - nay
Council approved and the motion carried

E. Consideration of setting a public hearing for September 7, 2021 to discuss a Nuisance abatement for the Louise Cartier properties. 5556 Magnolia Ave., 203 Orange Ave., 262 Orange Ave., 212 Orange Ave. and 214 Orange Ave
On a motion made by Councilmember Little and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried

F. Consideration of allowing The Women’s Club to use Steele Creek Lodge November 7, 2021 for a fundraiser exempting them from the rental fee but the cleaning fee of \$125 to apply.
On a motion made by Councilmember Reese and seconded by Councilmember Little, with all voting “aye” Council unanimously approved and the motion carried.

G. Consideration of opening a promotional PSW II position in the Public Works Department
On a motion made by Councilmember Phillips and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

H. Consideration of purchasing a 2011 bucket truck for Public Works in the amount of \$12,000.00.
On a motion made by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

I. Consideration of purchasing budget software from Harris Local Government in the amount of \$3,486.00 with an annual maintenance fee of \$1,257.00
On a motion made by Councilmember Skelton and seconded by Councilmember Phillips, with all voting “aye” Council unanimously approved and the motion carried.

J. Discuss the purchasing of a mini excavator.
Councilmember Phillips stated that he would like to postpone the purchasing of the mini excavator until next budget year.

K. Discuss and Consideration of paying the Mobile County Personnel Board the outstanding fees owed from 2016 and 2017 in the amount of \$3,568.84.
After discussion of the invoice council decided to pay the amount owed along with a letter stating that this would be paid in full with nothing further owed to the Personnel Board.

Resolutions, Ordinances, Orders & Other Business

With no further business to come before the Council, Councilmember Phillips made a motion to adjourn the meeting, Councilmember Skelton seconded the motion and the meeting adjourned at 8:09 P.M.

/s/ Mark Barlow
Mark Barlow, Mayor

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ E. L. Phillips
Councilmember E.L. "Bubba" Phillips

ATTEST: /s/ Heather Davis
Heather Davis, City Clerk