

MARK BARLOW  
MAYOR

HEATHER DAVIS  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF July 20, 2021

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:03 p.m. the 20th day of July 2021.

### Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to maintain social distancing and to turn all cell phones in the off position.

Councilmember Randy Little led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Jason Skelton
	Mike Butler
	Allison Reese
	Emanuel Phillips

Heather Davis, City Clerk, Jay Minus, City Attorney; Chief Clint Harrell, Chief Kenneth Waites and Crystal Johnson, Crew Chief.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

**Public Hearing**

Public Hearing was opened at 6:45 pm for the purpose of amending section 4.1 of table of permitted uses of Satsuma Zoning Ordinance. With people in attendance and with no discussion the hearing was closed at 7:02 pm.

**Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on July 6, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Randy Little seconded the motion and the motion carried unanimously.

Mayor Barlow presented the minutes from the Work Session held on July 13, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Randy Little seconded the motion and the motion carried unanimously.

**Visitors**

Amanda Carrillo came before Council to discuss drainage issues at her property located at Lot 8 Cedar Street. Mayor and Council asked that she work with them and give them time to look into the matter with Public Works.

Corey Biggs came before Council to ask about the street signs and stop signs missing in Cayman Place.

Shirley Presnall came before Council to request the continued use of the parking lot at City Hall like in the past during Swampfest. Mayor and Council agreed to the usage.

Al Haupt of 5504 Park Street came before Council to thank Public Works for the work done at his property on the washout under his driveway.

**Mayor's and Council's Reports:****Mayor's Report**

Mayor Barlow expressed his condolences to several families on the death of their loved ones throughout the City of Satsuma.

Mayor Barlow reported the after looking at the rental of Steele Creek Lodge and rates, Council would like to keep prices the same and not offer discounts for special groups.

Mayor Barlow stated that the police department was still studying the traffic at Stonewall Place and would get back the results to Council soon.

Mayor Barlow reported that the roof at the library had been completed and looked good.

Mayor Barlow stated that Council would go into discussion of the generator later in executive session.

**Public Services – Councilmember Little**

Councilmember Little that the Building Inspector II list was still pending.

Councilmember Little reported that the new garbage truck was not in at this time.

**Public Safety – Councilmember Butler**

Councilmember Butler reported there was a total of 41 calls for the month for fire.

**Administration – Councilmember Skelton**

Councilmember Skelton had nothing to report.

**Parks & Recreation – Councilmember Reese**

Councilmember Reese reported that all bids for the tennis courts had not been received at this time and we would know more hopefully soon.

Councilmember Reese stated that the entrance signs to the city were discussed in the work shop and she would know more later.

Councilmember Reese reported the Satsuma Library Club would be meeting July 21, 2021 where they would be holding a book decorating class.

Councilmember Reese stated the Summer Reading Program wrapped up with 230 parents and students participating. Ella Bodie was the top reader.

Councilmember Reese reported The Rosa Parks exhibit was ongoing at the Satsuma Library.

Councilmember Reese stated that the Area Agency on Ageing would be holding a 4-week class for balance to manage falls.

Councilmember Reese reported that a teen volunteer table set up at the high school registration August 2 and 3<sup>rd</sup>, 2021.

Councilmember Reese stated that Storytime with Bridgeway Academy would resume in August when school starts back.

Councilmember Reese reported that Medicare classes that are held annually will be held on August 25, 2021.

**Public Works – Councilmember Phillips**

Councilmember Phillips reported that Public Works is doing a good job trying to keep up with the work but rain has put a damper on things.

Councilmember Phillips reported SIS truck helped with cleaning out culverts at Thomas Road, 6<sup>th</sup> Street and Maple.

Councilmember Phillips reported Public Works has filled in pot holes at Pilot Station as well as various other locations.

Councilmember Phillips stated that weed eating and trimming back ditches throughout the city.

**Items for Consideration****1. Consideration of payment of the bills in the amount of \$22,959.89**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips with all voting “aye” Council unanimously approved and the motion carried.

**2. Consideration of resignation from Gerald Roberts as Police Officer in good standing effective July 31, 2021.**

On a motion made by Councilmember Butler and seconded by Councilmember Little with all voting “aye” Council unanimously approved and the motion carried.

**3. Consideration of quotes on mini excavator and trailer to haul excavator.**

On a motion made by Councilmember Phillips and seconded by Councilmember Little, to table until August 3, 2021 with all voting “aye” Council unanimously approved and the motion carried

**4. Consideration of request from Mobile Bay National Estuary Service for funding.**

On a motion made by Councilmember Skelton and seconded by Councilmember Reese, to table until August 17, 2021 meeting and invite them to come speak, with all voting “aye” Council unanimously approved and the motion carried

**5. Consideration of quotes for exterminating services for city buildings.**

On a motion made by Councilmember Skelton and seconded by Councilmember Reese, to table until August 3, 2021 meeting and invite them to come speak, with all voting “aye” Council unanimously approved and the motion carried

**6. Consideration of quotes for purchasing new garbage truck.**

On a motion made by Councilmember Skelton and seconded by Councilmember Little, to table until August 3, 2021 meeting and invite them to come speak, with all voting “aye” Council unanimously approved and the motion carried

**7. Consideration of Satsuma City Schools requesting exemption of rental fee for Steele Creek lodge for Institute Day August 4, 2021 paying the cleaning fee of \$125.00**

On a motion made by Councilmember Reese and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**8. Consideration of ratifying the hiring of Jeff Eiland as Police Officer effective July 31, 2021.**

On a motion made by Councilmember Butler and seconded by Councilmember Skelton, with all voting “aye” Council unanimously approved and the motion carried.

**9. Consideration of setting a work session on August 10, 2021 at 5:30PM to discuss city business.**

On motion made by Councilmember Skelton and seconded by Councilmember Little, with all voting “aye”, Council unanimously approved and the motion carried.

**10. Consideration of Amending Zoning Ordinance 482-4 to further promote the health and safety of the Citizens of Satsuma.**

On motion made by Councilmember Little and seconded by Councilmember Phillips, noting that a public hearing was held by City Council and Planning Commission with no opposition, with all voting “aye”, Council unanimously approved and the motion carried

**Resolutions, Ordinances, Orders & Other Business**

1. Resolution 07-01-2021 – Resolution to Approve opening of American Rescue Plan checking account with Regions Bank.

Councilmember Skelton made a motion to suspend the rules and put up for immediate adoption and seconded by Councilmember Phillips, with all voting “aye”, Council unanimously approved and the motion carried.

Councilmember Skelton made a motion to approve Resolution 2021-07-01, seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

Mayor Barlow declared the motion passed unanimously.

RESOLUTION 2021-07-01

A RESOLUTION TO APPROVE THE OPENING OF AMERICAN RESCUE PLAN BANK ACCOUNT WITH REGIONS.

**WHEREAS**, federal legislation known as the American Rescue Plan Act of 2021 provides among its many components, relief funds for local governments, and

**WHEREAS**, the City Council being desirous of providing proper accounting and tracking of these funds, now

**THEREFORE, BE IT RESOLVED** by the City Council of the City of Satsuma, Alabama that there is hereby established the American Rescue Plan Fund, a special revenue fund, to account for funds received from this federal legislation, and

**BE IT FURTHER RESOLVED** by the City Council that the Mayor and City Clerk is authorized to establish with Regions Bank a checking account for the maintenance of these funds, and

**BE IT FURTHER RESOLVED** by the City Council that the Mayor and the City Clerk be authorized to signs checks for this account, and

**BE IT FURTHER RESOLVED** by the City Council that the Mayor and City Clerk are hereby authorized to execute all documents necessary for the implementation and reporting of all matters related to these funds.

ADOPTED on this \_20th\_\_\_\_\_ day of July, 2021.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Heather Davis  
Heather Davis, City Clerk

## 2. Resolution 2021-07-02 A RESOLUTION TO APPROVE AN EASEMENT TO THE WATER WORKS AND SEWER BOARD FOR THE CITY OF SATSUMA

Councilmember Skelton made a motion to suspend the rules and put up for immediate adoption and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

Councilmember Skelton made a motion to approve Resolution 2021-07-02, seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried.

Mayor Barlow declared the motion passed unanimously.

### RESOLUTION 2021-07-02

#### A RESOLUTION TO APPROVE AN EASEMENT TO THE WATER WORKS AND SEWER BOARD FOR THE CITY OF SATSUMA

WHEREAS, the City of Satsuma, Alabama and the Water Works and Sewer Board of the City of Satsuma are working with the County of Mobile, Alabama to design, construct and operate sewer collection system in and along South Oak Drive in the City of Satsuma pursuant to the Restore Act Project; and

WHEREAS, the Water Works and Sewer Board for the City of Satsuma has requested an easement to install, maintain and operate a wastewater pumping lift station in and along an unopened right-of-way owned by the City of Satsuma which is located adjacent to the Southeast Corner of Lot 11 of the subdivision known as Satsuma Oaks, First Addition; and

WHEREAS, the City of Satsuma finds that the proposed use of the City of Satsuma’s unopened right-of-way s needed for public and municipal purposes as the Restore Act Project benefits all Satsuma Citizens living on or near South Oak Drive.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Satsuma, Alabama as follows:

- 1. The Easement issued by the City of Satsuma, Alabama to the Water Works and Sewer Board for the City of Satsuma attached hereto and incorporated hereto as Exhibit A is adopted and approved and the Mayor of the City of Satsuma is hereby granted authority to execute the Easement on behalf of the City of Satsuma.

ADOPTED on this   20th   day of July, 2021.

  /s/ Mark Barlow    
 Mark Barlow, Mayor

ATTEST:

  /s/ Heather Davis    
 Heather Davis, City Clerk

On a motion made by Councilmember Skelton and seconded by Councilmember Reese to go into executive session at 7:38 p.m. to discuss legal matter with the generator, and to discuss to good name and character of citizen and association to last 10 minutes with all voting “aye” Council unanimously approved and the motion carried.

Mayor and Council returned from executive session at 7:58 p.m.

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 8:00 P.M.

  /s/ Mark Barlow    
 Mark Barlow, Mayor

  /s/ Randy Little    
 Councilmember Randy Little

  /s/ Mike Butler    
 Councilmember Mike Butler

  /s/ Jason Skelton    
 Councilmember Jason Skelton

  /s/ Allison Reese    
 Councilmember Allison Reese

  /s/ E. L. Phillips    
 Councilmember E.L. “Bubba” Phillips

ATTEST:   /s/ Heather Davis    
 Heather Davis, City Clerk