

MARK BARLOW  
MAYOR

HEATHER DAVIS  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS:

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

EMANUEL L "BUBBA" PHILLIPS,  
PLACE 5

## MINUTES OF June 15, 2021

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in regular public session at City Hall in said city at 7:00 p.m. the 15th day of June 2021.

### Invocation

Mayor Barlow welcomed everyone and reminded everyone in attendance to maintain social distancing and to turn all cell phones in the off position.

Councilmember Mike Butler led the invocation and Pledge of Allegiance.

On roll call, the following answered present:

Mayor	Mark Barlow
Council Members	Randy Little
	Jason Skelton
	Mike Butler
	Allison Reese
	Emanuel Phillips

Heather Davis, City Clerk, Jay Minus, City Attorney; Chief Clint Harrell, Chief Kenneth Waites and Crystal Johnson, Crew Chief.

A quorum was present and Mayor Barlow opened the meeting for the transaction of business.

**Approval of Minutes**

Mayor Barlow presented the minutes from the Regular Meeting held on June 1, 2021. Councilmember Jason Skelton made a motion to approve the minutes as presented. Councilmember Randy Little seconded the motion and the motion carried unanimously.

**Visitors**

Luvenia Spotswood of the Women's Club of Satsuma spoke. She stated the five-year contract between the City of Satsuma and the Women's Club of Satsuma has expired. She stated the first agreement was signed June 14, 2016. She stated it was time to amend the agreement. She stated the Women's Club had two suggestions for amended the contract. Ms. Spotswood asked the Mayor and Council to look over the agreement. Ms. Spotswood stated she, Tom Briand and the other members would meet to look at options to reduce the costs of the building. Ms. Spotswood stated the Women's Club has \$120,000.00 set aside for the construction, and now money is being raised for the furnishings. Mayor Barlow thanked Ms. Spotswood for coming before Council. Mayor Barlow asked the city attorney, Jay Minus, to review the agreement and make adjustments, and have it ready for next meeting.

Mr. Jack Presnall stated his discourse with ALDOT. He stated ALDOT needed to clean the ditches where the bridges were built.

Ms. Melissa Hudson of Stonewall Park stated her neighborhood is having speeding problems. She requested speed tables or humps in her neighborhood. She requested four (4) tables and speed limit signs. She stated a neighbor's dog has been run over and this was just one example of why this action is needed. Mayor Barlow stated he will have Crystal Johnson and the police chief ride through the neighborhood to check for speed signs. Mayor Barlow stated it would take time to have speed tables installed. Councilmember Phillips told Ms. Hudson she had to have 75% of the people in her neighborhood sign a petition to do that. Mayor Barlow stated that Council has asked in the past to get a signed petition. He stated he can get police presences in the neighborhood and add signs. Mayor Barlow asked Ms. Hudson to get a petition. Ms. Hudson stated when she should follow up for the signs. Ms. Johnson stated it should not take long, but she would have to call for a line locate.

Chris Mims with Spire presented the City of Satsuma with a safety award. He stated Satsuma had the most line locate calls with zero damages. Crystal Johnson came forward to accept the award.

**Mayor's and Council's Reports:****Mayor's Report**

Mayor Barlow reported that he was at the last South Alabama Regional Planning Commission meeting on June 3<sup>rd</sup>, the city is planning to receive the continued support for our senior's program.

Mayor Barlow reported on the surfacing project. He stated the city should receive \$294,000.00, and it should start soon.

Mayor Barlow reported the Planning Commission met twice in the last couple weeks. He reported that some land use may be move to a B-2 to a B-1. He stated notices are posted and Planning Commission will be giving a recommendation to City Council.

Mayor Barlow reported that on June 26<sup>th</sup>, the Shrimp Lady will be having her grand opening. Mayor Barlow stated he would forward the hours of the event to the councilmembers.

Mayor Barlow reported on the bill received by the Call News.

Mayor Barlow reported on the entrance to the Chevron and Pilot gas station. He stated hopefully he can meet with ALDOT and get something moving forward.

Mayor Barlow reported that he would like to call for another Building Inspector II list. Mayor Barlow reported that Councilmember Skelton proposed filling the position with a contract person until an inspector is hired. Mayor Barlow stated no one was in opposition.

Mayor Barlow reported that a family rented the Community Center, and the family stated there was some issues with the facility. Mayor Barlow said he and Council will inquire for more in-depth cleaning of the facility.

Mayor Barlow reported on the payment to the Mobile County Personnel Board. City Clerk, Heather Davis, stated that Edith Butler researched the invoices from 2016 and 2017. Ms. Davis reported that Ms. Butler stated the invoices had not been paid and was unsure of the reason why. Ms. Davis stated that she previously discussed that part of an invoice was paid. Councilmember Little stated he does not remember why the invoices were not paid. Councilmember Phillips stated he would like to see invoice from the last five years.

### **Public Services – Councilmember Little**

Councilmember Little reported that at the Community Center certain contents need to be cleaned. He stated that Mrs. Morra went to the Community Center and cleaned and hopefully everything will look better.

Councilmember Little reported a grand reopening of the Community Center Thursday June 24, 2021 at 9:00 a.m.

Councilmember Little reported the ice machine at the Community Center needs work.

Councilmember Little reported that city would have the gift cards for the seniors for refreshments starting again.

Councilmember Little reported the Public Works is trying to get Zeta debris cleaned up at the ramp. He stated roughly 6,000 yards of debris was taken to the landfill.

Councilmember Little stated he is trying to get Mobile County to help with their equipment. He stated he is looking into renewing the city's contract with Greenco.

Councilmember Little stated that if the contract is renewed, he may be able to get a lower rate to remove debris from the ramp.

### **Public Safety – Councilmember Butler**

Councilmember Butler reported that the Satsuma Fire Department reported to a fire in Creola. The fire was contained and put out. No one was injured.

Councilmember Butler reported Firefighter Jonathan Moss, William Davis and Joshua West passed their test and received their Fire Inspector I class.

Councilmember Butler reported that last week Firefighter Jonathan Moss and William Davis attended the summer program at Satsuma Library and showed the children what firefighters do and let them see the fire truck.

Councilmember Butler reported that two weeks ago, Chief Harrell stopped a car and saw with no tag. The person in the car threw a bag of drugs out the car as he attempted to stop them. Councilmember Butler stated Chief Harrell did a good job and wanted to commend him.

Councilmember Butler reported Captain Jana Dukes scored 88 on her pistol test, Chief Harrell scored a 100 and Officer Kiara Barnett scored a 100.

Councilmember Butler requested that at the next council meeting they discuss Officer Robert Moore attending the Traffic Homicide Investigation School in September. The cost is \$1,680.00 and it includes hotels and meals. It will be paid from the police department budget.

### **Administration – Councilmember Skelton**

Councilmember Skelton reported the new garbage truck will be delivered the first week of July, and we will begin working on the new financing options. Mayor Barlow stated he believed the cost of the garbage truck is \$350,000.00.

## **Parks & Recreation – Councilmember Reese**

Councilmember Reese reported that last week she met with Councilmember Little, Tom Briand, Trish Morra and Crystal Johnson at Steel Creek Lodge to discuss ideas for renovation of the kitchen and restrooms. Mr. Briand provided some drawings. She stated they would like a restroom hallway. She stated she did not want the guest to see the restrooms from the main dining room. Councilmember Reese stated the possibility of forming a design committee.

Councilmember Reese reported she was notified of some safety issues at the splashpad. She stated she has addressed those issues with Crystal Johnson. Councilmember Reese stated she did know the fence was damaged from the hurricane, and she has received a quote.

Councilmember Reese reported that she, Heather Davis and Crystal Johnson went to the tennis courts for a meeting with a gentleman concerning resurfacing the tennis courts. Councilmember Reese stated a proposal would be sent to Heather Davis, and the costs is in the capital budget. Pickleball lines will be included. The courts will be up to the USTA standards, so people from the school can play or tournaments can be held.

Councilmember Reese reported the Municipal Dinner will be June 17<sup>th</sup> hosted by the County Commission at the courthouse.

Councilmember Reese reported that on June 26<sup>th</sup>, she and Tom Briand will be at the future site of the Bark Park installing a fence and invited anyone who would like to help.

## **Public Works – Councilmember Phillips**

Councilmember Phillips reported Public Works department has been mowing, weed eating and seventeen loads of slack have been loaded on the South Service Road. He stated that Public Works did the hot patch at the Pilot gas station, and it is doing better. The concrete ditches at Cherokee Park have been cleaned. Councilmember Phillips reported the stolen signs are being replaced. Chief Harrell stated seven signs were stolen and a few were recovered. Councilmember Phillips stated he hoped someone was arrested in this case.

Councilmember Phillips reported the city is still waiting on the beacon lights.

Councilmember Phillips reported the inmates will begin July 6<sup>th</sup>.

## **Items for Consideration**

### **1. Consideration of payment of the bills in the amount of \$32,557.13.**

On a motion by Councilmember Skelton and seconded by Councilmember Little with all voting “aye” Council unanimously approved and the motion carried.

**2. Consideration of resignation from Zachary Bradford as a part time jailer/dispatcher effective June 18, 2021 and to request new list for vacancy.**

On a motion made by Councilmember Butler and seconded by Councilmember Little with all voting “aye” Council unanimously approved and the motion carried.

**3. Consideration of applications for the vacant Water Board position.**

On a motion made by Councilmember Skelton and seconded by Councilmember Phillips, to appoint Charles Harbin to the Water Board, with all voting “aye” Council unanimously approved and the motion carried

**4. Consideration of applications for the vacant Board of Adjustment position.**

On a motion by Councilmember Skelton and seconded by Councilmember Phillips, to appoint Ray Black to the Board of Adjustments, with Councilmember Randy Little abstaining, with all voting “aye” Council unanimously approved and the motion carried.

**5. Consideration of calling for a part time police officer list to replace Jimmy Richardson who resigned earlier in the year.**

On a motion made by Councilmember Butler and seconded by Councilmember Reese with all voting “aye” Council unanimously approved and the motion carried.

**6. Consideration of allowing Victor Smith to host a student leadership conference July 9, 2021 at the Community Center with payment of \$125 for cleaning.**

On a motion made by Councilmember Reese and seconded by Councilmember Skelton with all voting “aye” Council unanimously approved and the motion carried.

**7. Consideration of claim filed by David Towsley for damage to windshield. Mr. Towsley is also requesting additional fees in the amount of \$36.36 to cover a notary charge and overnight postal charge of paperwork.**

On a motion made by Councilmember Little and seconded by Councilmember Reese to with all voting “aye” Council unanimously approved and the motion carried.

**8. Consideration from Chief Waites to call for a Firefighter EMT list from MCPB.**

On a motion made by Councilmember Butler and seconded by Councilmember Skelton with all voting “aye” Council unanimously approved and the motion carried.

**9. Consideration of calling for a list for Building Inspector II list.**

On motion made by Councilmember Little and seconded by Councilmember Reese, with all voting “aye”, Council unanimously approved and the motion carried

On a motion made by Councilmember Little and seconded by Councilmember Reese to go into executive session at 7:50 p.m. to discuss the generator, with all voting “aye” Council unanimously approved and the motion carried.

Mayor and Council returned from executive session at 8:07 p.m. On a motion made Councilmember Skelton and seconded by Councilmember Butler to proceed testing generator not to exceed \$1,500.00 in costs, with all voting “aye” Council unanimously approved and the motion carried.

With no further business to come before the Council, Councilmember Skelton made a motion to adjourn the meeting, Councilmember Reese seconded the motion and the meeting adjourned at 8:09 P.M.

/s/ Mark Barlow  
Mark Barlow, Mayor

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ E. L. Phillips  
Councilmember E.L. “Bubba” Phillips

ATTEST: /s/ Heather Davis  
Heather Davis, City Clerk