

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

KENNETH WAITES
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

Minutes of September 1, 2020

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 1st day of September 2020. Those present were: Mayor Williams, Councilmembers: Randy Little, Jason Skelton, Allison Reese, and Bill Black. Absent: Councilmember Mike Butler due to death in family.

The City is still under COVID-19 directive from Governor Ivey and continues to meet in Council chambers with a safe distance of 6' and face masks.

Mayor Williams discussed the agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 1st day of September 2020.

Invocation

Councilmember Skelton gave the invocation and led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Jason Skelton, Allison Reese, and Bill Black. Absent Councilmember Mike Butler due to death in family.

Also present were: Jay Minus, City Attorney; Vicki Miller, City Clerk; Tom Briand, Building Inspector, James Elmore, Public Works Supervisor, Heather Davis, Assistant City Clerk, Kenneth Waites, Fire Chief and Chief Harrell, Police Chief.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting held on August 18, 2020. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

Special Recognition: NONE

Visitors:

- *Jack Presnall, 540 Maria Drive*, came before Council and stated that September 18th is POW/MIA day and that the City has one person on the monument listed as MIA. He asked that the City consider putting a sign up in honor of Benjamin Thompson. Mr. Presnall also commented again about the flags at the entrances. Councilmember Reese noted that the crepe myrtles have been removed and holes have been dug at the south entrance. James Elmore stated that the poles will be installed next week.

Mayor's and Council's Reports:

Mayor's Report

- Mayor Williams gave a current statistic report on COVID19 stating currently there have been 12,353 cases in Mobile County noting that there seems to be an increase.
- Mayor Williams reported that Mr. Elmore has suggested moving two of flashing lights at Bayou and Old Highway 43 to the school crossing on Baker Road. Council agreed.
- Mayor Williams reported that he, Tom Briand and James Elmore met with Brandon Davis, Regional Manager for Pilot, and Matt Erickson, Regional Manager with ALDOT to discuss needed improvements at the Intersection of Highway 43 and the entrance/exit to Pilot and Chevron. In the end, ALDOT agreed to do some preliminary design work. Hopefully will have something by the next council meeting.

Municipal Services- Councilmember Little stated that he did not have any items to present or discuss.

Public Safety- Councilmember Butler was not present and did not leave any items for discussion.

Administration-Councilmember Skelton thanked all those that came out and volunteered on Saturday with the weed eating of several ditches in the City.

Parks- Councilmember Reese reported the following:

- Reported the annual maintenance was performed on the Splash Pad.
- Reported that she was contacted by Mayor Baker of Semmes and they are looking at moving forward with the municipal dinner in October.
- Reported that the final stages of construction on the concession/bathroom facilities are being completed.
- Reported that she would like to have a Halloween Pet Parade at Baldwin Square. She stated that the entrance fee will be \$10.00 with all proceeds going to the Bark Park. Council agreed with proceeding with the event.
- Reported she has been asked by the football association to remove the dirt pile on the field abutting Plateau and to see if the City would move the fence back to accommodate safer parking on Plateau. Council discussed and agreed to let Mr. Elmore get a price to move the fence and to go ahead and move the dirt pile.
- Reported she has been contacted by a local church about the usage of Wright Park for a church event. Council discussed and suggested that the Pastor or a representative of the Church come to a council meeting and explain what type of event they are proposing.
- Reminded the Council of the funds needed for the additional concession/bathroom facility needed by the C&D field at Wright Park.

Public Works- Councilmember Black reported that he has a memo from James Elmore regarding a request from Mr. Jason Jones who purchased a lot on Cedar Avenue. Councilmember Black stated that when the City worked on the drainage project off Cedar Avenue, the City was given permission to put some debris on a vacant lot. Since that time, Mr. Jones has purchased the lot and is requesting that the City pay for the removal of the debris. He estimated that it was 5 to 6 loads at \$300 per load. After discussing the matter, Jay Minus recommended that James Elmore contact Mr. Jones and have him file a Notice of Claim so that the matter could be discussed further.

ITEMS FOR CONSIDERATION**1. Payment of the bills.**

On motion by Councilmember Skelton and seconded by Councilmember Reese with all voting "aye", Council unanimously approved paying the bills in the amount of \$66,552.45.

2 Consideration of approval of travel expenses for Vicki Miller and Heather Davis to attend the Alabama Association of Municipal Clerks conference in Tuscaloosa, October 21-23. Cost includes registration, hotel and meal expense.

Councilmember Skelton noted that the approximate cost is \$1100.00. On motion by Councilmember Skelton and seconded by Councilmember Little with all voting "aye", Council unanimously approved the travel expenses as stated above.

3. Consideration to set a FY2021 Budget Work Session

On motion by Councilmember Skelton and seconded by Councilmember Little with all voting "aye", Council unanimously approved setting the work session for September 10, 2020 at 5:30 P.M.

4. Consideration to approve the replacement of the air condition unit at City Hall for an amount not to exceed \$10,000

Councilmember Skelton discussed that two proposals were obtained by Tom Briand. He stated that one is a local HVAC business, Shields Heating and Air Conditioning for \$9800.00 but did not include any electrical changes. The other quote is from Hansen Heating and Air for \$10,700.00 and does include some electrical. It was discussed that Shields could not get to the project for a week or so. Councilmember Skelton stated that he preferred to go with the local business if possible. On motion by Councilmember Little and seconded by Councilmember Reese with all voting "aye", Council unanimously approved going with Shields if time allowed and changed the amount not to exceed \$11,000.00.

5. Consideration of the engagement letter from Byers and Byers to perform the FY2020 audit.

Councilmember Skelton noted that Byers and Byers have done the audit for the last two years and they have performed well. On motion by Councilmember Skelton and seconded by Councilmember Reese with all voting "aye", Council unanimously approved the letter of engagement with Byers and Byers.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Consideration of Resolution 2020-09-02- A Resolution appointing Derrick Ross to the Waterworks and Sewer Board of the City of Satsuma.

Mayor Williams presented the resolution for discussion. Mark Barlow, Mayor elect, came before Council and stated that he asked the City Clerk for a list of board members and their appointment dates He stated he also reached out to Jay Minus. He stated he does not recall any previous administrations making appointments during the two months after the elections. He stated any appointments should be left for the new Council. Councilmember elect Bubba Phillips also approached the Council and stated that he would like to reiterate what Mr. Barlow stated. He stated it is a gentleman's agreement for any appointments to be left to the next administration and asked for Council to table the appointment.

Councilmember Little stated that he agreed acknowledging that he did not have any problem appointing Mr. Ross. Jay Minus commented that it is not unlawful for this Council to make the appointment, however ihedoes recall that appointments have not been made in the past during this time. Councilmember Skelton commented that Mr. Ross is currently a board member. With no further discussions and on motion by Councilmember

Black and seconded by Councilmember Little with all voting “aye”, Council unanimously approved tabling the resolution.

With no further business to come before Council, Councilmember Skelton made a motion to adjourn the meeting. Councilmember Reese seconded the motion and the meeting adjourned at 7:35 P.M.

/s/ Tom Williams
Mayor Tom Williams

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ Bill Black
Councilmember Bill Black

ATTEST: /s/ Vicki Miller
City Clerk