

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

KENNETH WAITES  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

## **Minutes of June 2, 2020**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 2nd day of June, 2020. Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, and Bill Black

Due to COVID-19 and the directive from Governor Ivey, the Council met in the Council chambers with a safe distance of 6'.

Mayor Williams discussed the agenda items.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 2<sup>nd</sup> day of June 2020.

### **Invocation**

Councilmember Skelton gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, and Bill Black

Also present were: Jay Minus, City Attorney; Vicki Miller, City Clerk; Tom Briand, Building Inspector, James Elmore, Public Works Supervisor, Heather Davis, Assistant City Clerk, Kenneth Waites, Fire Chief and Clint Harrell, Police Chief.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on May 19, 2020. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

### **Special Recognition:**

- Swearing in of Kenneth Waites as Fire Chief  
Judge John Williams gave the Oath of Office to Kenneth Waites. Mr. Waites wife, Katrina, pinned his badge on him. Mayor Williams welcomed Ken to the staff and stated that there would be a reception after the meeting as a time for everyone to meet and congratulate Kenneth.

### **Visitors-**

- Jeff Schmitz representing Alabama Power- discussion of the small cell technology ordinance that was recently passed by Council.  
Mayor Williams reported that Mr. Schmitz spoke to Council in the pre-council meeting and he presented some issues with the ordinance that affects Alabama Power and presented some requested changes to the ordinance. Mayor Williams stated that the changes will be reviewed by Jay Minus and brought back to Council for review.
- John Cain, 1 Cain Lane, came before Council to ask for the removal of the stop sign at Northgate and Baldwin Street. He stated that the stop sign was placed there when there was going to be a subdivision and since it is a private road now, he is requesting that it be removed. Mayor Williams stated that the matter will be reviewed by the Police Chief. His recommendation will be brought back to Council by the next meeting at which time Council will discuss the matter.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Williams reported that he received a letter from Mobile County Animal Control stating that they have picked up 25 animals since October and presented the City with an invoice of \$1375.00.

Mayor Williams stated that today he and Chief Harrell met with several of the local ministers both black and white for a prayer time on the front lawn. Then afterwards they all met for about 45 minutes in the Council chamber to discuss the current civil unrest in the State and Country.

Mayor Williams reported that he has been contacted by the resident at 5805 Cordova about the plants that were cut down last year so that the City could get to a drainage ditch to clean it out. Mayor Williams stated that the agreement with the resident was that the City would replace the 30 plants. Tom Briand has found the plants and they are \$19.95 each. Council discussed and agreed to move the matter to Item #3 under the "items of consideration:".

Mayor Williams reminded everyone of the budget work session on Monday, June 8, 2020 at 5:30 P.M.

Mayor Williams reported that he sent out an email to Council informing them that one of the public works employees tested positive for COVID19. He stated that the employee has been quarantined and that all the other public workers were tested; all with negative results. The work areas were sanitized professionally by Servpro and the city purchased a special sprayer to be able to sanitize the vehicles and other areas. Mayor Williams stated that all these costs will be presented to the State for reimbursement under the CARES Act.

Mayor Williams stated that the City has a medical protocol but does not have anything that addresses the protocol for COVID19. He stated that James Elmore, Chief Harrell, and Chief Waites met to discuss creating a protocol. Chief Waites stated that he is working on one and will have something by the first of next week.

Mayor Williams reported there will be a department head meeting Thursday morning to discuss the departments preparedness for the upcoming hurricane season especially since there is a concern that a tropical storm could be coming toward the Gulf Coast by the weekend.

Mayor Williams reported that he will be having a zoom meeting with Congressman Bradley Byrne on Wednesday and then a Unified Command zoom meeting on Thursday. He stated that both are to keep the City informed on the COVID19 pandemic.

**Municipal Services- Councilmember Little** stated that he did not have any items to report or for discussion.

**Public Safety- Councilmember Butler** stated that he did not have any items to report or for discussion.

**Administration-Councilmember Skelton** expressed condolences on behalf of the Mayor and Council to the families of JoAnne McKnight and Carolyn Barnes.

**Parks- Councilmember Reese** reported the following:

- The President of the SYA boy's baseball has reported that baseball will postpone their season until the fall. Parents can either receive a refund of

\$50.00 or get a voucher for the fall season. Councilmember Reese reported that the port-a-let that was at Lions Park has been moved to Wright Park since there are not going to be any regulated games.

- Girls Softball is proceeding at Wright Park. She stated that Marcus Medley, President, ordered 128 masks and she would recommend the City reimburse Mr. Medley since this may be an expense that the City can submit for reimbursement through the CARES Act.
- Reported the sign that was at the entrance of Wright Park stating the park was closed has been moved in front of the playground and the wording will be changed to state the playground/splash pad is temporarily closed.
- Reported that Mobile County Municipal Association dinner is scheduled for June and is sponsored by Mobile County. More details will come as the county finalizes the plan.
- The Library is kicking off its summer reading program. She reminded everyone to complete their 2020 census.

**Public Works- Councilmember Black** reported that Public Works is still running short of employees, but are working to get what they can do.

### **ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

On motion by Councilmember Skelton and seconded by Councilmember Butler with all voting "aye", Council unanimously approved paying the bills in the amount of \$67,486.02

**2. Consideration of approving the waiver of liability concerning the COVID19 virus for the rental of Steele Creek Lodge.**

On motion by Councilmember Reese and seconded by Councilmember Little with all voting "aye", Council unanimously approved the waiver and use for rental at Steele Creek Lodge.

**3. Consideration of expensing funds to purchase 30 plants for the property at 5805 Cordova due to cleaning of the ditch.**

Councilmember Skelton made a motion to approve the purchase of the plants complying with an agreement made at the time the ditch was cleaned for an amount not to exceed \$920.00. Councilmember Reese seconded the motion and it carried.

### **RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

**1. Introduction of Ordinance 533- An ordinance to enter into a joint purchasing agreement with Mobile County to make purchases on the annual bid contract for certain road construction and traffic materials.**

On motion by Councilmember Black and seconded by Councilmember Reese with all voting "aye", Council unanimously approved the introduction of Ordinance 533.

Mayor Williams reminded everyone of the reception for Chief Waites.

With no further business to come before Council, Councilmember Skelton made a motion to adjourn the meeting. Councilmember Reese seconded the motion and the meeting adjourned at 7:23 P.M.

/s/ Tom Williams  
Mayor Tom Williams

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ Bill Black  
Councilmember Bill Black

ATTEST: /s/ Vicki Miller  
City Clerk