

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

Minutes of April 21, 2020

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 21ST day of April, 2020. Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, and Bill Black

Due to COVID-19 and the directive from Governor Ivey, the Council met in the Council chambers with a safe distance of 6'.

Mayor Williams discussed the agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 21 day of April, 2020.

Invocation

Councilmember Skelton gave the invocation and led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, and Bill Black

Also present were: Jay Minus, City Attorney; Vicki Miller, City Clerk; Tom Briand, Building Inspector, James Elmore, Public Works Supervisor, Clyde Miller, Fire Chief, and; Clint Harrell, Police Chief.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting held on April 7, 2020. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

Special Recognition: None **Visitors- NONE**

Mayor's and Council's Reports:

Mayor's Report

Mayor Williams reported that the City has received a certification list for the fire Chief from MCPB. There are 14 names on the list. He stated that several of the applications are from out of state and he recommended sending a letter stating the salary and benefits to see if there is an interest in an interview.

Councilmember Skelton inquired about having an outside consultant come in during the interviews to answer any questions and provide input but Council majority declined his request. The date of the interviews was discussed and the work sessions were added to the agenda for a vote.

Mayor Williams reported that the contractor, Rick Copeland, who came before the Council at the last meeting, proceeded to dig a ditch through the City's Right of Way to see if the water would drain off the property located in Gilbert Creek Estates. Council discussed and it was decided that Jay Minus would send a letter to Mr. Copeland and express the dissatisfaction with how he has handled this issue and to inform him that he needs to get an engineer for a solution and make the repairs to the City's right of way.

Mayor Williams reported that the March 2020 financials were distributed. He stated that in comparing the Sales, Use and Gas revenues with February less was received. Mayor Williams noted there will likely be a decrease in the revenues for April, especially with Steele Creek Lodge due to all the cancellations. He reported that the garbage revenues for March were not posted until April due delay in the receipt of the check from the Water Board.

Mayor Williams reported that the City received \$61,803.40 from the State for the annual State Capital Improvement distribution. He stated that the budget amount was \$57,000.00.

Mayor Williams reported that COVID-19 antibody test kits were provided for testing of First Responders through the Unified Command. The Unified Command is made up of representatives from the City of Mobile, Mobile County Health Department and Mobile County. Dr. Rubenstein was selected to represent the municipalities in Mobile County. He stated that the testing is \$15.00 per person and the City will cover the cost. Mayor Williams noted that if someone does test positive, then there will be another test which will be an additional cost. As of today, the City has had one first responder test positive for the antibodies. There are two categories if someone test positive; one is 5-30 days and the other is over 30 days. This employee tested for the over 30 days antibodies and the swab test was requested. Those results will be available after 48 hours or by Thursday.

Municipal Services- Councilmember Little wanted to make everyone aware that there will be an increase in the dumping fees for this month. He stated that normally there is 13-14 tons taken to the landfill, and so far this month there has been 20 tons. He stated that public works is working hard to keep up with all the trash and debris that is being put out.

Public Safety- Councilmember Butler reported the new fire truck should be completed by the first of May. Secondly, he stated that there are still some door issues in the Fire Department that need addressing. Mayor Williams stated that an email will be forwarded to Josh Harris.

Administration-Councilmember Skelton reported that the staff in City Hall have been rotating shifts every other day. Those that are not in the office are working from home.

Parks- Councilmember Reese reported the following:

- Stoney's is going to begin opening for takeout lunch with a limited menu.
- The back set of doors and side door at Steele Creek Lodge need replacing. She stated Tom Briand has gotten a quote of \$2500.00 for the doors. There may be an additional amount for labor unless public works can install them.
- The concession stands are ready to be painted.
- A new wheelchair lift is being installed at the library.
- Received a request from a citizen to put some ferns at Baldwin Square.
- Received a request for the City to put up a banner at the Pilot "Thanking the Truckers"
- The parks may reopen by May 15th with a set of COVID-19 guidelines.

Public Works- Councilmember Black reported that he and James Elmore rode around the City and looked at all the roads and Mr. Elmore has presented a potential list of roads for the 2020 Pay-As-You-Go program. Mayor Williams stated that he received a letter with 25 signatures requesting that I-65 Service Road be added to the pay-as-you go paving list. Council agreed to add I-65

Service Road and Cedar Avenue Right of Way to the list. Mayor asked Council to review the list and let him know if they have any changes. The matter will be voted on at the next meeting.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

On motion by Councilmember Skelton and seconded by Councilmember Butler with all voting "aye", Council unanimously approved paying the bills in the amount of \$98,570.67.

2. Discussion of replacing the sidewalk in front of Robert E. Lee School to finish the sidewalk project.

Councilmember Little reported that Mr. Briand presented two quotes. He stated that Mr. Briand prepared the specification in a quote form so both quoted on the same items. One quote is from Carlos Nelson for \$10,000 and the second from Parten Smith is for \$16,800.00. Councilmember Little noted that the City will be responsible for purchasing the concrete and removing the existing sidewalk. He then made a motion to approve the quote from Carlos Nelson in the amount of \$10,000 to complete the sidewalk project. Councilmember Reese seconded the motion and it carried.

3. Setting a work session for May 4th, 6th and 7th (if necessary), at 5:00 P.M. to conduct fire chief interviews

Councilmember Skelton made a motion to hold a Work Session on May 4th, May 6th and May 7th (if necessary) to conduct fire chief interviews. Councilmember Reese seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Consideration of Ordinance 529- An ordinance to adopt regulations for small cell technologies for the City.

On motion by Councilmember Skelton and seconded by Councilmember Reese with all present voting "aye, Council unanimously approved the adoption of Ordinance 529.

ORDINANCE NO. 529

**AN ORDINANCE TO ADOPT REGULATIONS FOR SMALL CELL
TECHNOLOGY
FACILITIES IN THE CITY OF SATSUMA, ALABAMA**

WHEREAS, the City Council of the City of Satsuma, Alabama, seeks to facilitate the availability of reliable, personal wireless communication services for its citizens and the public by permitting the placement of Small Cell Technology Facilities and associated structures along the Right of Way and on private properties in the City; and

WHEREAS, the installation, expansion and maintenance of Small Cell Technology Facilities and associated structures on or along the Right of Way and on private properties might have significant impact upon: (1) the aesthetic values and historic character of the City; (2) safe use and passage on or along the Rights of Way by the public; and (3) properties and property values in the City in areas where such structures are placed; and

WHEREAS, the federal Telecommunications Act of 1996 (the “Act”) and regulations promulgated with respect to the Act by the Federal Communications Commission (“FCC”) authorize local governments to enact reasonable regulations for the placement, expansion, height and maintenance of Small Cell Technologies Facilities and associated structures; and

WHEREAS, as provided in this ordinance, the City seeks to mandate, where feasible, the collocation of Small Cell Technology Facilities on existing poles and other Support Structures as opposed to installation of new structures; and

WHEREAS, the above noted collocation and other provisions of this ordinance are intended to be consistent with the Act and its associated regulations; and

WHEREAS, the adoption of the regulations, procedures and requirements in this ordinance will permit Applicants and Providers to enhance the provision of personal wireless service and protect the public welfare, health, safety and interests of the City’s citizens.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Satsuma, Alabama, as follows:

THIS ORDINANCE CAN BE VIEWED IN ITS ENTIRETY BY VISITING THE CITY’S WEBSITE OR COMING BY CITY HALL.

2. Consideration of Ordinance 532- An ordinance to adopt the fee structure for small cell technologies

On motion by Councilmember Skelton and seconded by Councilmember Reese with all present voting “aye, Council unanimously approved the adoption of Ordinance 532.

ORDINANCE NUMBER 532

AN ORDINANCE TO ESTABLISH A FEE STRUCTURE FOR SMALL CELL TECHNOLOGY FACILITIES IN THE CITY OF SATSUMA, ALABAMA

WHEREAS, on April 20, 2020, the Satsuma City Council in a regularly scheduled City Council meeting voted to adopt and approve Ordinance Number 529 to enact new regulations that apply to placement of Small Cell Technology Facilities

("Facilities" as defined in Ordinance Number 529 and used herein) along public rights-of-way and on private properties within the City of Satsuma; and

WHEREAS, Sections 2E and 3C of Ordinance Number 529 provide that certain fees be paid by personal wireless service providers or applicants in connection with the review of applications, initial issuance and annual reissuance of permits required to construct, place, maintain and operate Facilities in the City; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, ALABAMA, That the following Fee Schedule shall apply to Ordinance Number 529 effective April 20, 2020.

“SMALL CELL TECHNOLOGY FACILITIES FEE STRUCTURE

DESCRIPTION	FEE
Permits to Place and Operate Facilities on Public Right-of-Way	
Permit Application and Review Fee-The First five small wireless facilities included in a single application (Ord. No.529)	\$500.00
Permit Application and Review Fee- Each Additional small wireless facility in excess of the above initial five included in one application (Ord. No. 529)	\$100.00
Permit Application and Review Fee – For installation of a new pole together with the mounting or installation of an associated small wireless facility in the right-of-way.	1,000.00
Annual License Fee per Support Structure (Ord. No. (529)	\$270.00
Permits to Place and Operate Facilities on Private Property	
Permit Application and Review Fee- The First five small wireless facilities included in a single application (Ord. No.529)	\$500.00
Permit Application and Review Fee- Each Additional small wireless facility in excess of the above initial five included in one application (Ord. No. 529)”	\$100.00

Section 2. Repealer. All ordinances or parts of ordinances heretofore adopted by the City Council of the City of Satsuma; Alabama that are inconsistent with the provisions of this ordinance are hereby expressly repealed.

Section 3. Severability. If any part, section or subdivision of this ordinance shall be held unconstitutional or invalid for any reason, such holding shall not be construed to invalidate or impair the remainder of this ordinance, which shall continue in full force and effect notwithstanding such holding.

Section 4. Effective Date. This ordinance shall become effective immediately upon adoption and publication as provided by law.

DONE, ORDERED, APPROVED and ADOPTED this the 20th day of April, 2020.

/s/ Tom Williams
Tom Williams, Mayor

ATTESTED BY:

/s/ Vicki Miller
Vicki Miller, City Clerk

3. Introduction of Ordinance 530- An ordinance to adopt a flood damage prevention ordinance as required by FEMA.

On motion by Councilmember Little and seconded by Councilmember Reese with all present voting "aye, Council unanimously approved the introduction of Ordinance 530.

With no further business to come before Council, Councilmember Reese made a motion to adjourn the meeting. Councilmember Little seconded the motion and the meeting adjourned at 7:49 P.M.

/s/ Tom Williams
Mayor Tom Williams

/s Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ Bill Black
Councilmember Bill Black

ATTEST: /s/ Vicki Miller
City Clerk