

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

## **Minutes of March 3, 2020**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 3<sup>rd</sup> day of March, 2020. Those present were: Mayor Williams, Councilmembers: Randy Little, Jason Skelton, Allison Reese, Bill Black and Jr. Councilmember Reagan Nolfe. Absent: Councilmember Butler, Jr. Councilmembers: Tyrek Cunningham, Ryleigh Rawson and Emma Rawls.

Mayor Williams discussed agenda items.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 3<sup>rd</sup> day of March, 2020.

### **Invocation**

Councilmember Reese gave the invocation and the Pledge of Allegiance was led by Jansen Skelton.

### **Roll Call**

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Jason Skelton, Allison Reese, Bill Black and Jr. Councilmember: Reagan Nolfe.

Absent: Councilmember Butler, Jr. Councilmembers: Tyrek Cunningham, Ryleigh Rawson and Emma Rawls.

Also present were: Jay Minus, City Attorney; Vicki Miller, City Clerk; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Clyde Miller, Fire Chief; Clint Harrell, Police Chief; Police Captain Jana Dukes and Heather Davis, Assistant City Clerk.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on February 18, 2020. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

### **Special Recognition:**

Mayor Williams presented Francine Williams with a proclamation and thanked her for her volunteer service.

*A PROCLAMATION  
Honoring  
Francine Williams*

WHEREAS, Francine Williams is an important treasure in our community; and

WHEREAS, volunteering one's time and resources has traditionally been, and continues to be, an elemental part of the essence and tradition of our country and is essential to its spirit and vitality

WHEREAS, Francine provides the leadership and assembles the team and tools that has provided meals during the Memorial Day and Veterans Day events sponsored by the City of Satsuma. and

WHEREAS, Francine personally sacrifices her time, talents and financial resources to provide these meals; and

WHEREAS, the important work done by Francine can be quantified as compassion experienced by so many served and measured by the tremendous gratitude we have for her selfless service to our Veterans and the entire community; and

NOW, THEREFORE, I, Thomas Williams, by virtue of the authority vested in me as Mayor, and speaking on behalf of the entire City Council of the City of Satsuma, encourage all citizens to thank Francine Williams for her friendship, applaud her for her dedicated service to the community and recognize her for a legacy of caring.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of March, in the year of our Lord two thousand twenty.

/s/ Tom Williams  
Mayor Tom Williams

ATTEST: /s/ Vicki Miller  
City Clerk

**Visitors-**

Mary Catherine Nall, representing the American Cancer Society, came before Council to inform them of the upcoming Relay for Life Event to be held April 25, 2020 from 3 P.M to 7 P.M. She stated that in the past the City has purchased a sponsorship. She asked if the City would consider doing so again this year. Mayor Williams stated that the Council would take the matter under advisement and let her know.

Mike Davis, representing the Satsuma Community Development Organization, came before Council to ask for a waiver of the fee from the Steele Creek Lodge rental for the annual Citizen of the Year banquet. He was informed that the matter was on the agenda for consideration.

April Brockmiller, 5367 Scanlan Way West, came before Council to complain about the outdoor burning. She asked how the ordinance was enforced, what happens if a citizen violates the ordinance and what is the penalty for repeat offenders. Mayor Williams asked Chef Miller to answer. Chief Miller explained that the fire department will respond to calls if they call 911. He stated there is no way for the department to know who is burning unless it is called in. He stated that if a response is made to the same location more than two times, then the matter is turned over to the police department and they may issue a citation.

Jimmy Morgan, 267 Tujuacha Drive, came before Council to talk about the recent flooding in that area. He stated that his neighbor's house was flooded. He asked if the City could become involved in the NFIP ICC program This program helps the homeowner with repetitive losses due to flooding. Mayor Williams stated that he would get with Mr. Briand and get back with him about this program. Mr. Morgan also stated that the road in the curve is damaged due to the water. Mayor Williams stated that the City would consider putting this road on the next Pay-As-You-Go project which is handled by Mobile County. Mr. Morgan stated that he is interested in purchasing the vacant lot that is next to his neighbor, Tommy Cook. Mayor Williams stated that Council would discuss and let him know.

**Mayor 's and Council's Reports:****Mayor's Report****1. Distribution of amended January 2020 financials.**

Mayor Williams reported an amended January 2020 financial report was distributed. Mayor Williams stated that the matter was discussed in Pre-Council noting that the changes were due to reevaluating the encumbrances and determining that many were duplicate requisitions. Also \$30,000 was moved from the Police Department budget for unbudgeted vehicles and moved to a separate line item. The vehicles were put in the budget as unbudgeted items and thus need to be moved as to not skew the departments expenditures.

2. Request from Cypress Landing residents to use the Community Center. Mayor Williams reported the matter was discussed in detail in Pre-Council and explained that due to the flooding the sewer lift station at Cypress Landing had to be shut down. The residents of Cypress Landing have asked the City if they could be allowed to take showers at the Community Center. It was agreed that they would be allowed. The residents could go to the police station to sign out a key and return it once they were done.

**Municipal Services- Councilmember Little.** stated that Satsuma Baptist Church is making available a shower trailer and a washer/dryer trailer to the residents. Councilmember Little mentioned that the Friends of Satsuma Schools has requested additional garbage carts for the Swamp Fest.

**Public Safety- Councilmember Butler** was absent from the meeting.

**Administration-Councilmember Skelton** expressed condolences on behalf of the Mayor and Council to the family of Bill Miller. He stated Mr. Miller was a huge supporter of the Satsuma Baseball Association

**Parks- Councilmember Reese** reported the following:

1. The Mobile County Municipal Association will have its monthly meeting on March 19<sup>th</sup> at Dauphin Island.
2. Construction on the concession stands is coming along. She stated the weather has slowed down the project.
3. More port-a-lets will be brought to Lions Park for opening day on the 14<sup>th</sup>.
4. The splash pad will be opening on the first of April.

**Public Works- Councilmember Black** stated he attended the Wax Museum that was presented by the 6<sup>th</sup> graders at Robert E. Lee School. He stated he was very impressed with the students. Councilmember Black reported that public works is performing routine work; weeding, patching holes. They also prepared sand bags for the residents that were threatened by the flood waters. Councilmember Black stated the he donated the wood for the BBQ grill that is being used by the fire department at the Swamp Fest.

### **ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

On motion by Councilmember Skelton and seconded by Councilmember Little with all voting "aye", Council unanimously approved paying the bills in the amount of \$65,308.45.

- 2. Consideration of request from Satsuma Community Development Organization for a waiver of the rental fee for Steele Creek Lodge on Thursday, April 30, 2020 for the citizen of the Year banquet.**

On motion by Councilmember Reese and seconded by Councilmember Little with all present voting "aye, Council unanimously approved waiving the fee with the understanding that the \$100 clean up fee will apply.

## **RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

**1. Consideration of Resolution 2020-03-01 A Resolution authorizing a cash advance to Officer Robert Moore in the amount of \$275.00 for travel expenses to Las Vegas, NV for K9 training.**

On motion by Councilmember Skelton and seconded by Councilmember Reese with all present voting "aye, Council unanimously approved Resolution 2020-03-01 a cash advance to Officer Robert Moore in the amount of \$275.00 for travel expenses as stated above.

### RESOLUTION 2020-03-01

BE IT RESOLVED by the City Council of the City of Satsuma, that

WHEREAS, cash advance in the amount of \$275.00 (based on the GSA standard) for meals and travel expense is hereby authorized to Officer Robert Moore to attend the Police K-9 Conference in Las Vegas, Nevada, March 3,4 & 5 -2020. Flight departs on March 2<sup>nd</sup> and returns on March 6<sup>th</sup>.

WHEREAS, a statement of said expenditures will be presented to the City Clerk immediately upon return, at which time all monies will be balanced.

ADOPTED on this 3<sup>rd</sup> day of March

/s/ Tom Williams  
Tom Williams, Mayor

/s/ Vicki Miller  
Vicki Miller, City Clerk

**2. Introduction of Resolution 2020-03-02- A Resolution authorizing a cash advance to Officers Kent Sellers and Kiara Jordan for \$247.50 and to Captain Jana Dukes for \$193.50 for travel expenses to Gatlinburg, TN for training.**

On motion by Councilmember Skelton and seconded by Councilmember Reese with all present voting "aye, Council unanimously approved Resolution 2020-03-02, cash advances to Officers Kent Sellers, Kiara Jordan and Captain Jana Dukes as stated above.

### RESOLUTION 2020-03-02

BE IT RESOLVED by the City Council of the City of Satsuma, that

WHEREAS, a cash advance in the amount of \$247.50(based on the GSA standard) for meals and travel expense is hereby authorized to Officer Kent Sellers and Kiara Jordan to attend the Public Agency Training Council Seminar in Gatlinburg, TN March 9-13 -2020.

WHEREAS, a cash advance in the amount of \$192.50 (based on the GAS standard) for meals and travel expense is hereby authorized to Captain Jana Dukes to attend the Public Agency Training

Council Seminar in Gatlinburg, TN, March 9-13.- 2020. It should be noted that one day of the trip will be credited to vacation since the class scheduled is only for two days.

WHEREAS, a statement of said expenditures will be presented to the City Clerk immediately upon return, at which time all monies will be balanced.

ADOPTED on this 3<sup>rd</sup> day of March

/s/ Tom Williams  
Tom Williams, Mayor

/s/ Vicki Miller  
Vicki Miller, City Clerk

- 3. Consideration of Resolution 2020-03-03- A Resolution authorizing the reappointment of James Woosley to the Satsuma City School Board.** On motion by Councilmember Little and seconded by Councilmember Reese with all present voting "aye, Council unanimously approved the adoption of Resolution 2020-03-03.

**RESOLUTION NO. 2020-03-03**

**A RESOLUTION APPOINTING JAMES B. WOOSLEY TO  
THE BOARD OF EDUCATION FOR THE SATSUMA CITY SCHOOL SYSTEM**

WHEREAS, the City Council for the City of Satsuma, Alabama (the "City") has created a city board of education ("BOE") pursuant to Alabama Code § 16-22-2, et seq. (1975);

WHEREAS, the City Council has resolved to appoint five (5) residents of the City of Satsuma, who are not members of the City Council, and who were chosen upon their character and fitness, to serve as the initial members of the BOE;

WHEREAS, James Woosley, was appointed for a five (5) year term in March 2015;

WHEREAS, the five (5) year term for James Woosley is now expiring; and

WHEREAS, the City Council now wishes to appoint James Woosley to serve a full five (5) year term.

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Satsuma, Alabama, as follows:**

- A. James Woosley is appointed to the BOE for a five (5) year term beginning in April 2020.
- B. He is to serve for the specified term of office, until his successor assumes office.

ADOPTED and APPROVED, this 3<sup>rd</sup> day of March, 2020.

/s/ Tom Williams  
Tom Williams, Mayor  
City of Satsuma, Alabama

ATTEST:  
/s/ Vicki Miller  
Vicki Miller, City Clerk

With no further business to come before Council, Councilmember Reese made a motion to adjourn the meeting. Councilmember Skelton seconded the motion and the meeting adjourned at 7:50 P.M.

/s/ Tom Williams  
Mayor Tom Williams

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ Bill Black  
Councilmember Bill Black

ATTEST: /s/ Vicki Miller  
City Clerk