

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

## **Minutes of February 18, 2020**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 18<sup>th</sup> day of February, 2020.

Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black. Jr. Councilmembers: Reagan Nolfe, and Ryleigh Rawson.

Absent: Vicki Miller, City Clerk and Heather Davis, Assistant City Clerk, who were attending a Clerk's Conference; Jr. Councilmembers: Tyrek Cunningham and Emma Rawls

Mayor Williams discussed agenda items.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 18<sup>th</sup> day of February, 2020.

### **Invocation**

Councilmember Little gave the invocation and the Pledge of Allegiance was led by Key Students: Clara Brewer, Cooper Crenshaw, Cohen Taylor and Olivia Stewart.

### **Roll Call**

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black and Jr. Councilmembers: Reagan Nolfe, and Ryleigh Rawson.

Also present were: Jay Minus, City Attorney; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Police Captain Jana Dukes and Edith Butler.

Absent: Vicki Miller, City Clerk and Heather Davis, Assistant City Clerk, who were attending a Clerk's Conference. Clyde Miller, Fire Chief and Clint Harrell, Police Chief left because of an emergency fire call. Absent Jr. Councilmembers: Tyrek Cunningham and Emma Rawls.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on February 4, 2020. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

### **Special Recognition:**

- 1, Chief Clint Harrell swore in Mark Henderson, Police Officer
2. Key Students of Robert E. Lee were recognized

Council recessed at 7:30 P.M.

Council reconvened at 7:48 P.M.

### **Visitors-**

Mayor Williams recognized Zack Moore a candidate for Mobile County District Court Judge. Mr. Moore stated the election will be March 3<sup>rd</sup> and encouraged everyone to vote.

### **Mayor 's and Council's Reports:**

#### **Mayor's Report**

1. Mayor Williams reported the January 2020 financials were included in the council packets.
2. Report on the NW Satsuma Water and Sewer Project.

Mayor Williams reported the following dates for the project:

Adverting date -February 14, 2020

Pre-Submittal Conference -March 6, 2020

Closing date- March 18· 2020

Short List Notification- April 1· 2020

Short List Interview- April 8· 2020

Select Consultant for Contract Negotiations-April 15<sup>th</sup>.

This project is a \$1.76 Million project. This project has been going on since October 2015

3. Report on Certificate of Occupancy checklist

Mayor Williams reported that Tom Briand and Vicki Miller are working on a checklist for commercial construction which will allow inspections by the Fire Inspector prior to issuing a Certificate of Occupancy.

4. Report on the GOMESA-

Mayor Williams reported that GOMESA (Gulf of Mexico Energy Security Act) grant was submitted. If approved, the funds will be used for improvements to the boat launch, piers and boardwalk at Steele Creek Lodge. The grant submitted is for \$1.2 million.

**Municipal Services- Councilmember Little** stated the garbage pickup at the Steele Creek trailer park will be discontinued on the first week of March.

**Public Safety- Councilmember Butler** stated the Police Department will be receiving an ADECA grant in the amount of \$18,999.25. This grant will be used to purchase a license plate reader. And a \$24,000.00 grant to purchase 3 radars and 22 AR15 rifles and ammunition. Chief Harrell applied for these grants.

**Administration-Councilmember Skelton.** stated Prom Promise will be held in the back-parking lot of Satsuma High School at the football stadium on March 6<sup>th</sup>.

**Parks- Councilmember Reese** reported the wax museum will be held at Robert E. Lee School on February 20<sup>th</sup>. Dr. Seuss Day will be on March 2<sup>nd</sup>. The annual Swamp Fest will be held on Saturday, March 7<sup>th</sup> at Satsuma High School. Councilmember Reese reported the slide on the playground equipment at Wright park will need to be replaced due to a safety hazard. The tennis court at Wright Park also need to be resurfaced. Councilmember Reese reported the League Legislative Meeting held in Montgomery was very informative. Councilmember Reese reported that Terry Lynd will be retiring from the Parks Department effective March 1<sup>st</sup>. She stated that Terry was a hard-working employee and that he will be missed.

**Public Works- Councilmember Black** stated Billy Carpenter was hired as a laborer for public works and John Beech was moved to the Parks Department.

### **ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

On motion by Councilmember Skelton and seconded by Councilmember Little with all present voting "aye. Council unanimously approved paying the bills in the amount of \$185,107.00. including a payment of \$10,280 to Civil Southeast and \$49,319.14 paid to Paten Smith.

**2. Consideration to participate in the Cops Hiring Grant and Community Policing Development Microgrant program for equipment**

On motion by Councilmember Butler and seconded by Councilmember Little with all present voting "aye, Council unanimously approved applying for both grants.

- 3. Consideration to open a Police Sergeant position.**  
On motion by Councilmember Butler and seconded by Councilmember Skelton with all present voting "aye, Council unanimously approved opening up a Sergeant position.
- 4. Consideration of voting delegates for the Alabama League of Municipalities Convention (need voting delegate and 1<sup>st</sup> Alternate)**  
On motion by Councilmember Little and seconded by Councilmember Black with all present voting "aye, Council unanimously agreed to select Mayor Williams as the delegate and Councilmember Reese as the alternate.
- 5. Consideration of approving Officer Moore to attend K9 training in Las Vegas Nevada, March 2-6, 2020 at a cost not to exceed \$1000 for travel, lodging and food to be paid from the Satsuma Police Narcotics Fund.**  
On motion by Councilmember Butler and seconded by Councilmember Little with all present voting "aye, Council unanimously agreed to approve the travel for Officer Moore and his canine Xpander.

## **RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

- 1. Consideration of Resolution 2020-02-04 A Resolution to enter into a professional services agreement with Goodwyn, Mills & Cawood to prepare a comprehensive drainage study of the drainage associated with the ditch and culvert on the east and west side of 3<sup>rd</sup> Street at the Satsuma High School athletic field**  
On motion by Councilmember Black and seconded by Councilmember Reese with all present voting "aye, Council unanimously approved the adoption of Resolution 2020-02-04.

### **Resolution 2020-02-04**

#### **A RESOLUTION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH GOODWYN, MILLS AND CAWOOD TO PREPARE A COMPREHENSIVE DRAINAGE STUDY OF THE DRAINAGE ASSOCIATED WITH THE DITCH AND CULVERT ON THE EAST AND WEST SIDE OF 3<sup>RD</sup> STREET AT THE SATSUMA HIGH SCHOOL ATHLETIC FIELD PROJECT: SATSUMA -CZM-309-20-1**

**WHEREAS**, the City of Satsuma received a Community Resilience Grant for improving Floodplain Management under NOAA Award NA-19NOS4190137 for the purpose of completing a study of the drainage of the drainage associated with the ditch and culvert on the East and West Side of 3<sup>rd</sup> Street at the Satsuma High Schools; and

**WHEREAS**, the City Council issued a Request for Qualifications (RFQ) from qualified engineering firms; and

**WHEREAS**, Goodwyn, Mills and Cawood submitted a Statement of Qualifications in response to the City RFQ, and

**WHEREAS**, after review. the City has determined Goodwyn, Mills and Cawood to be a qualified engineering firm with experience working with local governments and municipal engineering projects;

**NOW, THEREFORE BE IT RESOLVED**, the City of Satsuma, the governing body of Satsuma, Alabama, agrees to begin working with Goodwyn, Mills and Cawood for services to complete a study on the drainage on the East and West Side of 3<sup>rd</sup> Avenue at the Satsuma High School Athletic Field.

**FURTHERMORE**, that the Honorable Tom Williams, as Mayor, be authorized to enter into an agreement with Goodwyn, Mills and Cawood for said engineering services.

This resolution is hereby passed and approved by the City of Satsuma on this the 18th day of February, 2020

/s/ Tom Williams  
Honorable Tom Williams

/s/ Edith Butler  
Attest

With no further business to come before Council, Councilmember Reese made a motion to adjourn the meeting. Councilmember Little seconded the motion and the meeting adjourned at 8:10 P.M.

/s/ Tom Williams  
Mayor Tom Williams

/s/ Randy Little  
Councilmember Randy Little

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Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ Bill Black  
Councilmember Bill Black

ATTEST: /s/ Vicki Miller  
City Clerk