

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

## **MINUTES OF November 19, 2019**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 19<sup>th</sup> day of November, 2019. Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black and Jr. Councilmembers Tyrek Cunningham, Reagan Nolf, Emma Rawls and Ryleigh Rawson.

Mayor Williams discussed agenda items.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 19<sup>th</sup> day of November 2019.

### **Invocation**

Councilmember Black gave the invocation and the Pledge of Allegiance was led by Abigail Stewart and Brooklyn Coleman.

### **Roll Call**

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black and Jr. Councilmembers Tyrek Cunningham, Reagan Nolf, Emma Rawls and Ryleigh Rawson.

Also present were Jay Minus, City Attorney, Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Clyde Miller, Fire Chief; Clint Harrell, Police Chief, Jana Dukes, Police Captain and

P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442  
Police: (251) 675-0151~Fire: (251) 679-1640

Heather Davis, Assistant City Clerk.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on November 5, 2019. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Butler seconded the motion and it carried.

### **Special Recognition:**

1. Brent Rawson came before Council to request permission to have the annual Reindeer Run on December 14, 2019 beginning at 8:00 A.M. Council agreed. Mr. Rawson also stated that the Dixie Auction will be a drop off point for canned items that will be used in the backpack ministry of Satsuma First Baptist on December 7<sup>th</sup> during the Parade and Arts and Crafts.
2. *Recognition of the Peace post contest sponsored by the Satsuma Lions Club* Bob Waldrop, president of the Lions Club, presented the following with a certificate along with a check to the following: Micah Sullivan-1<sup>st</sup> place (\$50 award), Lorali Miller- 2<sup>nd</sup> Place ( \$25 award) and Dynesty Black, 3<sup>rd</sup> Place (\$25 award)
3. *Key Students- Robert E. Lee-* Students were presented a certificate and City pin.

### **Visitors-**

Van Sowell came before the Council to express his gratitude to the police department especially Chief Harrell and Captain Dukes for the escort given for his deceased mother-in-law.

### **Mayor 's and Council's Reports:**

#### **Mayor's Report**

Mayor Williams reported the following:

- October financial were distributed. Mayor Williams noted that \$40,000 will be moved from General Fund to the One Cent account to cover the furniture expenses that were incurred for the new public safety building. He reminded everyone Commissioner Ludgood donated \$40,000 to the city for the furniture. When the funds were received, they were deposited into the general fund, however the check was written out of the one cent. Thus, the need to transfer the funds.
- Authorization was given to purchase a used vehicle from the State Surplus center for \$1200.00. Mayor Williams stated that Councilmember Butler and Chief Harrell traveled to Montgomery and were able to find a vehicle that is good shape and he authorized the purchase. He reminded Council that he was given the authority to proceed with the purchase of vehicles in

case of a need and the opportunity to get a good vehicle. Mayor Williams stated that two vehicles were dead lined in the police department.

- The subaward grant agreement with Alabama Department of Conversation and Natural Resources for the drainage and flood study was received and he executed the same. He stated that the grant was approved and applied for in April in the amount of \$19,500.00 to do a study on the 3<sup>rd</sup> Street drainage. The study will be used to determine the effect of relocating the culvert under 3<sup>rd</sup> Street to make a more direct outfall.

**Municipal Services- Councilmember Little** reported the following:

- Tom Briand will be attending the Code Official Conference on December 18, 19 & 20. The conference will be held in Mobile and the only cost will be \$50.00 registration fee.
- Garbage services will not run on Thursday, November 28<sup>th</sup> or 29<sup>th</sup> to give the employees time to spend with their families for the Thanksgiving Holiday. The trash ramp will open up on Saturday.

**Public Safety- Councilmember Butler** reported that what started out as a dare turned into reality when he spent a 24-hour shift at the fire department. He thanked J.P. Miller and Josh West for a great experience. Councilmember Butler stated that his next experience will be to ride a shift with a police officer.

**Administration-Councilmember Skelton** stated the he has been researching and talking to some business owners about creating a Business Alliance. He stated that the alliance would not compete with the local chambers but would work to promote the local business and create a more favorable environment to attract more businesses. Councilmember Skelton stated that he will bring more information back at a later meeting.

**Parks- Councilmember Reese** gave a report of the upcoming events:

- The 1<sup>st</sup> Annual Candy Cane Lane- The exhibition will be for local businesses to purchase a Christmas tree and decorate it representing their business. The cost will be \$100 which will cover the cost of the 6' tree, a plaque with their name and set up with no cost to the City. She stated that this year, the exhibit will begin with 10 trees all of which will be located at City Hall.
- Mobile County Municipal Dinner to be sponsored by the City on Thursday, November 21<sup>st</sup>. Dinner will begin at 7:00 P.M.
- Crazy sock drive through December 1<sup>st</sup> with all socks going to Carrington Place.
- Library luncheon for all City employees on December 12<sup>st</sup> at 11:00 a.m.

Councilmember Reese thanked James Elmore and Public Workers for the new pine straw around the library.

**Public Works- Councilmember Black** reported that Terry Lynd will be having surgery tomorrow and asked for prayers on his behalf. Councilmember Black stated that James Elmore and the Public Works crew have been busy remodeling the old police and fire station and he is proud of the changes that have been made.

### **ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

On motion by Councilmember Skelton and seconded by Councilmember, Reese with all voting "aye", Council unanimously approved paying the bills in the amount of \$49,929.78.

**2. Discussion and consideration of the recommendation from Tom Briand to contract with Supreme Painting to repaint City Hall for a cost of \$5,470.00.**

Councilmember Skelton reported that the quote was in the council packet and that this is the same company that painted the library and monument. With no further discussion, he made a motion to approve contracting with Supreme Painting for the painting of City Hall. Councilmember Reese seconded the motion. With all present voting "aye", the motion carried.

**3. Discussion and consideration of an appointment to the Board of Adjustment.**

Councilmember Little reported that recently one of the members, Joe Bruister, resigned from the Board of Adjustment and a new member needs to be appointed. He stated that letters were mailed to both alternates, Rodney Waltman and James Alford. Mr. Alford has replied stating that he is interested in the appointment. With no questions or further discussion. Councilmember Little made a motion to approve the appointment of James Alford as a member of the board. Councilmember Skelton seconded the motion. With all present voting "aye, the motion carried. Mayor Williams noted that this will leave a vacancy for an alternate. He stated that this will need to be addressed at a future meeting.

**4. Discussion and consideration of the Vaping Ordinance presented at the last council meeting.**

Councilmember Skelton reported that he spoke with Chief Harrell some more on this issue and after that discussion he is recommending that the matter be tabled at this time. Councilmember Skelton reported that there is a State Statute that covers the enforcement of usage by minors.

**5. Discussion and consideration of the recommendation from Tom Briand to contract with Quality Heating and Air Conditioning to replace the vent hoods at Steele Creek Lodge.**

Councilmember Reese noted that in his memo the vent hood has not been operational and the audit from the insurance carrier recommended replacement. With no questions or further discussion. Councilmember Reese made a motion to approve the recommendation from Tom Briand

to contract Quality Heating and Air Conditioning to replace the vent hood for a cost of approximately \$1,448.00. Councilmember Butler seconded the motion. With all present voting "aye, the motion carried.

**6. Discussion and consideration of obtaining purchase cards from Regions to be used for training/travel, miscellaneous expenses and to establish a credit card policy.**

Councilmember Skelton discussed that these cards will be issued to department heads and they will each have a \$1 limit until they are needed for purchases or travel. He stated that he and Vicki Miller are working on a credit card policy and will have it at the next meeting. Mayor Williams stated that he and Vicki Miller met with Mr. Rufus Hudson with Regions and had a lengthy discussion on the uses and the restrictions that can be placed on the cards. He stated that he thinks this will help with the purchases and travel expenses.

**7. Discussion and consideration of recommendation from the Planning Commission to amend Section 6.4 (c) of the Zoning Ordinance to amend the home-based business approval process. Council will need to set a public hearing. Also Notice of Public Meeting for the resident for Cayman Place.**

Councilmember Little explained that the amendment will help streamline the approval process for home-based businesses by allowing for certain businesses to be approved by the building inspector. He stated that everyone was given a copy of the amendment. After discussing the matter on the date of the public hearing. Councilmember Little made a motion to hold a public hearing on December 17<sup>th</sup> at 5:45 P.M.

Councilmember Skelton seconded the motion and it carried. Also, Councilmember Little stated that there will be a public meeting for the residents of Cayman Place to discuss the development of a HOA and the maintenance of the retention pond. With no further discussions, he made a motion to have a public hearing on December 5, 2019 at 6:30 with the Planning Commission. Councilmember Skelton seconded the motion and it carried.

**8. Discussion and consideration of remitting the retainage to Ben Radcliff Construction in the amount of \$89,197.90.**

Councilmember Skelton noted that this matter was discussed in length in the pre-council. He stated that with the exception of the floor in the bay area, all issues have been resolved. It was determined that the matter of the floor is not construction but engineering, Jay Minus was asked to write a letter to EDT for a resolution on the matter. Jay Minus stated that the city could agree to pay the retainage with a letter noting the disagreement with the safety of the flooring and include in the letter of statement of protest and reservation of rights. On motion by Councilmember Skelton and seconded by Councilmember Reese, with all present voting "aye, Council unanimously approved paying the retainage to Ben Radcliff with the letter as stated by Jay Minus.

**9. Discussion and consideration to purchase a new ice maker for the library at a cost of \$973.90.**

Councilmember Reese explained that the library host many community functions and they are in need of a new ice machine. She stated that Tipani Clearman has researched and the price presented is the best choice. Councilmember Reese also stated that Lenzing donated \$300 to the cause. With no further questions or discussion. Councilmember Reese made a motion to purchase the ice machine for the library at a cost to the city of \$973.90. Councilmember Butler seconded the motion. With all present voting "aye, Council unanimously approved the purchase of the ice machine.

**10. Discussion and consideration of purchasing a military ad on Fox 10 News not to exceed \$1500.00.**

Councilmember Reese explained that she was approached by Danielle Dials, program manager, of Fox 10 with an opportunity to purchase an ad in the "Seasons Greeting for all military serving overseas during the holidays. She stated that she reached out to Creola to see if they would split the sponsorship and also to Chickasaw. Creola has agreed and she is waiting to see if Chickasaw will participate. She stated that the ad will show over 10,000 times and she thinks this is a good opportunity for the City. With no further discussions, Councilmember Reese made a motion to approve purchasing the ad not to exceed \$1500.00. Councilmember Little seconded the motion. With all present voting "aye, Council unanimously approved the purchase of the ad for \$1500.00.

**RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

**1. Consideration of Resolution 2019-11-04 A Resolution to surplus certain police vehicles.**

Mayor Williams called for discussion on the resolution. With none, Mayor Williams called for a vote on Resolution 2019-11-04. On motion by Councilmember Butler and seconded by Councilmember Little with all present voting "aye, Council unanimously approved the selling of the surplus vehicles listed on the resolution

**CITY OF SATSUMA**

**RESOLUTION 2019-11-04**

**WHEREAS, the City of Satsuma, Alabama has a certain item of personal property which is surplus and no longer needed for public or municipal purposes; and**

**WHEREAS, Section 11-43-56 of the Alabama Code of 1975 authorizes the municipal governing body to dispose of unneeded personal property;**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SATSUMA, ALABAMA, AS FOLLOWS:**

