

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF October 1, 2019

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 1st day of October 2019. Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black and Jr. Councilmembers Tyrek Cunningham, Reagan Nolfe, and Ryleigh Rawson. Absent: Jr. Councilmember Emma Rawls

Mayor Williams discussed agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 1st day of October 2019.

Invocation

Councilmember Reese gave the invocation and led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black and Jr. Councilmembers Tyrek Cunningham, Reagan Nolfe, and Ryleigh Rawson. Absent: Jr. Councilmember Emma Rawls

Also present were Jay Minus, City Attorney; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Clyde Miller, Fire Chief; Clint Harrell,

P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442
Police: (251) 675-0151~Fire: (251) 679-1640

Police Chief, Jana Dukes, Police Captain, and Heather Davis, Assistant City Clerk.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting held on September 17, 2019. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Butler seconded the motion and it carried.

Special Recognition:

1. Proclamation honoring Margaret Crook Moore

Mayor Williams read and presented a proclamation from the City to Ms. Moore for her memorial garden.

BY THE MAYOR OF THE CITY OF SATSUMA

A PROCLAMATION

WHEREAS, Margaret Crook Moore is an important treasure in our community; and

WHEREAS, Margaret Crook Moore has great experiences, wisdom and knowledge to share, having lived through a variety of conflicts in addition to the great and positive events in our nation; and

WHEREAS, Margaret Crook Moore personally sacrifices her time, talents and financial resources in a Prayer Garden that she began in August 2014. Currently the garden has over 1000 names mentioned; and

WHEREAS, Margaret Crook Moore also sends out birthday cards filled with Biblical scriptures and encouraging words to numerous persons. She helps others to understand the past, and teaches timeless lessons of courage, endurance, and love through her legacy of patriotism, service, and responsibility, and serves as a role model for younger generations.

NOW, THEREFORE, I, Thomas Williams, by virtue of the authority vested in me as Mayor, and speaking on behalf of the entire City Council of the City of Satsuma, encourage all citizens to thank Margaret for her friendship, applaud her for her dedicated service to the community with the Prayer Garden and recognize her for a long legacy of caring.

IN WITNESS WHEREOF, I have hereunto set my hand this 1st day of October, in the year of our Lord two thousand nineteen.

/s/ Tom Williams
Mayor Tom Williams

ATTEST: /s/ Vicki Miller
City Clerk

Mobile County Commissioner Merceria Ludgood also presented Ms. Moore with a proclamation.

Visitors- None

Mayor 's and Council's Reports:

Mayor's Report

Mayor Williams stated that Commissioner Ludgood is hosting a meeting on the Rebuild Alabama Act tomorrow at 5:30 P.M. He stated that the purpose of the meeting is to give direction on receipt of the funds and how they can be used. Mayor Williams stated that Councilmember Reese will be attending.

Mayor Williams reported he and Vicki Miller met with Tina Sanchez, Eddie Kerr and Matthew Jones with Mobile County Engineering Department. The purpose of the visit was to give an update on the City's Restore Project, the Northwest Water and Sewer project. Mayor Williams stated that this process began in 2015 and now it seems that progress is finally being made. As a reminder, Mobile County agreed to handle this project due to how payments were going to have to be made to the contractor. It was reported by the engineers that the engineering and design has been approved by the Federal Treasury Department and has been funded. The State has received a notice of award. The next step is for Mobile County to approve a Subrecipient Agreement between the County and ADCNR-RESTORE. Ms. Sanchez stated that this could happen at the meeting on the 14th or the 28th of October. Once that has been completed, then Mobile County will put out for RFQ for engineering. Mayor Williams noted that each step of the process has to be approved by the Treasury Department. He stated that the budget for the design and engineering is \$193,000 of the \$1.7 million that has been allotted for the project.

Mayor Williams reported that he met with all the seniors from the high school at City Hall and gave each of the four classes a 45-minute presentation on "How City Government Works".

Municipal Services- Councilmember Little reported he did not have any items to report or for discussion.

Public Safety- Councilmember Butler reported the fire department has made 79 calls this month, of which 28 were heart and stroke related. He thanked the department and the volunteers for their service.

Administration-Councilmember Skelton expressed condolences on behalf of the Mayor and Council to the family of Cheryl Parnell.

Councilmember Skelton reported that Fire Prevention Day will be held on Tuesday, October 8th at Robert E. Lee for the K-1st graders.

Councilmember Skelton reported that the new grinder pump has been installed at the Public Safety Complex as discussed at the last meeting.

Councilmember Skelton commented that he has had some discussions with Officer Roberts, the School Resource Officer, regarding the vaping issues at the middle and high school. He stated that he would like to look into creating a City Ordinance that will work to control the vaping and give the resource officers a tool to prosecute. He stated that the matter was discussed in the pre-council and it will be looked into further.

Parks- Councilmember Reese reported that she would like to look at reevaluating the security rate that is being charged for events at Steele Creek Lodge. She stated that she will see what other entities are charging and compare to see if the Council needs to change the cost.

Councilmember Reese reported that the next Municipal Association dinner will be held on October 17th at Semmes.

Councilmember Reese reported that she attended a CMO training in Prattville. After this training, she will receive her Basic CMO Certification. Mayor Williams reported that this means Councilmember Reese has completed 40 hours of training. He and the rest of the Council congratulated Ms. Reese on such an accomplishment.

Councilmember Reese reported that later in the meeting, the Council will consider an agreement between the City and the Satsuma Youth Association. She thanked Adriene Carlisle, Kevin O'Daniel and Marcus Medley for their cooperation and assistance. She also thanked Tom Briand, James Elmore and Vicki Miller for their help.

Councilmember Reese also announced that Commissioner Ludgood has committed to funding improvements to the concession stands and bathrooms at Wright and Lions Parks in the amount of \$100,000.

Public Works- Councilmember Black reported he did not have any items to report or for discussion.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

On motion by Councilmember Skelton and seconded by Councilmember Little, with all voting "aye", Council unanimously approved paying the bills in the amount of \$103,032.80.

2. Consideration of resignation from Bridgett Nolan, Public Works.

On motion by Councilmember Black and seconded by Councilmember Little, with all present voting "aye, Council unanimously approved accepting the resignation from Bridgett Nolan in good standing.

3. Consideration of resignation from Charles Phillips, P/T Police Officer.

On motion by Councilmember Butler and seconded by Councilmember Reese, with all present voting "aye, Council unanimously approved accepting the resignation from Charles Phillips in good standing.

4. Consideration of the lease agreement between the City of Satsuma and Satsuma City School System.

Councilmember Reese stated that after discussing the matter in pre-council the item is being tabled until the next meeting to give the school board time to review and approve.

5. Consideration of the agreement between the City of Satsuma and the Satsuma Youth Association.

On motion by Councilmember Reese and seconded by Councilmember Butler, with all present voting "aye, Council unanimously approved the agreement between the City and Satsuma Youth Association.

6. Consideration to set the date and time for the Satsuma City School Board member interviews.

On motion by Councilmember Little and seconded by Councilmember Skelton, with all present voting "aye, Council unanimously approved setting the date and time for the interviews for October 14, 2019 beginning at 5:30 P.M. Councilmember Little noted there are three applicants.

7. Consideration of quote(s) to remove dead trees at Steele Creek Lodge and Park.

Councilmember Reese stated that only one quote was received. She opened and read the quote from Hammco Tree Service. The quote is to remove the trees, grind the stumps and haul off the debris from 4 dead trees in the amount of \$2,844.00. Mr. Elmore was asked if this quote was reasonable and he agreed. No further discussion was made. On motion by Councilmember Reese and seconded by Councilmember Butler, with all present voting "aye, Council unanimously approved accepting the bid from Hammco to remove the trees in the amount of \$2,844.00.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Consideration of Resolution 2019-09-03- A Resolution adopting the FY2020 budget.

On motion by Councilmember Skelton and seconded by Councilmember Little with all present voting "aye, Council unanimously approved adopting Resolution 2019-09-03.

RESOLUTION 2019-09-03

BUDGET FISCAL YEAR 2020

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA that the official budget for FY 2019-2020 be adopted. Said budget shall become active on October 1, 2019 and will provide the City Council with a guideline from which to conduct city business.

FY2020 Approved Budget-Summary

		FY2020
Revenues		
General Fund	Taxes	2,931,100.00
	License& Permits	549,000.00
	Police Fines	167,500.00
	Miscellaneous	119,409.00
	Contributions	50.00
	Sanitation	675,000.00
	W/B Interest	0.00
	One Cent	149,500.00
	TOTAL General Fund	\$4,591,559.00
	Revenue from other	
	\$1month	47,200.00
	Four Cent	80,000.00
	Seven Cent	95,400.00
	Rebuild AL Gas Tax	33,350.00
	Capital	157,000.00
	Operating Transfer In-W./B	500,000.00
	TOTAL Other Funds	\$ 912,950.00
	GRAND TOTAL REVENUES	<u>\$5,504,509.00</u>
EXPENSES		
General Fund	Mayor-Council	484,723.00
	Bond Payments (City)	129,920.00
	Administrative Expense	171,779.00
	Police Department	1,307,691.00
	Court	90,726.00
	Fire Department	574,033.00
	Public Works Department	510,264.00
	Park & Recreations	207,750.00
	Inspections	76,463.00
	Beautification	5,000.00
	Steele Creek	43,700.00

	Citizen Services	116,250.00
	Debt	48,760.00
	Sanitation	675,000.00
	Capital	157,000.00
	One Cent- Payment on PSB	149,500.00
	Water Board bond payments	500,000.00
	TOTAL General Fund	\$5,248,559.00
Other Funds	\$1month	47,200.00
	Four Cent	80,000.00
	Seven Cent	95,400.00
	Rebuild AL Gas Tax	33,350.00
	TOTAL Other Funds	\$255,950.00
	<i>TOTAL EXPENSES</i>	<u><i>\$5,504,509.00</i></u>
	 Net difference	 0.00

Presented and Approved the 1st day of October 1, 2019

/s/ Tom Williams
Mayor Tom Williams

I, the undersigned City Clerk for the City of Satsuma do hereby certify that the above and foregoing is a resolution lawfully passed and adopted by the City Council at a regular meeting of such Council held on the 1st of October, 2019 and that such Resolution is on file at the office of the City Clerk.

ATTESTED: /s/ Vicki Miller
Vicki Miller, City Clerk

With no further business to come before Council, Councilmember Black made a motion to adjourn the meeting. Councilmember Skelton seconded the motion and the meeting adjourned at 7:35 P.M.

/s/ Tom Williams
Mayor Tom Williams

/s/ Randy Little
Councilmember Little

/s/ Mike Butler
Councilmember Butler

/s/ Jason Skelton
Councilmember Skelton

/s/ Allison Reese
Councilmember Reese

/s/ Bill Black
Councilmember Black

ATTEST: /s/ Vicki Miller
City Clerk