

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF August 20, 2019

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 20th day of August , 2019. Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, and Bill Black. .

Mayor Williams discussed agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 20th day of August , 2019.

Invocation

Councilmember Black gave the invocation and led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black, and Jr. Councilmembers Tyrek Cunningham, Emma Rawls and Ryleigh Rawson.

Also present were Jay Minus, City Attorney; Heather Davis, Assistant City Clerk, Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Clyde Miller, Fire Chief; and Chad Stephenson, Corporal Satsuma Police Department.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting held on

P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442
Police: (251) 675-0151~Fire: (251) 679-1640

August 6, 2019. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

Mayor Williams presented the minutes from the Work Session held on August 12, 2019. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried

Special Recognition:

Visitors-

1) John Browning, 450 Powers Road. Mr. Browning came before Council to bring to the attention of the Council his concerns over the usage of 4 wheelers and golf carts on City streets. His concern is that there is going to be an accident and something needs to be done to control the matter. Mayor Williams stated that he and the Council are aware of the problem and it is illegal to operate either one on a city street. He stated that the matter will be addressed with the police department.

2) James Corley- 5308 Hartley Road. Mr. Corley came before Council to ask what he needed to do to provide a covered area and ramp to assist with his handicapped wife. Tom Briand spoke and stated that the construction of a covered carport would encroach on the right of way and Mr. Corley would need to come to the Board of Adjustment and request a variance. Mayor Williams suggested that Mr. Corley come and meet with Mr. Briand to discuss his request and get the proper paperwork to file for a variance.

Mayor's and Council's Reports:

Mayor's Report

1. Report that July Financials were distributed at the work session held on August 12th.

Mayor Williams stated that the law requires that Council get a 6th month report, however his practice has been to distribute the financials every month for Council review.

2. Report on 7th Street sidewalk project.

Mayor Williams reported that he received correspondence from Allen Killen and all the paperwork has been presented to ALDOT for approval on the project and the project should be let in 60 days. He stated that the agreement with Mobile County is that the project will be completed by December 31st of this year. Mayor Williams stated that the agreement with the County was executed and returned to Mobile County and after speaking with Commissioner Ludgood, the funds should be forthcoming.

3. Report on Cedar Avenue Right of Way /Maple Avenue Right of Way and Drainage Project. .

Mayor Williams reported that after two weekends of working with the Mobile County crew, James Elmore has reported that the right of way has been cleared to the property line. The ditch has been re-routed to make it straight. Mayor Williams also reported that a right of way entry form was obtained from another property owner that will allow for the workers to clear out to the end of Gayle Lane. The culverts are set to be delivered on site. Mayor Williams noted that the culverts were designed to meet the standards if the City decides to dedicate the street. Mayor Williams noted that using the Mobile County workers and their equipment has been a tremendous savings to the City since the City only has to pay for the workers and not the equipment.

Municipal Services- Councilmember Little stated that he did not have any items to report or for discussion. .

Public Safety- Councilmember Butler congratulated Heather Davis for completing her Court Clerk training held in Montgomery.

Administration-Councilmember Skelton extended condolences on behalf of the Mayor and Council to the families of Councilmember Butler in the loss of his Dad and Ms. Rosser.

Councilmember Skelton reported that the paperwork has been submitted for the fire truck to the vendor, Emergency Equipment Professionals, Inc. The vendor has submitted the paperwork for approval from the Cooperative H-GAC. Once approval is received, the order will be processed.

Councilmember Skelton announced that site surveying has begun for the installation of the crossing arms at Bayou Avenue RR crossing. Once the contractor has completed the survey, they will send their recommendations to ALDOT.

Parks- Councilmember Reese reported that Blackwell Lodge will be having a rib fundraiser on August 31st.

Councilmember Reese reported that a "Get Counted Census 2020" committee met today at the Library. She stated that it is very important that the City and State get an accurate count.

Councilmember Reese stated that she would like to coordinate a community tailgating party at Baldwin Square. She stated she is working out the details.

Councilmember Reese reported that a grinder pump will be installed at Wright Park. She stated that this will help with the issues at the bathroom.

Public Works- Councilmember Black reported that James Elmore has requested that five Public Works employees take a CPR class.

The class will be facilitated by Fire Fighter Ken Waites at a cost of \$25.00 per employee. Councilmember Black reported that Ms. Margaret Crook Moore will be having her yearly prayer garden showing beginning August 30th

ITEMS FOR CONSIDERATION

1. Payment of the bills.

Councilmember Skelton made a motion to pay the bills in the amount of \$47,473.98. Councilmember Reese seconded the motion and it carried.

2. Consideration of quotes received to remove a damaged large Oak Tree on Plateau Avenue.

Councilmember Reese opened two quotes and read as follows:

| | |
|---------------------|------------|
| Reed's Tree Service | \$3,400.00 |
| Hammco Tree Service | \$6,800.00 |

A discussion was had as to whether the quote from Reed's Tree Service included stump grinding and hauling off the debris since it was not mentioned in the quote. Councilmember Black made a motion to accept the lowest responsible quote of \$3400.00 from Reed's Tree Service contingent upon the stump grinding being included in the price. Councilmember Little seconded the motion and it carried.

3. Consideration to purchase a zero-turn lawn mower for Public Works for \$13,822.409.

Councilmember Black made a motion to approve the purchase. Councilmember Reese seconded the motion and it carried.

4. Consideration of the Hold Harmless Agreement with Mobile County regarding the use of Mobile County equipment and employees.

Councilmember Black made a motion to approve the agreement. . . Councilmember Little seconded the motion and it carried.

5. Consideration to reset the public hearing to abate the properties at 46 Oak Avenue and 5373 Higgins Road for public nuisance on September 17, 2019 at 5:45 P.M.

Councilmember Littler made a motion to approve re-setting the public hearing as stated above. Councilmember Skelton seconded the motion and it carried.

6. Consideration to set a work session to discuss FY2020 budget.

Councilmember Skelton made a motion to set the work session for September 9th at 5:30 P.M. Councilmember Reese seconded the motion and it carried.

7. Consideration of the lettering for the new public safety building.

Councilmember Butler made a motion to approve getting Explosive Signs to do some samples of the lettering. Councilmember Skelton seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Consideration of Resolution 2019-08-4 A Resolution to acknowledge receipt of additional funds from Rebuild Alabama Gas Tax Fund and adoption of a plan for the expenditures of the funds. 1st Reading- suspend the rules and put up for immediate adoption.

Councilmember Skelton read the resolution in its entirety and then made a motion to suspend the rules and put Resolution 2019-08-04 up for immediate adoption. Councilmember Butler seconded the motion and on roll call the following answered:

| | |
|-----------------------|-----|
| Councilmember Little | Yes |
| Councilmember Butler | Yes |
| Councilmember Skelton | Yes |
| Councilmember Reese | Yes |
| Councilmember Black | Yes |
| Mayor Williams | Yes |

Mayor Williams stated that the motion passed unanimously and asked for a motion to adopt. Councilmember Skelton made a motion to adopt Resolution 2019-08-04. Councilmember Butler seconded the motion and it carried.

2. Consideration of Resolution 2019-08-05- A Resolution between Satsuma Fire Rescue and Saraland Fire Rescue Departments for automatic aid for fire call. 1st reading –suspend rules and put up for immediate adoption.

Councilmember Butler made a motion to suspend the rules and put Resolution 2019-08-05 up for immediate adoption. Councilmember Skelton seconded the motion and on roll call the following answered:

| | |
|-----------------------|-----|
| Councilmember Little | Yes |
| Councilmember Butler | Yes |
| Councilmember Skelton | Yes |
| Councilmember Reese | Yes |
| Councilmember Black | Yes |
| Mayor Williams | Yes |

Mayor Williams stated that the motion passed unanimously and asked for a motion to adopt. Councilmember Butler made a motion to adopt Resolution 2019-08-05. Councilmember Skelton seconded the motion and it carried.

3. Consideration of Resolution 2019-08-06- A Resolution for a Memorandum of Understanding between Satsuma Police Department and the Satsuma Board of Education to facilitate a clear understanding of roles, duties and responsibilities of the SRO. 1st reading –suspend rules and put up for immediate adoption.

Councilmember Butler made a motion to suspend the rules and put Resolution 2019-08-06 up for immediate adoption. Councilmember Skelton seconded the motion and on roll call the following answered:

| | |
|-----------------------|-----|
| Councilmember Little | Yes |
| Councilmember Butler | Yes |
| Councilmember Skelton | Yes |
| Councilmember Reese | Yes |
| Councilmember Black | Yes |
| Mayor Williams | Yes |

Mayor Williams stated that the motion passed unanimously and asked for a motion to adopt. Councilmember Butler made a motion to adopt Resolution 2019-08-06. Councilmember Skelton seconded the motion and it carried.

4. Consideration of Resolution 2019-08-07- A Resolution to surplus a police vehicles.

Councilmember Butler made a motion to adopt Resolution 2018-08-07. Councilmember Little seconded the motion and it carried.

With no further business to come before Council, Councilmember Skelton made a motion to adjourn the meeting. Councilmember Reese seconded the motion and the meeting adjourned at 7:45 P.M.

./s/ Tom Williams
Mayor Tom Williams

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ Bill Black
Councilmember Bill Black

ATTEST: /s/ Vicki Miller
City Clerk