

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

## **MINUTES OF July 2, 2019**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 2<sup>nd</sup> day of July, 2019. Those present were: Mayor Williams, Councilmembers: Randy Little, Jason Skelton, Allison Reese, and Bill Black. Absent: Councilmember Butler.

Mayor Williams discussed agenda items.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 2<sup>nd</sup> day of July, 2019.

### **Invocation**

Councilmember Little gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Jason Skelton, Allison Reese and Bill Black. Absent: Mike Butler, and Jr. Councilmembers Ashley Lankford and Ben Luker. Mayor Williams noted that Councilmember Butler was absent due to a death in family.

Also present were Jay Minus, City Attorney; Heather Davis, Assistant City Clerk; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Clyde Miller, Fire Chief; and Clint Harrell, Police Chief.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on June 18, 2019. Councilmember Little made a motion to approve the minutes as presented. Councilmember Black seconded the motion and it carried.

Mayor Williams presented the minutes from the Special Called Meeting held on June 27, 2019. Councilmember Little made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

### **Special Recognition:**

#### *1. Proclamation – Purple Heart City*

Mayor Williams presented Mr. Bob Hileman with a Proclamation declaring Satsuma as a Purple Heart City.

*Office of the Mayor  
Satsuma, Alabama  
Proclamation*

**WHEREAS**, the people of the City of Satsuma have great admiration and the utmost gratitude for all the men and women who have selflessly served our country; and

**WHEREAS**, the Purple Heart is the oldest military decoration in present use and was initially created as the Badge of Military Merit by General George Washington in 1782; and

**WHEREAS**, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and

**WHEREAS**, the mission of the Military Order of the Purple Heart is to foster an environment of goodwill among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly, make sure we never forget; and

**WHEREAS**, the City of Satsuma appreciates the sacrifices our Purple Heart recipients made in defending our country and our freedoms, and believes it is important that we acknowledge and honor them for their military service and courage; and

**WHAERAS**, the Satsuma City Council and Mayor hereby proclaim the City of Satsuma as a

**Purple Heart City**

and encourage all residents to honor the service and sacrifice of our nation's men and women in uniform who were wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

NOW THEREFORE, BE IT HEREBY RESOLVED that I, Tom Williams, as Mayor do hereby present this proclamation on behalf of the City of Satsuma, Alabama on this 2<sup>nd</sup> day of July, 2019.

/s/ Tom Williams  
Tom Williams, Mayor

*2) Plaque and Proclamation –Pratt Monk*

Mayor Williams read a proclamation and unveiled the plaque in honor of Pratt Monk for his service to the City and Satsuma Water Board.

*BY THE MAYOR OF THE CITY OF SATSUMA  
PROCLAMATION*

WHEREAS, Pratt Monk was born July 21, 1932 and grew up in Prichard Alabama. In 1953, he married Joanne Lambert. And in 1972, they moved to Satsuma, where they resided for his entire life. Together they had three children, Pratt III, Greg and Julie and two adopted children, Kaylin and Brooklyn. They were blessed with five Grandchildren and eight Great Grandchildren; and

WHEREAS, Pratt learned the trade of machinist at Murphy High School and went on to own his own business, Monk's Machine Shop located in Satsuma; and

WHEREAS, in 1980, Pratt Monk ran for City Council and was elected, He served those four years and ran again in 1984. Once again the citizens voted and he was re-elected. In 2008, the citizens once again elected Pratt to the City Council. This time he served 4 years. While serving as a Councilmember, he also served as a water board member. In 2012, he was appointed to serve as the citizen representative to the Satsuma Water and Sewer Board and served there until October 2018; and

WHEREAS, as a councilmember and water board member, Pratt loved nothing more than serving the Citizens of Satsuma. He worked to represent his departments and was very mindful of citizen's needs.. He was a man of integrity, loved his family and Bama football; and

WHEREAS on this 2nd day of July, 2019, we do present this proclamation to celebrate the life of Pratt Monk and offer our deepest regrets to his family at the loss of their husband, father, grandfather and great-grandfather.. Pratt Monk never wavered from his love and commitment to the City of Satsuma.

NOW, THEREFORE, I, Tom Williams, by virtue of the authority vested in me as Mayor, and speaking on behalf of the entire City Council of the City of Satsuma, do hereby acknowledge this proclamation honoring our friend Pratt Monk.

IN WITNESS WHEREOF, I have hereunto set my hand this 2nd day of July, in the year of our Lord two thousand nineteen.

/s/ Tom Williams

Mayor Tom Williams

ATTEST:

/s/ Vicki Miller

City Clerk

3) *Lloyd Pursely, District Ride Captain and representing the Patriot Guard Riders of the Mobile District, presented Police Chief Harrell with a plaque thanking the Satsuma Police Department for their honorable service and for providing the escort of the guard during the Veterans and Memorial Day services.*

### Visitors-

- Ethan Smith and Braxton Kittrell representing Earth Resources Recycling.  
Mr. Smith and Mr. Kittrell both spoke and explained that they would like to offer the citizens a curbside recycling service. He stated that they would provide the bins and the citizens would place all recycle materials in the bins and the drivers would separate. Questions were asked about how many residents were needed and the costs. The Council was told that they would start with a few customers at a cost of \$20.00 per month. However, if the service did not grow, then they would have to discontinue the service. Council was unanimously in favor of the service, but asked that they be given until the next meeting to study the information presented. .
- Shemika Brown, a partnership specialist with the Census 2020 came before Council to introduce herself and report that she is the contact person for our area.

### **Mayor's and Council's Reports:**

#### **Mayor's Report**

Mayor Williams reminded everyone of the Planning Commission meeting and Public Hearing on July 11, 2019 at 6:00 p.m.

Mayor Williams reported that Council discussed setting the date for the school board interviews. He stated that the applications are due July 11, 2019 at 5:00 P.M. Council has agreed to set the interviews for July 22<sup>nd</sup> and 23<sup>rd</sup> (if necessary) at 5:30 p.m. Mayor Williams stated that applications are available at City Hall and on the City's web page.

**Municipal Services- Councilmember Little** reported on the public hearing that was held today at the community center. He stated that the purpose of the public

hearing was for public comments regarding the application for a 5310 grant that will reimburse the city for some of the expenses relating to the transportation services provided for Senior Citizens. He stated the grant will be for \$40,000 and is a 50/50 grant.

**Public Safety- Councilmember Butler was absent from the meeting.**

**Administration-Councilmember Skelton** reported that the fire department received a check in the amount of \$1,111.49 from the Alabama Forestry Commission.

**Parks- Councilmember Reese** discussed or reported the following:

- 1) The “We Love Satsuma” event sponsored by Satsuma First Baptist Church held on or near the 4<sup>th</sup> of July was cancelled this year. Councilmember Reese stated that she would like for the City to partner with the church next year so that the event can be provided for the citizens.
- 2) She is still working on getting a City flag. She stated that the company needs a special kind of format of the City seal.
- 3) She will be contacting a local photographer to get a price on new pictures of Steele Creek Lodge.
- 4) She would like to have a fitness fair at the Community Center and a coffee and donuts meeting for the Veterans in our community once a month at the Community Center.

**Public Works- Councilmember Black** reported that public works has viewed all the safety videos that were recommended by AMIC. He congratulated James Elmore for continuing to have weekly safety meetings.

Mayor Williams stated that on August 28<sup>th</sup>, there will be a Loss Control work session in Gulf Shores. The cost is \$20.00 per person and he would like for James Elmore, Chief Harrell and Chief Miller to attend.

**ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

Councilmember Skelton made a motion to pay the bills in the amount of \$246,885.00 which includes a \$173,631.14 payment to Ben Radcliff Construction. Councilmember Reese seconded the motion and it carried.

**2. Consideration of request for discontinuance of garbage service at 5805 Vaughan Drive W. House is vacant.**

Councilmember Little made a motion to approve the request. Councilmember Reese seconded the motion and it carried.

**3. Consideration of an appointment to the Satsuma Water Board**

Councilmember Skelton noted that due to the absence of Councilmember Butler a decision was made to table this item until the next meeting. He

then made a motion to table this item until the July 16, 2019 meeting.  
Councilmember Little seconded the motion and it carried.

## **RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

### **1. Consideration of Ordinance 470-2- An ordinance to amend and update building codes used in the City of Satsuma.**

Councilmember Little made a motion to adopt Ordinance 470-2. Councilmember Skelton seconded the motion and it carried.

#### **ORDINANCE NO. 470-2**

#### **AN ORDINANCE TO AMEND AND UPDATE CODES USED IN BUILDING IN THE CITY OF SATSUMA**

**WHEREAS**, certain of the City of Satsuma's Technical Codes and Fire Codes have not been updated since October 1, 2013 with Ordinance 470-1;

**WHEREAS**, new editions of various technical and fire codes have been published and released;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, ALABAMA, Amending Ordinance 377 as follows:**

**SECTION I.** Satsuma Code Sections 14 and 34 are amended as follows:

**SECTION II.** Amendments to Article II. Technical Codes. Sec. 14-32:

**Sec. 14-32. Commercial building code adopted.**

(a) The International Existing Building Code, 2018 edition, and its appendices along with the amendments to such code in this article is adopted as the building code of the city.

**SECTION III.** Amendments to Article II. Technical Codes. Sec. 14-33:

**Sec. 14-33 Residential building code adopted.**

(a) The International Residential Building Code, 2018 edition, and its appendices along with the amendments to such code in this article is adopted as the residential building code of the city.

**SECTION IV.** Amendments to Article II. Technical Codes. Sec. 14-34:

**Sec. 14-34. Plumbing code adopted.**

(a) The International Plumbing Building Code, 2018 edition, and its appendices along with the amendments to such code in this article is adopted as the plumbing code of the city.

**SECTION V.** Amendments to Article II. Technical Codes. Sec. 14-35:

**Sec. 14-35 Mechanical code adopted.**

(a) The International Mechanical Building Code, 2018 edition, and its appendices along with the amendments to such code in this article is adopted as the mechanical code of the city.

**SECTION VI.** Amendments to Article II. Technical Codes. Sec. 14-36:

**Sec. 14-36 Electrical code adopted.**

- (a) The National Electrical Code, 2017 edition, and its appendices along with the amendments to such code in this article is adopted as the mechanical code of the city.

**SECTION VII. Amendments to Article II. Technical Codes. Sec. 14-37:**

**Sec. 14-37 Housing code adopted.**

- (a) The International Existing Building Code, 2018 edition, and its appendices along with the amendments to such code in this article is adopted as the standard housing code of the city.

**SECTION VIII. Amendments to Article II. Technical Codes. Sec. 14-38:**

**Sec. 14-38 Fuel gas code adopted.**

- (a) The International Fuel Gas Code, 2018 edition, and its appendices along with the amendments to such code in this article is adopted as the fuel gas code of the city.

**SECTION IX. Amendment to Article I. Fire Prevention and Protection Sec. 34-1:**

**Sec. 34-1 Adoption of fire code.**

- (a) The International Fire Code, 2018 edition, along with the appendices, fee schedules, and the amendments to such code in this article is adopted as the fire code of the city.

**SECTION X.** Any Ordinance or Subsection inconsistent with any of the above amendments are hereby repealed.

**SECTION XI.** This Ordinance shall become effective immediately following its adoption and publication as required by law.

ADOPTED this 2nd day of July, 2019.

/s/ Tom Williams  
MAYOR

Authenticated and Attested:

/s/ Vicki Miller  
CITY CLERK

**2. Consideration of Resolution 2019-06-02- A Resolution amending the building and trade permit fees**

Councilmember Little made a motion to adopt Resolution 2019-06-02.

Councilmember Black seconded the motion and it carried.

**RESOLUTION NO. 2019-06-02**

A RESOLUTION TO AMEND EXHIBIT A OF RESOLUTION 2-15-01 ADOPTED FEBRUARY 15, 2000.

WHEREAS, it is the desire of the City Council of the City of Satsuma, Alabama, to amend Exhibit A of Resolution 2-15-01 and to use it as the fee scheduled referenced in Ordinance 470 adopted May 10, 2010:

NOW THEREFORE:

BE IT RESOLVED EXHIBIT A OF RESOLUTION 2-15-01 SHALL READ:  
**SEE ATTACHED EXHIBIT A**

ADOPTED AND APPROVED THIS 2nd DAY OF July, 2013.

ATTEST:

APPROVED:

/s/ Vicki Miller  
 Vicki Miller, City Clerk

/s/ Tom Williams  
 Tom Williams, MAYOR

**EXHIBIT A**  
**Building Permit Fee Schedule**  
**City of Satsuma**

**1. Permit Required**

As per the most current adopted International Building Code “any owner or authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure.....shall first make application to the building official and obtain the required permit”.

**2. Work Exempt from Permit**

- One story accessory buildings, sheds, storage building constructed on skids that are not a permanent structure.
- Wooden, metal or plastic fencing less than 8'-0" high.
- Concrete driveways, sidewalks or patios. Must submit a Right of Way Application if a culvert is installed.
- Painting, flooring, finish carpentry work, and landscaping.

**3. Schedule of Permit Fees**

Residential Buildings- The value of a new construction is determined by the square footage of the living area @\$40.00 sq. ft. and \$20.00 a sq. ft. for the non-living area.

Residential remodeling, repairs and or additions are valued at the actual cost of construction.

Commercial Buildings are valued at the actual cost of the project. An issuance fee of .0025 shall be added to all commercial permits. Also the Alabama Craftsman Trade Permit Fee of .0025 x the value will be added to the permit fee which will submitted directly to the Craftsman Trade Commission. A written contract must be submitted with the contract amount by the owner developer.

**4. Fee Schedule**

**Valuation Schedule**

Residential Plan Review Fee	\$50.00
Commercial Plan Review	\$150.00
New Residential Construction	\$40.00 per sq. ft. / living area
	\$20.00 per sq. ft. / non-living area
Remodeling/repairs/additions	Actual value of project
Commercial Construction	Actual value of project



**Permit Fee** is based on valuation **\$6.25 per thousand of the calculated valuation**

**Other Permits**

House/Manufacturing Home Moving In & Setup	\$125.00
Demolition Fee	\$ 50.00

A \$25.00 re-inspection fee will be charged if re-inspection is required because the job is not ready.

*All Home Builders, General Contractor are required to provide the names and addresses of licensed sub-contractor (s) to be used. A Certificate of Occupancy will not be issued until a list is provided and verified.*

**HVAC, Plumbing, Electrical, Roofing and Swimming Pool Contractors Fee Schedule**

A Trade Permit must be completed by all contractors.

**Permit Fees:**

Application Fee	\$ 25.00
Residential	\$ 50.00
Remodeling/Repairs	\$ 25.00
Commercial	# of Dwelling Units x \$50.00
Temporary Power Pole/Service Upgrade	\$ 25.00
Swimming Pool	\$100.00
Roofing	\$ 25.00

**Any person failing to obtain an appropriate permit prior to the commencement of work shall be required to then pay for such permit an amount equal to double the amount for the same permit had it been obtained prior to the commencement; provided, however, that the provisions hereof shall not apply when the work must be done immediately because of an emergency, in which event the owner or contractor shall telephone the office of the inspector and report the emergency and the extent of the work to be done and then obtain the appropriate permit within the next twenty-four (24) hours or, if the office of the inspector is not open for business, then the owner or contractor shall obtain the permit within the next forty-eight (48) hours immediately following the beginning of the work.**

**All Contractors and Sub-Contractors must have a current City of Satsuma Business License, Applicable State License and a \$5,000 bond (if applicable) before a permit will be issued to the same.**

**3. Consideration of Resolution 2019-07-01- A Resolution to surplus a 2011 Dodge Charger Vin #2B3CL1CG9BH539302**

Councilmember Skelton made a motion to adopt Resolution 2019-07-01.  
Councilmember Reese seconded the motion and it carried.

