

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

CLINT E. HARRELL  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

## **MINUTES OF April 16, 2019**

### **Work Session**

The City Council of the City of Satsuma, Alabama, convened in the Work Session at City Hall in said city at 5:00 P.M. the 16<sup>th</sup> day of April, 2019. Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese and Bill Black.

Mayor Williams stated that the purpose of the work session was to discuss change orders for the public safety building. Josh Harris with Ben Radcliff Construction and Mark Blazer with EDT were present. Mr. Harris presented Council with a change request for the porch framing which includes the two front porches, the covered porch in the fire department and the sally port for the police department for \$21,293.00. All parties discussed the issue in detail and in conclusion EDT agreed to revisit the porches and work on new drawings that would make the sally port withstand the required wind speed and Josh Harris agreed to move forward if the City would agree to a \$10,000 change order for the porches. Also Mr. Harris brought up the other change order for \$8,117.00 for the steel beams to support the fire bay doors. Council took both items under consideration.

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 16<sup>th</sup> day of April, 2019. Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese and Bill Black.

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Police: (251) 675-0151~Fire: (251) 679-1640**

Mayor Williams discussed agenda items. Mayor Williams stated that based on the previous work session, the agenda will be amended to add Item #10 consideration of the \$8,117.00 change order for the additional door support for the roll up door in the fire bay and item #11, consideration of a \$10,000 change order for the porches, covered area at the fire side and a sally port on the police side. He stated that he would contact EDT regarding the concerns and questions regarding the drawings.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 16<sup>th</sup> day of April 2019.

#### **Invocation**

Councilmember Little gave the invocation and led the Pledge of Allegiance.

#### **Roll Call**

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black., and Jr. Councilmember Ashley Lankford.

Absent: Junior Councilmember Ben Luker.

Also present were Matt Hambrick sitting in for Jay Minus, City Attorney; Vicki Miller, City Clerk; Heather Davis, Assistant City Clerk; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Clyde Miller, Fire Chief; and Clint Harrell, Police Chief.

#### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on March 19, 2019. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

#### **Special Recognition: - NONE**

#### **Visitors- NONE**

#### **Mayor's and Council's Reports:**

##### **Mayor's Report**

*1. Discussion of the change orders requested by Ben Radcliff Construction.*

Mayor Williams stated that after discussions in the work session and pre-council, the change orders requested will be added to "Items of Consideration" as Items #10 and #11.

*2. Update on the paint of the concrete at the Veterans Memorial.*

Mayor Williams reported that Supreme Painting will begin work on restoring the concrete at the memorial for a cost of \$1,340.00.

Also Mayor Williams reported that the March financials will be distributed at the next meeting. He reported the City did receive the annual capital improvement funds from the state of approximately \$57,000 which is \$3,000 more than budgeted.

Mayor Williams reported that he, Chief Harrell and Councilmember Butler attending the Mobile County Personnel Board meeting in which both the education incentive and the certification incentive policies were presented. He reported that both policies were adopted by the board. Mayor Williams explained that the education incentive is for all employees and the increase is based on the level of secondary education an employee receives. Chief Harrell explained that the certification incentive is a 5% increase for full-time public safety employees who have obtained their respective certifications.

**Municipal Services- Councilmember Little** expressed his apology to the residents for the lack of garbage service. He stated that both garbage trucks unexpectedly broke down and were in the shop for repairs. He stated that when the trucks were repaired, the sanitation workers worked additional hours up to 9:30 P.M. on two different days to catch up.

**Public Safety- Councilmember Butler stated** that he did not have any matter to report or for discussion.

**Administration-Councilmember Skelton** expressed condolences on behalf of the Mayor and Council to the family of Richard Moore who was one of the last surviving WWII veterans in the City.

**Parks- Councilmember Reese** commented that the 5% incentive for the public safety workers is in the budget due to a position not being filled.

**Public Works- Councilmember Black** expressed condolences on behalf of the Mayor and Council to the family of Glenn Honeycutt. Mr. Honeycutt served the city as a board member, his church and as a well-respected business owner.

**ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

Councilmember Skelton made a motion to pay the bills in the amount of \$106,099.56. Councilmember Little seconded the motion and it carried.

**2. Consideration to set a public hearing for a zoning amendment to Sections 4.2 and 4.3 of the Zoning Ordinance.**

Councilmember Little made a motion to set the public hearing for May 7, 2019 at 6:45. Councilmember Butler seconded the motion and it carried.

**3. Consideration to increase the rental fee for the pavilions at the Splash Pad at Wright Park from \$50.00 to \$60.00 an hour.**

Councilmember Reese explained that the increase will allow for attendants at the Splash Pad and the increase will be effective May 1, 2019. With no further comments, Councilmember Reese made a motion to increase the fee from \$50.00 to \$60.00 per hour. Councilmember Butler seconded the motion and it carried. .

**4. Consideration of the Splash Pad attendant's pay scale and supervision.**

Councilmember Reese reported that the Council has decided on a pay scale of \$8.50 per hour for the attendants and the Council was given a draft of the guidelines to review. She then made a motion to approve the pay of \$8.50 per hour for the attendants. Councilmember Black seconded the motion and it carried.

**5. Consideration to purchase an ad in the special graduation section of the Call News for \$259.00 (B/W) or \$359.00 (color)**

Councilmember Reese made a motion to approve purchasing a black and white ad for \$259.00. Councilmember Skelton seconded the motion and it carried.

**6. Consideration of request for exemption of payment for Steele Creek Lodge on Thursday, May 16, 2019 from the Spirit of Satsuma for their annual banquet.**

Councilmember Reese made a motion to approve the request noting that the \$100 clean up fee will apply. Councilmember Black seconded the motion and it carried.

**7. Consideration to submit an AARP Community Challenge grant for the construction of a dog park.**

Councilmember Reese explained that the grant being submitted is for \$9,000 and will cover the cost of fence, benches, waste removal stands and an automated drinking bowl. Also if awarded there will not be a match required from the City. She then made a motion to approve applying for the grant. Councilmember Little seconded the motion and it carried.

**8. Consideration of request for exemption of payment for Steele Creek Lodge on Monday, June 10, 2019 from the Satsuma, Saraland, Chickasaw Community Education Council to award the essay scholarships.**

Councilmember Reese made a motion to approve the request noting that the \$100 clean up fee will apply. Councilmember Butler seconded the motion and it carried.

**9. Consideration of quotes received to clean out existing drainage ditch running from the Cedar Street right of way to the Holcomb ditch and replace the culvert on the Cedar Street right of way for the Maple Street Hazard Mitigation grant.**

Councilmember Black noted that two quotes were received, and then made a motion to turn over the quotes to the committee for review. Councilmember Little seconded the motion and it carried.

**ITEMS 10 AND 11 WERE ADDED AFTER PRE-COUNCIL**

**10. Consideration to approve a change order for \$8,117.00 for the door supports for the roll up doors on the engine bay.**

Councilmember Skelton noted that the item was discussed in detail in the work session and pre-council and then made a motion to approve the change order for \$8,117.00. Councilmember Little seconded the motion and it carried.

**11. Consideration to approve a change order for \$10,000 to proceed with the entry way porches, covered area behind the fire station and the sally port behind the police station.**

Councilmember Skelton noted that this item was discussed in detail in the work session and pre-council and then made a motion to approve the change order for \$10,000 as stated above. Councilmember Little seconded the motion and it carried.

**RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

**NONE**

With no further business to come before Council, Councilmember Skelton made a motion to adjourn the meeting. Councilmember Reese seconded the motion and the meeting adjourned at 7:19 P.M.

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Mayor Tom Williams

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Councilmember Randy Little

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Councilmember Mike Butler

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Councilmember Jason Skelton

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Councilmember Allison Reese

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Councilmember Bill Black

ATTEST: \_\_\_\_\_  
City Clerk