

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

CLINT E. HARRELL
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF April 2, 2019

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 2nd day of April, 2019. Those present were: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese and Bill Black.

Mayor Williams discussed agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 2nd day of April 2019.

Invocation

Councilmember Skelton gave the invocation. The Pledge of Allegiance was led by Key Student Daniel Dial.

Roll Call

On roll call the following answered present: Mayor Williams, Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese, Bill Black., and Jr. Councilmember Ben Luker.

Absent: Junior Councilmember Ashley Lankford.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; Heather Davis, Assistant City Clerk; Tom Briand, Building Inspector; James Elmore, Public Works Supervisor; Clyde Miller, Fire Chief; and Clint Harrell, Police Chief.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting held on March 19, 2019. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Reese seconded the motion and it carried.

Special Recognition:

1. Recognition of Austin "Tyler" Henage as the Police Department's Employee of the Quarter. . .
2. Recognition of Key Students

Council recessed at 7:25 P.M.

Council reconvened at 7:30 P.M.

Visitors- NONE

Mayor's and Council's Reports:

Mayor's Report

1. On-Line training through Millennium Risk

Mayor Williams reported that in the Loss Control audit a suggestion was made that the City take advantage of the On-line training courses offered by Millennium Risk. The purpose of the on-line training is to offer a means for employees to take safety training which will benefit them and the City by reducing worker compensation cases. Mayor Williams stated that he would have a policy/procedure by the next meeting. .

2. Letter of recommendation for zoning amendment to Section 4.2 and 4.3 relating to the requirement for lot area, lot width, maximum height and maximum building area to create more flexibility for construction of subdivisions.

Mayor Williams stated that after he and Councilmember Little met with the engineering group representing a large developer, he studied the zoning ordinance as it relates to the residential districts offered and after reviewing it more closely it seems that the R1 and R2 have the same requirements when it comes to lot size, width and setbacks. He stated that to offer more flexibility to developers, he would like Council to consider recommending the Planning Commission revisit this section of the Zoning Ordinance and consider making some changes to R2(medium density) and R3 (high density) .He suggested that R1(low density) remain the same, R2 be changed to 10,500 sq. foot with a 75' width requirement and R3 remain at 7500 sq. ft. but amend the width to 60'. Councilmember Little commented that the City needs new development and he would like to see the ordinance amended as the Mayor has stated. Mayor Williams stated that the Planning Commission will meet on April 4th and he will bring this matter to their attention.

3. Maple Street drainage grant update

Mayor Williams asked Tom Briand to give an update on the Maple Street drainage project. Mr. Briand stated that he will have the bids in by the next meeting.

4. Recommendation from Chief Harrell to implement a certification incentive policy for police and fire personnel..

Mayor Williams reported that the certification incentive policy was discussed thoroughly in pre-council and has now been moved to an item of consideration.

5. Update on the 2019 Pay-As-You Go projects: Daniel Drive, Catherine Drive, Elvira Avenue, a portion of 4th Street from Maple Avenue East to Orange Avenue, a portion of Old 43 from Maple Avenue to Baldwin Street and a portion of Maple Avenue East from Old Highway 43 to 3rd Street.

Mayor Williams reported that he and James Elmore met with the County Engineer, Johnny Harper, who stated that the City's project will be completed in conjunction with the cities of Chickasaw, Creola, Citronelle and Mount Vernon. The City's projects should begin in late June or July.

Mayor Williams reported that Brandy Johnson with EDT is working on a plan for the sally port and porches and will have something at the next meeting.

Municipal Services- Councilmember Little stated that he did not have any matter to report or for discussion under municipal services.

Public Safety- Councilmember Butler stated that he did not have any matter to report or for discussion under municipal services.

Administration-Councilmember Skelton reported that each councilmember has received invitations to attend sponsored dinners during the convention. He asked everyone to decide and let the City Clerk know so she can make the reservations. .

Parks- Councilmember Reese discussed the possibility that the City look into hiring Splash Pad attendants and increase the rental fee for the pavilion to help defray the costs. She stated that she is working on the requirements and would like to increase the fee to \$60.00 per hour from \$50.00.

Councilmember Reese reported that the library will be hosting a "Picnic on the Ground" event to help celebrate the renovation of the building. Also there will be a book signing by local author Lauren Denton.

Councilmember Reese reported that the Splash Pad will be opening on April 6th. The hours are 9:00 A.M. to 8:00 P.M.

Councilmember Reese congratulated Larry Speights for being named "Citizen of the Year". .

Public Works- Councilmember Black reported that the new van and truck that were ordered for Public Works have arrived and are in service. He also stated that public works will be ordering some new weed eaters and blowers, both of which are in the budget. .

Ms. Shirley Presnall commented during this time that she was very thankful for all the help that was given by the public works employees during the Swamp Fest.

ITEMS FOR CONSIDERATION

1. Payment of the bills.

Councilmember Skelton made a motion to pay the bills in the amount of \$156,788.14 which includes a payment to Ben Radcliff (App#8) of \$103,452.90 and \$4,950.00 to Shield's A/C for the unit at City Hall. Councilmember Little seconded the motion and it carried.

2. Consideration of the Educational Incentive Policy

Councilmember Skelton reported that the policy was discussed at the last meeting and then made a motion to adopt said policy. Councilmember Reese seconded the motion and it carried.

3. Consideration for Heather Davis to attend the Municipal Magistrates Orientation in Montgomery- Classes are on every Friday beginning July 12th and ending on August 9th. Cost is \$250.00 for registration. Additional cost will be hotel and food expense.

Councilmember Butler made a motion to approve the training. Councilmember Little seconded the motion and it carried. .

4. Consideration of the appropriation for the senior's at the Community Center monthly expense.

Councilmember Little made a motion to approve issuing a \$100 gift card with the understanding that receipts will be returned. Councilmember Black seconded the motion and it carried.

ITEM #5 WAS ADDED IN PRE-COUNCIL

5. Consideration to recommend implementing a certification incentive policy for police and fire personnel pending approval of the Mobile County Personnel Board.

Councilmember Skelton made a motion to approve the policy and sending to the MCPB for approval. Councilmember Butler seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

1. Consideration of Resolution 2019-04-01- A Resolution authorizing the submission of an Alabama Department of Conservation and Natural Resources grant for a flood management plan.

Councilmember Little made a motion to suspend the rules and put Resolution 2019-04-01 up for immediate adoption. Councilmember Skelton seconded the motion and on roll call the following answered:

Councilmember Little	Yes
Councilmember Butler	Yes
Councilmember Skelton	Yes
Councilmember Reese	Yes
Councilmember Black	Yes
Mayor Williams	Yes

Councilmember Little made a motion to adopt Resolution 2019-04-01.

Councilmember Skelton seconded the motion and it carried

Resolution 2019-04-01

WHEREAS, the Alabama Department of Conservation and Natural Resources (ADCNR) is seeking proposals from local units of government in Mobile and Baldwin Counties to address flooding resilience and enhance local floodplain management activities; and

WHEREAS, the City has the need for a detailed flood study adjacent to and including the 100-year floodplain west of US 43 and the Norfolk Southern Railroad; and

WHEREAS, this area is prone to flooding and there are many potential deleterious resulting from storm events;

WHEREAS, this flood study will identify areas for improvement in the City of Satsuma's local floodplain management program; and

WHEREAS, preliminary cost estimates indicate that this study would cost \$19,500 and if awarded, the City follow local, state and federal procurement rules to select a qualified engineering firm; and

NOW, THEREFORE IT BE RESOLVED that the City Council of the City of Satsuma authorizes the submission of a grant application to the Alabama Department of Conservation and Natural Resources in the amount of \$19,500.00, and

BE IT FURTHER RESOLVED that the City Council authorizes the Mayor, Tom Williams, to sign grant application document.

Approved and Adopted on the 2nd day of April, 2019.

<u>/s/ Tom Williams</u>	<u>4/2/19</u>
Mayor	Date

<u>/s/ Vicki Miller</u>	<u>4/2/19</u>
City Clerk	Date

Before adjourning, Jay Minus called for an executive session to discuss pending litigation. Council went into executive session at 7:45 P.M. Council reconvened at 7:50 P.M.

With no further business to come before Council, Councilmember Little made a motion to adjourn the meeting. Councilmember Skelton seconded the motion and the meeting adjourned at 7:50 P.M.

/s/ Tom Williams
Mayor Tom Williams

/s/ Randy Little
Councilmember Randy Little

/s/ Mike Butler
Councilmember Mike Butler

/s/ Jason Skelton
Councilmember Jason Skelton

/s/ Allison Reese
Councilmember Allison Reese

/s/ Bill Black
Councilmember Bill Black

ATTEST: /s/ Vicki Miller
City Clerk