

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

## **MINUTES OF November 6, 2018**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 6th day of November, 2018. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese and Bill Black.

Mayor Williams discussed agenda items.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 6th day of November, 2018.

### **Invocation**

Councilmember Little gave the invocation and Key Student, Kara Keevan led the Pledge of Allegiance.

### **Roll Call**

On roll call the following answered present: Mayor Tom Williams  
Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Reese and Bill Black.

Also present were Barrett Hails sitting in for Jay Minus, City Attorney; Vicki Miller, City Clerk; Heather Davis, Assistant City Clerk; Tom Briand, Building Inspector; Clyde Miller, Fire Chief; and Jana Dukes, Police Captain.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on

P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442  
Police: (251) 675-0151~Fire: (251) 679-1640

October 16, 2018. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Butler seconded the motion and it carried.

Mayor Williams presented the minutes from the Work Session held on October 29, 2018. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Butler seconded the motion and it carried.

Mayor Williams presented the minutes from the Work Shop Session held on October 30, 2018. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Butler seconded the motion and it carried.

### **Special Recognition:**

Before recognizing the Key Students, Mayor Williams introduced Ben Luker and Ashley Lankford as the new Junior Council Members.

Mayor Williams also announced that the Veterans Ceremony will be held on November 12<sup>th</sup> at 9:00 A.M. and depending on the weather it may be held at the high school annex.

1. Key Students from Robert E. Lee were recognized and presented a certificate, city pin, a gift certificate from the Satsuma McDonalds for two free cookies, a free kids meal at Goldfingers in Saraland and a free donut at HoneyBunns in Satsuma upon presentation of their Key Student certificate.

Council recessed at 7:34 P.M.  
Council reconvened at 7:38 P.M.

2. John and Emily Holifield representing Goldfingers in Saraland presented a \$500 donation to Satsuma Fire Rescue to help in purchasing a new "Jaws of Life". The donation was made possible by Goldfingers setting aside a special day where 25% of the proceeds went to the fire department. Mr. Holifield stated that they will be doing this event again in the future.

### **Visitors:**

Tony Dunn of 223 Bayou Avenue East came before Council to offer a suggestion about the signals at Bayou Avenue for the RR crossing. He stated that on several occasions, the traffic on Old Highway 43 has confused the intersection to be a three way stop instead of a two way stop. He suggested placing a sign up that states "Cross traffic does not stop". Mayor Williams stated that he appreciated the suggestion and the matter would be taken under advisement.

Mary Atchison representing the Women's Club came before Council to report that the Women's Club is sponsoring a Thanksgiving dinner at the Kirk House on Sunday, November 11, 2018 from 12:30 to 2:30. She stated that tickets are \$15.00 each. Ms. Atchison also reported that the Women's Club has raised \$42,000 toward the construction of the Union Chapel and they only need to raise \$50,000 before Gary West will donate a match.

## **Mayor's and Council's Reports:**

### **Mayor's Report**

#### **1. Report on the interviews for Police Chief.**

Mayor Williams reported that interviews for police chief were held, six on October 29<sup>th</sup> and 5 on October 30<sup>th</sup> which were open to the public. He stated that the process used was the same that has been used to select school board members. Each candidate was asked the same questions and each councilmember secretly graded the candidates. The grades were tabulated and checked and then turned over to the City attorney. The Council was given the top 5 candidates and after discussing the matter agreed to negotiate with the top candidate. He stated a background check and credit check have already been done. Mayor Williams stated that since council had already agreed upon a salary and a contract, he will continue with the negotiations and if the candidate accepts the position, there will be a swearing in ceremony on November 20<sup>th</sup>.

**Municipal Services- Councilmember Little** thanked Edith Butler for coordinating a luncheon with the seniors that utilize the Senior Transportation Service. Councilmember Little stated that the new garbage truck had a malfunction with the arms and some carts received damage. He stated that the truck has been repaired and the carts were replaced.

**Public Safety- Councilmember Butler** stated that he did not have any items to announce or for discussion.

**Administration-Councilmember Skelton** reported that citizens can sign into the CivicReady, notification system on the City's website. He stated that the notification system will send out emergency alerts and special event notices.

**Parks- Councilmember Reese** announced that on November 15<sup>th</sup>, the City will be hosting the Mobile County Municipal Association at Steele Creek Lodge. Councilmember Reese reported that on December 1st, the City's annual Christmas parade will begin at 11:00 a.m. and the Arts/Crafts festival will be held in Baldwin Square. Councilmember Reese also stated that on December 8<sup>th</sup>, the Library will be having a Polar Express Pajama party for kids. Interested persons can sign up at Satsuma Public Library.

**Public Works- Councilmember Black** stated that he did not have any items to announce or for discussion.

### **ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

Councilmember Skelton made a motion to pay the bills in the amount of \$119,116.99 stating that of that amount \$52,152.12 is being paid to Ben Radcliff Construction. Councilmember Little seconded the motion and it carried.

**2. Consideration of contract with Byers, Byers & Associates, P.C. to perform the auditing services for the City.**

Mayor Williams reported that the previous auditor did a wonderful job, however it was time for the city to move in another direction. Mayor Williams stated that he has met with this group on several occasions and recommends that the City make the change. Councilmember Skelton made a motion to approve the letter of engagement with Byers, Byers & Associates, P.C. Councilmember Reese seconded the motion and it carried.

**3. Consideration of purchasing an ad in the special Thanksgiving Edition of the Call News.**

Councilmember Reese made a motion to approve purchasing the ad for \$259.00. Councilmember Skelton seconded the motion and it carried.

**4. Consideration to accept quotes to remove dead limbs from tree on Park Street. .**

Councilmember Reese reported that the City has removed all the limbs they could with the City's equipment from a tree located on Park Street. and the remainder of the limbs need to be contracted out. She then opened two quotes and read as follows:

Reeds Tree Service	\$250.00
Hammco Tree Service	\$375.00

Councilmember Reese made a motion to accept the lowest quote from Reed's Tree Service. Councilmember Butler seconded the motion and it carried.

### **RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

**1. Consideration of Resolution 2018-11-01- A Resolution agreeing to a \$500,000 line of credit with Regions Bank.**

Councilmember Skelton noted that this is a renewal of the line of credit the City has maintained for several years. He then made a motion to suspend the rules

and put Resolution 2018-11-01 up for immediate adoption. Councilmember Reese seconded the motion and on roll call the following answered:

Councilmember Little	Yes
Councilmember Butler	Yes
Councilmember Skelton	Yes
Councilmember Reese	Yes
Councilmember Black	Yes
Mayor Williams	Yes

Councilmember Skelton made a motion to adopt Resolution 2018-11-01. Councilmember Reese seconded the motion and it carried.

With no further business to come before Council, Councilmember Reese made a motion to adjourn the meeting. Councilmember Skelton seconded the motion and the meeting adjourned at 7:56 P.M.

/s/ Tom Williams \_\_\_\_\_  
Mayor Tom Williams

/s/ Randy Little \_\_\_\_\_  
Councilmember Randy Little

\_\_\_\_\_  
Councilmember Mike Butler

/s/ Jason Skelton \_\_\_\_\_  
Councilmember Jason Skelton

/s/ Allison Reese \_\_\_\_\_  
Councilmember Allison Reese

/s/ Bill Black \_\_\_\_\_  
Councilmember Bill Black

ATTEST: /s/ Vicki Miller \_\_\_\_\_  
City Clerk