

TOM WILLIAMS
MAYOR

VICKI MILLER
CITY CLERK

SHANE STRINGER
CHIEF OF POLICE

CLYDE MILLER
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

MINUTES OF September 5, 2017

Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 p.m. the 5th day of September, 2017. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross, and Bill Black.

Alan Killen, engineer with Civil Southeast, LLC, came before Council to update on the following projects:

- 1) Sidewalk Project running from Juniper Avenue to Powers Road- Mr. Killen reported that the pre-construction meeting was held today and the contractor will begin mobilization on September 18, 2017.
- 2) Williams Avenue Paving Project- Reported that the bids were opened and H.O. Weaver was the lowest bidder at \$141,130.77. He stated that council will consider a resolution tonight awarding the project and the contract should be able to start in 6 to 8 weeks. He stated that some utilities will need to be moved.
- 3) A discussion was held about the erosion problem under the sidewalk at the bridge on Highway 43. Mr. Killen stated that ALDOT required some revisions once the sidewalk was installed involving the installation of additional rip rap and that during a 500 year rain event that happened in May some washing occurred. He stated that this was not in the design plans or permit and that ALDOT made the change after approving both.

**P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442
Police: (251) 675-0151~Fire: (251) 679-1640**

Mayor Williams discussed Agenda items.

Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 5th day of September, 2017.

Invocation

Councilmember Black gave the invocation and Ashland Ross, winner of the "I Love Satsuma" essay led the Pledge of Allegiance.

Roll Call

On roll call the following answered present: Mayor Tom Williams
Councilmembers: Randy Little, Mike Butler Jason Skelton, Allison Cross, and Bill Black.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, Fire Chief Clyde Miller, and Captain Jana Dukes and Chief Shane Stringer arrived later in the meeting.

Approval of Minutes

Mayor Williams presented the minutes from the Regular Meeting of August 15, 2017. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

Mayor Williams presented the minutes from the Work Session of August 30, 2017. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

Special Recognition:

1. Ashland Ross, Winner of the Saraland, Satsuma, Chickasaw Community Educational Council essay on "I Love Satsuma".

Mayor Williams introduced Ashland and she read her essay.

2. Key Students-Robert E. Lee-
Mayor Williams presented each student with a certificate, city pin and a coupon from Satsuma McDonalds for two free cookies. Each student was then congratulated by the City Council.

Council recessed at 7:25

Council reconvened at 7:30

Visitors:

1. Vicki Hanberry of 5331 Hummingbird and Berry Maxwell of 5661 6th Street came before council to invited them to a fund raiser being held by the Satsuma Women's Club. They reminded the council that the women's' club is raising funds to build a replica fo the Union Chapel on the grounds of Steele Creek Lodge. Ms. Hanberry stated that this fundraiser will be held on September 28, 2017 at 6:00 p.m. at Steele Creek Lodge. She stated it is Gator Burger Meal and the entertainment is Elvis. The tickets are \$15.00 per person. After discussing the waiver of the Steele Creek Lodge fee for this event, Council approved waiving the fee and reminding them that the cleanup fee would still be due.

Mayor's and Council's Reports:

Mayor Williams gave the following reports:

- Report on request from Council to obtain an outside engineering firm to look at the drainage issue on Highway 43 due to the installation of the sidewalk.

Mayor Williams reported that Driven Engineering was contacted and came out to look at the project. He stated that a quote was given for \$20,000 to perform the engineering to mitigate the problem. Mayor Williams stated that in the meantime, James Elmore has put smaller rocks in the area that was eroding and placed sandbags on the sidewalk to aid with the runoff. He stated that there was 5.5" of rain on August 30th and 31st and there was not any additional erosion. Mayor Williams reported that James Elmore will continue to monitor the situation for the next 6 months and if this remedy works, then then the sandbags will be replaced with a permanent concrete berm. Mayor Williams stated that there is a crack in the concrete and James has sealed that with concrete sealer.

- Mayor Williams reported that Tom Briand, himself and a few local residents built 6 picnic tables to be placed at the Pavilion behind the splash pad. He thanked Tom for all his hard work.

Municipal Services- Councilmember Little reported that he did not have any announcements or items for discussion.

Public Safety- Councilmember Butler reported that he did not have any announcements or items for discussion.

Administration-Councilmember Skelton reported that he did not have any announcements or items for discussion.

Parks- Councilmember Cross

- Announced that there will be Stroke Awareness program at Satsuma Library on September 26th from 10:00 a.m. to 12:00 p.m.

Public Works- Councilmember Black reported that at the last meeting the Council voted to purchase a bucket truck from Pierce Cars & Truck Sales for \$8500.00. He stated that there were some repairs that were needed and the cost is now increased to \$8900.00. Councilmember agreed with the increase.

ITEMS FOR CONSIDERATION

- 1. Payment of the bills.**
Councilmember Skelton made a motion to pay the bills in the amount of \$23,914.74. Councilmember Little seconded the motion and it carried.
- 2. Consideration to ratify the agreement with Barry A. Vittor & Associates for the environmental studies and report needed as part of the USDA loan in the amount of \$7,960.**
Councilmember Skelton made a motion to ratify the agreement.
Councilmember Butler seconded the motion and it carried.
- 3. Consideration to set a public hearing for public comments on the construction of the public safety building.**
Councilmember Skelton made a motion to set a public hearing for September 19th at 6:30 p.m. Councilmember Butler seconded the motion and it carried.
- 4. Consideration of the FY2018 Holiday Schedule.**
Councilmember Skelton made a motion to adopt the FY2018 Holiday Schedule. Councilmember Little seconded the motion and it carried.
- 5. Consideration of the FY2018 Meeting Schedule.**
Councilmember Skelton made a motion to adopt the FY2018 Meeting Schedule. Councilmember Little seconded the motion and it carried.
- 6. Consideration to ratify the hiring of Justin McCullough and Gary Davis as full time police officers and Jeff Reeves as a part time police officer.**
Councilmember Butler made a motion to ratify the hiring of the above officers. Councilmember Cross seconded the motion and it carried.
- 7. Consideration of request to approve the semi-annual service contract from FireMech, Inc. for fire truck maintenance.**
Councilmember Butler made a motion to approve the agreement.
Councilmember Cross seconded the motion and it carried.
- 8. Consideration to set a work session to discuss the FY2018 budget.**
Councilmember Skelton made a motion to set a work session to discuss the FY2018 budget and other city business for September 12, 2017 at 5:30 p.m. Councilmember Cross seconded the motion and it carried.

RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS

- 1. Consideration of Ordinance 325-2 An Ordinance to increase the garbage fee.**

Councilmember Little reported that one residential cart will be \$22.50 and an additional cart will cost \$12.50. The cost for a commercial cart will be \$33.00 and \$16.50 for an additional cart. He also commented that residents who are 65 or older will not have to pay the increase and their service fee will remain the same. He stated that senior residents will need to complete an application to waive the increased fee.

ORDINANCE NO. 325-2
AN ORDINANCE ESTABLISHING NEW GARBAGE COLLECTION FEES AND RATES
FOR THE CITY OF SATSUMA

WHEREAS, Section 5 of Ordinance 325 and amended in 325-1, authorizes the City Council to review and amend the rate schedule for the collection, hauling and disposal of garbage, rubbish and trash and shall amend as it deems necessary; and

WHEREAS, to defray the increased cost and expense of collecting and disposing of garbage, rubbish and trash in the City of Satsuma, the City Council desires to amend in its entirety the existing rate schedule for collection, handling and disposal of garbage, rubbish and trash; and

WHEREAS the new rates authorized for the collection of garbage, rubbish and trash as shown in Exhibit "A" are necessary to cover the City's costs of providing these services and are in the best interest of the public.

NOW THEREFORE THE SATSUMA CITY COUNCIL ORDAINS:

Section 1: Effective September 30, 2017, the fee schedule in Section 4 of Ordinance 325 is repealed.

Section 2: The rate schedule attached as Exhibit A is hereby adopted as establishing the rates and fees for the collection of garbage, rubbish and trash for the City of Satsuma beginning October 1, 2017.

Section 3: The increased rates will be effective October 1, 2017 and be reflected on the November 1, 2017 water bill issued by the Satsuma Water and Sewer Board.

Adopted and Approved on this 5th day of September, 2017.

/s/ Tom Williams

Tom Williams, Mayor

Attest:

/s/Vicki Miller

Vicki Miller, City Clerk

SCHEDULE A

Residential Rates

1- 96 Gallon Cart	\$22.50
Residents (65 and Over)	\$20.50
Each additional cart	\$12.25

Commercial Rates

1-96 Gallon Cart	\$33.00
Each additional Cart	\$16.50

2. Consideration of Resolution 2017-09-01 A resolution awarding the Williams Avenue Paving Project to H.O. Weaver for \$141,130.77.

Councilmember Black made a motion to adopt Resolution 2017-09-01.

Councilmember Cross seconded the motion and it carried.

**Resolution 2017-09-01
for Project Construction
CDBG Project No. SAT-PW-15-001 CFDA#14-218**

City of Satsuma

WHEREAS, the City of Satsuma received a 2015 Community Development Block Grant Project No. SAT-PW-15-001 CFDA#14-218, as set forth in Title I of the Housing and Community Development Act of 1974, for the purpose of implementing roadway improvements; and

WHEREAS, the City of Satsuma requires specific project construction services in conjunction with the implementation of the Community Development Block Grant for the proposed improvements as specified in the 2015 CDBG application; and

WHEREAS, the City of Satsuma City followed the public works law process in the selection of construction services for the proposed roadway improvements project as set forth in the 2015 CDBG application to support improved public facilities for the citizens of Satsuma, Alabama.

NOW, THEREFORE BE IT RESOLVED, the City of Satsuma, the governing body of Satsuma, Alabama, formally awards to the lowest bidder, **H.O. Weaver & Sons, Inc.**, with a Total Bid of **\$141,130.77**, the construction contract for roadway improvements as outlined in the 2015 CDBG application.

FURTHERMORE, that the Honorable Tom Williams., as Mayor, be authorized to enter into a contract with **H.O. Weaver & Sons, Inc.**, for said construction services, pending county approval.

This resolution is hereby passed and approved by the City of Satsuma on this the 5th day of September, 2017.

/s/ Tom Williams

Honorable Tom Williams

(SEAL)

/s/Vicki Miller

Attest

3. Introduction of Ordinance 417-3- An Ordinance to amend the business license to collect a business license from every person who engages in the business of renting a dwelling house, apartments, rooms or portions thereof for residential purposes.

Councilmember Skelton made a motion to introduce Ordinance 417-3 noting that the business license fee will be 1% of the total gross receipts.
Councilmember Cross seconded the motion and it carried.

4. Consideration of Resolution 2017-09-02- A Resolution to issue a purchase order in the amount of \$142,128 to purchase a new knuckle boom truck through Sansom Equipment

Councilmember Little made a motion to adopt Resolution 2017-09-02.
Councilmember Skelton seconded the motion and it carried.

CITY OF SATSUMA

RESOLUTION NO: 2017-09-02

A RESOLUTION TO PURCHASE ONE (1) 2018 Freightliner M2-106 with Ramer Model 2500 Loader & Dump Body

Section 1. WHEREAS, the City has determined that in order to run the garbage service more efficiently, there is a need to purchase a 2018 Freightliner M2-106 with Ramer Model 2500 Loader & Dump Body; and

Section 2. WHEREAS, the City has agreed to enter into a contract with Sansom Equipment Company to purchase the truck through National Joint Powers Alliance Bid Number 081716 which has been approved through the State of Alabama Department of Examiners of Public Accounts to be in compliance with the Alabama Competitive Bid Law; and

Section 3. WHEREAS, a proposal to purchase the 2018 Freightliner M2-106 with Ramer Model 2500 Loader & Dump Body is \$142,128.00; and

Section 4. The Council has reviewed and discussed the proposal and recommends issuing a purchase order to National Auto Fleet Group in the amount of \$142,128.00.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, AS FOLLOWS:

1. The City agrees to issue a purchase order to National Auto Fleet Group in the amount of \$142,128.00.
2. The City acknowledges that the financing terms will be determined at a later date but before the date of delivery of the new truck.
3. This Resolution to become effective immediately upon adoption by the City Council.

APPROVED AND ADOPTED this the 5th day of September, 2017.

/s/Tom Williams
Tom Williams, Mayor

ATTEST:

/s/Vicki Miller
Vicki Miller, City Clerk

5. Consideration of Resolution 2017-09-03- A Resolution authorizing acquisition of certain real property.

Councilmember Skelton made a motion to adopt Resolution 2017-09-03.
Councilmember Cross seconded the motion and it carried.

RESOLUTION 2017-09-03

A RESOLUTION AUTHORIZING ACQUISITION OF CERTAIN REAL PROPERTY

WHEREAS, Alabama Code § 11-47-170 authorizes a municipality to acquire real property;

WHEREAS, at the August 15, 2017 Council Meeting, the City Council for the City of Satsuma, Alabama (the "Satsuma City Council") agreed to enter into a contract with Scherrie and Steven Brewer for the purchase of certain real property located within the boundaries of the City of Satsuma, Alabama (the "City"), more particularly described as follows:

FROM NE COR OF NW 1/4 SEC 23 T2S R1W RUN W 330 FT(S) TH RUN S 15 FT TO POB CONT S 841.95 FT(S) W 598.64 FT NE 957.86 FT(S) E 80.22 FT(S) TO THE POB BEING PT LOTS 2 & 3 GRAND BAY LAND located in Satsuma, Alabama.

(the "Property") (Parcel # R021906232000008, Key Number 01487830);

WHEREAS, through negotiations, Scherrie and Steven Brewer, have agreed to sell the Property to the City for the sum of TWO HUNDRED THOUSAND AND NO/100 U.S. DOLLARS (\$200,000.00);

WHEREAS, the Satsuma City Council believes that this transaction is in the best interest of the City and has agreed to purchase the Property from Scherrie and Steven Brewer for the sum of TWO HUNDRED THOUSAND AND NO/100 U.S. DOLLARS (\$200,000.00); and

WHEREAS, at the same Council Meeting, the Satsuma City Council also agreed to enter into a Memorandum of Understanding with the County of Mobile, Alabama (the "County") pursuant to which the County agreed to appropriate the funds of TWO HUNDRED TEN THOUSAND AND NO/100 U.S. DOLLARS (\$210,000.00) for the purchase price of the Property and other related costs, and the City agreed that Scherrie and Steven Brewer would convey an undivided five percent (5%) interest in the Property to the County (with the City being conveyed the remaining ninety-five percent (95%) interest in the Property).

NOW THEREFORE BE IT RESOLVED by the Satsuma City Council as follows:

1) That the City shall acquire the Property from Scherrie and Steven Brewer for the sum of TWO HUNDRED THOUSAND AND NO/100 U.S. DOLLARS (\$200,000.00), plus any and all applicable closing costs.

2) That the City shall instruct the title company to prepare a deed from Scherrie and Steven Brewer to the City and the County, conveying an undivided five percent (5%) interest in the Property to the County and an undivided ninety-five percent (95%) interest in the Property to the City.

2) That the Mayor and City Clerk are authorized and directed to execute all agreements and documents necessary to be signed by the City in order to carry out the terms of this resolution, and all acts already completed by the Mayor and City Clerk to carry out the purchase are hereby ratified and confirmed. ADOPTED THIS THE 5th DAY OF SEPTEMBER, 2017.

/S/ Tom Williams

Tom Williams, Mayor

/s/ Vicki Milloer

Vicki Miller, City Clerk

Jay Minus called for an executive session to discuss pending litigation.

Councilmember Skelton made a motion to go into executive session at 6:50.

Councilmember Cross seconded the motion and it carried.

Council reconvened at 8:30.

Adjournment

Councilmember Skelton made a motion to adjourn the meeting. Councilmember Cross seconded the motion and the meeting adjourned at 8:30 P.M.

/s/ Tom Williams

Mayor Williams

/s/ Randy Little

Councilmember Little

/s/ Mike Butler

Councilmember Butler

/s/ Jason Skelton

Councilmember Skelton

/s/ Allison Cross

Councilmember Cross

/s/ Bill Black

Councilmember Black

ATTEST: /s/Vicki Miller

City Clerk