

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

SHANE STRINGER  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

## **MINUTES OF September 19, 2017**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P..M. the 19th day of September , 2017. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross. Councilmember Black arrived at 6:30 P.M.

Mayor Williams discussed Agenda items.

Council recessed into a public hearing at 6:30. P.M.

Mayor Williams stated that the purpose of the public hearing is for public input on the new public safety building. He commented the City is working with United Bank to secure a USDA Rural Development Community Reinvestment Loan Program.in the amount of two million. Mayor Williams stated that the City has purchased property on Old Highway 43 for \$200,000. Mayor Williams stated that with the help from Councilmember Butler, Mobile County offered to help the City by contributing \$210,000 for the property and closing costs. The agreement gives the County a 5% undivided interest in the property. Mayor Williams stated the City is in the process of obtaining environmental and cultural studies as required by USDA.

With no further comments or questions, Mayor Williams closed the public hearing at 6:35 P.M.

## **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 19th day of September, 2017.

### **Invocation**

Councilmember Little gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

On roll call the following answered present: Mayor Tom Williams  
Councilmembers: Randy Little, Mike Butler Jason Skelton, Allison Cross, and Bill Black.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, Fire Chief Clyde Miller, and Chief Shane Stringer..

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting of September 5, 2017. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

Mayor Williams presented the minutes from the Work Session of September 12, 2017. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

### **Special Recognition:**

1. Marcus Brown of the Alabama Career Center System presenting proclamations to WWII Veterans.

Mayor Williams stated that tonight the City is honored to recognize five (5) living WWII Veterans for their service: James Robinson, Richard Moore, James M. Nettles, Edward Beasley and Earl Oliver.

Mayor Williams also recognized the following:

- Barry Booth who is with the honor flight program
- Eddie Irby with the 92<sup>nd</sup> Division of the Buffalo Soldiers
- Patriot Guard members who stood in honor of the Veterans
- Jack Presnall who was instrumental in getting the information on the Veterans
- Myra Thomas who donates quilts to the speakers of the Veterans and Memorial Day events
- Mobile County Commissioner Jerry Carl

- George Zogby, candidate for District Court Judge
- Brandi Hambright, candidate for Circuit Court Judge, Place 6;
- Wes Pipes, candidate for Circuit Judge Place 1.

Mayor Williams introduced Marcus Brown. After reading a brief bio on each Veteran, Mr. Brown presented the Veterans with a proclamation from Governor Kay Ivey. Each Veteran was also given a quilt by Ms. Myra Thomas.

Council recessed at 7:25

Council reconvened at 7:50

### **Visitors:**

1. Danyell Hicks and Jeanine Seube, representatives from Boasso America, came before Council to introduce their company which will be locating on Baldwin Road. Ms. Seube stated that she is the Regional Operations Director for Boasso. She stated that the company serves several chemical manufacturing plants in the area and trucks chemicals to and from these area plants. She stated that they do truck in hazard and non-hazardous materials but do not store the chemicals on site. They are leasing the property and look to have approximately 16 to 20 trucks in the terminal. They will be performing their own service on the trucks at this location. Mayor Williams asked about fuel purchases. Ms. Seube stated that they will be purchasing their fuel at Pilot. Mayor Williams noted that the property is zoned correctly. Mayor Williams also asked for a list of the chemicals that will be transported.

2. Vicki Hanberry of 5331 Hummingbird and Betty Maxwell of 5661 6<sup>th</sup> Street came back before council to remind them of the upcoming Gator Burger Dinner with Elvis as the entertainment. Ms. Atchison reported that the Women's Club has raised approximately \$21,000 to go toward the Union Chapel and that G. A. West has agreed to do the construction when the time comes. She reported that beside the upcoming event, the Women's Club will be having two productions of Steel Magnolias in late November. Ms. Atchison thanked Edith Butler and Dan McConaghy for helping with getting donations for the Gator Burger dinner.

### **Mayor's and Council's Reports:**

Mayor Williams reported that he did not have any announcements or items for discussion.

**Municipal Services- Councilmember Little** reported that he did not have any announcements or items for discussion.

**Public Safety- Councilmember Butler** reported that he did not have any announcements or items for discussion.

**Administration-Councilmember Skelton** noted that the community came out in abundant force during the cookout for the Hurricane Irma evacuees that were staying at the LaQuinta. He stated they fed over 250.

Councilmember Skelton expressed condolences to the families of Travis Lowe ( Mr. Black's brother in law) and Gloria Irby ( Mother of Al Haupt).

Councilmember Skelton reported that he will not be at the October 3<sup>rd</sup> meeting due to the fact that he will be out of town for work.

**Parks- Councilmember Cross reminded everyone of the** Stroke Awareness class to be held at Satsuma Library on September 26<sup>th</sup> from 10:00 a.m. to 12:00 p.m. Councilmember Cross stated that she had received reports of a light out at Steele Creek Lodge. She stated that the light was replaced and then shot out again. She stated that the video from the camera is being reviewed to see if it can be determined who did the vandalism. She stated that the vandalism caused some electrical damage and the repairs might take some time.

**Public Works- Councilmember Black** reported that in a memo from James Elmore, work is still being done at the retention pond using the Mobile County workers and equipment. Councilmember Black reported that James Elmore is requesting use of the city van to take him and several of the public workers to the ARACT training to be held on October 10, 2017 at the fairgrounds. Councilmember Black stated that the training is on pipeline safety and then made a motion to approve the request. Councilmember Cross seconded the motion and it carried.

## **ITEMS FOR CONSIDERATION**

### **1. Payment of the bills.**

Councilmember Skelton made a motion to pay the bills in the amount of \$107,375.75. Councilmember Little seconded the motion and it carried.

### **2. Consideration to send a non-renewal letter to Republic Services for the container/dumpster service and putting the service out for bids. Contract ends 12/21/17.**

Councilmember Little reported that in order to non-renew the contract a letter has to be mailed by September 30<sup>th</sup>. He then made a motion to send the non-renewal letter to Republic Services. Councilmember Cross seconded the motion and it carried.

### **3. Consideration to set a public hearing for public comments on the construction of the public safety building.**

Councilmember Skelton noted that as part of the USDA funding, a public hearing has to be advertised in a local paper at least 10 days prior to the hearing. He then made a motion to set a public hearing for October 3

2017 at 5:30 p.m. Councilmember Cross seconded the motion and it carried.

**4. Consideration to ratify the resignation of Justin Jarvis, Fire Fighter without proper notice and not in good standing.**

Councilmember Butler made a motion to ratify the resignation.

Councilmember Skelton seconded the motion and it carried.

**5. Consideration to call for a fire fighter list. .**

Councilmember Butler made a motion to call for a fire fighter list.

Councilmember Skelton seconded the motion and it carried

**6. Consideration of the appointment of Palmer Gatlin to the Board of Adjustment.**

Councilmember Skelton stated that Mr. Gatlin is currently serving on the board and has expressed interest in continuing to serve. He then made a motion to approve the re-appointment of Palmer Gatlin to the Board of Adjustment. Councilmember Little seconded the motion and it carried.

**7. Consideration of creating a Library Director position with a pay grade of 17 and a yearly salary of \$35,952.00.**

Councilmember Cross made a motion to approve creating the position as stated above. Councilmember Little seconded the motion and it carried.

Councilmember Butler abstained.

**8. Consideration of entering into a contract with APPRIVER for email server service.**

Councilmember Skelton made a motion to approve entering into the contract. Councilmember Cross seconded the motion and it carried.

**9. Consideration to purchase an ad in the Call News Special Homecoming Edition.**

Councilmember Cross made a motion to approved purchasing the ad. -

Councilmember Skelton seconded the motion and it carried.

**10. Consideration to authorize Mayor Williams to purchase Mobile County government surplus vehicles for sale from the county garage.**

Councilmember Skelton explained that recently Mobile County Revenue Department was selling surplus vehicles and they were newer models at a low price. He stated that the city missed out on the sale, because of waiting for council meeting to give approval. He stated that he would like to authorize the mayor permission to purchase vehicles that may come up again in similar situations. He then made a motion to give the mayor permission to purchase any surplus vehicles that may be put on sale by another government agency. Councilmember Cross seconded the motion and it carried.

**RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

**1. Consideration of Ordinance 417-3 An Ordinance to amend the business license to collect a business license from every person who engages in the business of renting a dwelling house , apartments, rooms or portion thereof for residential purposes.**

Councilmember Skelton stated that the ordinance was introduced at the last meeting and with no comments or questions; he then made a motion to adopt Ordinance 417-3. Councilmember Cross seconded the motion and it carried.

**2. Consideration of Resolution 2017-09-04 - A resolution adopting the FY2018 budget.**

Councilmember Skelton made a motion to adopt Resolution 2017-09-04. Councilmember Cross seconded the motion and it carried.

**ORDINANCE NO. 417-3**

**An ordinance to Amend Ordinance 417 to create a new Schedule "T" for RENTAL/LEASING –REAL ESTATE (RESIDENTIAL OR COMMERCIAL) and to correct typographical errors.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA, ALABAMA, AS FOLLOWS:**

**Ordinance 417 of the City of Satsuma  
(Business License Code)  
is hereby amended to read in its entirety as follows:**

**ORDINANCE 417-3**

**BUSINESS LICENSE CODE OF THE CITY OF SATSUMA , ALABAMA**

**FOR THE YEAR 2008 AND EACH SUBSEQUENT YEAR**

**SCHEDULE OF LICENSES AND FEES**

**BE IT ORDAINED BY THE CITY OF COUNCIL OF SATSUMA, ALABAMA, as**

**follows:**

<b>SECTION 1.</b>	<b>Levy of tax.</b>	<b>Page 02</b>
<b>SECTION 2.</b>	<b>Definition of terms.</b>	<b>Page 02</b>
<b>SECTION 3.</b>	<b>License term; minimum license.</b>	<b>Page 06</b>
<b>SECTION 4.</b>	<b>License shall be location specific.</b>	<b>Page 07</b>
<b>SECTION 5.</b>	<b>License transfer restrictions.</b>	<b>Page 08</b>
<b>SECTION 6.</b>	<b>Unlawful to do business without a license.</b>	<b>Page 09</b>
<b>SECTION 7.</b>	<b>License must be posted.</b>	<b>Page 09</b>
<b>SECTION 8.</b>	<b>Duty to file report.</b>	<b>Page 09</b>
<b>SECTION 9.</b>	<b>Duty to permit records inspection.</b>	<b>Page 11</b>
<b>SECTION 10.</b>	<b>Unlawful to obstruct municipal designee.</b>	<b>Page 12</b>
<b>SECTION 11.</b>	<b>Privacy of information.</b>	<b>Page 12</b>
<b>SECTION 12.</b>	<b>Failure to file assessment.</b>	<b>Page 13</b>
<b>SECTION 13.</b>	<b>Lien for non-payment of license tax.</b>	<b>Page 14</b>
<b>SECTION 14.</b>	<b>Criminal penalties.</b>	<b>Page 14</b>
<b>SECTION 15.</b>	<b>Civil penalties.</b>	<b>Page 14</b>

**SECTION 22. License classifications.**

<b><u>CODE</u></b>	<b><u>2002 NAICS TITLES / BUSINESS LICENSE CODES</u></b>	<b><u>SCHEDULE</u></b>
532320	Rental/Leasing –Real Estate	T

**Schedule "T" –If gross receipts are:**

**The business license for all businesses subject to Schedule T will be one percent of annual gross receipts. A business's annual gross receipts shall be subject to confirmation and inspection by the City.**

**RESOLUTION 2017-09-04  
BUDGET FISCAL YEAR 2018**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SATSUMA that the official budget for 2017-2018 fiscal year be adopted. Said budget shall become active on October 1, 2017 and will provide the City Council with a guideline from which to conduct city business.

**FY2018 Budget-Summary**

		<b>FY2018</b>
<b>Revenues</b>		
<b>General Fund</b>	Taxes	2,742,450.00
	License & Permits	543,500.00
	Police Fines	93,250.00
	Miscellaneous	111,483.00
	Contributions	50.00
	Sanitation	668,675.00
	W/B Interest	172,000.00
	<b>TOTAL General Fund</b>	<b>\$4,331,408.00</b>
	<b>Revenue from other</b>	
	\$1month	45,000.00
	Four Cent	77,000.00
	Seven Cent	89,200.00
	Capital	\$52,000.00
	<b>TOTAL Other Funds</b>	<b>\$263,200.00</b>
	<b>GRAND TOTAL REVENUES</b>	<b><u>\$4,594,608.00</u></b>
<b>EXPENSES</b>		
<b>General Fund</b>	Mayor-Council	\$551,707.00

	City Portion of Debt& Int	\$129,350.00
	Administrative Expense	\$118,750.00
	Police Department	\$1,333,325.00
	Court	\$95,275.00
	Fire Department	\$529,677.00
	Public Works Department	\$445,700.00
	Park & Recreations	\$238,750.00
	Inspections	\$68,450.00
	Beautification	\$2,000.00
	Steele Creek	\$28,100.00
	Citizen Services	\$101,500.00
	Vehicle Debt	\$20,149.00
	Sanitation	\$668,675.00
	<b>TOTAL General Fund</b>	<b>\$4,331,408.00</b>
<b>Other Funds</b>	\$1month	\$45,000.00
	Four Cent	\$77,000.00
	Seven Cent	\$89,200.00
	Capital	\$52,000.00
	<b>TOTAL Other Funds</b>	<b>\$263.200.00</b>
	<b>TOTAL EXPENSES</b>	<b><u>\$4,594,608.00</u></b>
	Net difference	<b>\$0.00</b>

Presented and Approved the 19<sup>th</sup> day of September, 2017.

/s/ Tom Williams  
Mayor Tom Williams

I, the undersigned City Clerk for the City of Satsuma do hereby certify that the above and foregoing is a resolution lawfully passed and adopted by the City Council at a regular meeting of such Council held on the 19<sup>th</sup> of September, 2017 and that such resolution is on file at the office of the City Clerk and that said Resolution

ATTESTED:

/s/ Vicki Miller  
Vicki Miller, City Clerk

### **Adjournment**

Councilmember Skelton made a motion to adjourn the meeting. Councilmember Little seconded the motion and the meeting adjourned at 8:30 P.M.



/S/ Tom Williams  
Mayor Williams

/s/ Randy Little  
Councilmember Little

/s/ Mike Butler  
Councilmember Butler

Councilmember Skelton

/s/ Allison Cross  
Councilmember Cross

/s/ Bill Black  
Councilmember Black

ATTEST: /s/Vicki Miller  
City Clerk