

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

SHANE STRINGER  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

## MINUTES OF October 3, 2017

### Pre-Council

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 3rd day of October, 2017. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Allison Cross and Bill Black. Absent: Councilmember Skelton

Mayor Williams discussed Agenda items.

Council recessed into an executive session called by Attorney Jay Minus at 6:40 P.M. for potential litigation.

Council reconvened at 6:50 P.M.

### Regular Meeting

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 19th day of September, 2017

### Invocation

Councilmember Cross gave the invocation The Pledge of Allegiance was given by Key Students, Brody Jay, Peyton Lovelace and Clair Boyette.

### Roll Call

On roll call the following answered present: Mayor Tom Williams  
Councilmembers: Randy Little, Mike Butler, Allison Cross, and Bill Black. Absent Jason Skelton

P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442  
Police: (251) 675-0151~Fire: (251) 679-1640

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; James Elmore, Public Works Supervisor; Tom Briand, City Inspector, Fire Chief Clyde Miller, and Captain Jana Dukes.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting of September 19, 2017. Councilmember Cross made a motion to approve the minutes as presented. Councilmember Little seconded the motion and it carried.

Mayor Williams presented the minutes from the Public Hearing of October 3, 2017. Mayor Williams commented that the public hearing was held at 5:30 and due to a need to get the minutes approved in a timely manner as a requirement of the USDA loan, the City Clerk quickly prepared the public hearing minutes for approval. Councilmember Butler made a motion to approve the minutes as presented. Councilmember Little seconded the motion and it carried.

### **Special Recognition:**

1. Proclamation to Satsuma City School Board

Mayor Williams presented the school board members with a proclamation.

Office of the Mayor  
**Satsuma, Alabama**  
**Proclamation**

**WHEREAS, the mission of a school system is to meet the diverse education needs of all children and to empower them to become competent, productive contributors to a democratic society and an ever changing world, and**

**WHEREAS, school board members are responsible for ensuring the structure that provides a solid foundation for our school system, and**

**WHEREAS, education and training of school board members is imperative to achieve such goals, and**

**WHEREAS, the Satsuma Board of Education has once again been awarded the prestigious Alabama Association of School Boards (AASB) President's Award for working to improve and broaden their skills through attending Academy classes and continuing to meet the State mandated training requirements, and**

**WHEREAS, the board members are Stephanie Gatlin, Diane Keasler, Linda Robbins, Jimmy Upton and James Woosley and this is the 5<sup>th</sup> year in a row this board has achieved such an honor, and**

**WHEREAS, a great achievement was also bestowed on the Satsuma City School System when official notice was received that the system is now a fully accredited system. This AdvancED**

accreditation means that the school system has demonstrated that it will meet the AdvancED standards and policies, support system improvements and commit to growth in student learning and organizational effectiveness. The school system has proved that it is a credible, authentic and legitimate establishment.

NOW THEREFORE, I, Thomas Williams, by the powers invested in me as Mayor of the City of Satsuma and representing the entire City Council, do hereby recognize and congratulate the Satsuma City School Board members for being awarded the AASB President's Award and the milestone of becoming an accredited system by AdvancED.

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/s/ Tom Williams  
Mayor Thomas Williams

Attest: /s/ Vicki Miller  
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City Clerk

2. Recognition of Key Students from Robert E. Lee- Students were presented a city pin and certificate from Mayor Williams and congratulated by the City Council.

Council recessed at 7:31  
Council reconvened at 7:38

### **Visitors:**

Vicki Hanberry of 5331 Hummingbird and Betty Maxwell of 5661 6<sup>th</sup> Street came back before council to give a report on the Gator Burger-Elvis fund raising event that was held at Steele Creek Lodge on September 28, 2017. Ms. Hanberry stated that the event was sold out and the Women's Club raised over \$3,600. She thanked all the Council and City for their support of the event.

### **Mayor's and Council's Reports:**

#### **1. Discussion of Veterans Day celebration to be held on the actual holiday or on the Friday before.**

Mayor Williams stated that the matter was discussed in pre-council and the Council has agreed that the event will be held on Saturday, November 11, 2017 at 9:00 A.M.

**2. Update on Williams Avenue Paving Project-** Mayor Williams reported that he, Tom Briand and Vicki Miller met with Kathy McHugh and Ben Kim representatives of Mobile County Grant Department to ensure that all documentations on the grant met all the requirements in case they get audited. He reported that the Notice to Proceed has been given to the contractor since all the paperwork is in order.

**3. Update on the Public Safety Building Loan-** Mayor Williams reported that previous to the meeting, a public hearing was held and that was one of the last requirements that the city had to complete for the loan process. He stated that Mr. Vittor, the environmental engineer, has completed all the environmental

studies. The plans have been reviewed and suggestions have been made to the engineers. The revised plans should be forthcoming.

**4. Update on the Municipal Intercept Services System.-** Mayor Williams reported that Lisa Cooper, Court Magistrate, has submitted all the outstanding warrants on the system in a total amount of \$32,727. Mayor Williams reminded everyone that this is a free service to the city offered by Alabama League of Municipalities in conjunction with the State of Alabama Revenue Department. The outstanding debts are collected from individuals when they apply for a State Income Tax Refund. The league gets 25% of the amount collected and the remainder comes to the city to satisfy the debt.

**Municipal Services- Councilmember Little** reported that the knuckle boom is down for repairs but should be up and running soon. Councilmember Little expressed condolences to the families of Dawn Lucas, Paul Betros and Jerry Cartier.

**Public Safety- Councilmember Butler** reminded everyone that Fire Prevention week is coming up and the Fire Department will be holding its annual Fire Prevention class on October 16<sup>th</sup>. Councilmember Butler asked Chief Miller to speak on the matter. Chief Miller stated that this is an opportunity for the fire department to demonstrate to the kindergarten and first graders fire prevention procedures, have them participate in a game of knocking down cones with the fire hoses and going through the simulated smokehouse. He stated that the firemen will be at Robert E. Lee at 8:00 A.M. on the 16<sup>th</sup> and 10:00 A.M. at Satsuma Christian School.

**Administration-Councilmember Skelton** was not present at the meeting.

**Parks- Councilmember Cross** announced the Anti-Bullying Campaign for the schools during the week of October 9-13 and the Anti-Bullying parade to be held on October 13<sup>th</sup> at 9:00 A.M. at Robert E. Lee Elementary School.

Councilmember Cross reminded everyone of the Medicare Open Enrollment event, sponsored by South Alabama Regional Planning Commission, to be held at Satsuma Public Library on Wednesday, November 15<sup>th</sup> from 9:00 A.M. to 1:00 P.M.

Councilmember Cross congratulated that Satsuma School Board for their accomplishments and the Satsuma High School Varsity Volleyball team for defeating several local schools to win the Saraland Tournament

**Public Works- Councilmember Black** reported that the public works crews are doing routine work with cleaning ditches and grass cutting. He also reported that the county crew is still working on the detention pond on Baker Road. Mayor Williams asked James Elmore to speak on the matter. Mr. Elmore reported that

the pond has been increased to hold over 4 million gallons of water which doubles the original amount. Mr. Elmore reported that the project has cost the city approximately \$20,000 using Mobile County personnel and equipment. If the project had been contracted it would have cost \$150,000. Mayor Williams thanked Mr. Elmore and his crew for not only working on this job but cleaning out many ditches where there were reported issues with flooding.

### **ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

Councilmember Little made a motion to pay the bills in the amount of \$55,786.95. Councilmember Cross seconded the motion and it carried.

**2. Consideration of ratifying the resignation of Gary Davis, Police Officer**

Councilmember Butler made a motion to accept the resignation without notice and in good standing. Councilmember Cross seconded the motion and it carried.

**3. Consideration to call for a certification list for Police Officer.**

Councilmember Butler made a motion to call for the certification list. Councilmember Cross seconded the motion and it carried.

**4. Consideration to approve opening up an Equipment Operator II position for promotional appointment.**

Councilmember Black made a motion to open the position as promotional for public works employees. Councilmember Little seconded the motion and it carried.

**5. Consideration of quotes received to remove dead tree at 5312 Daniel Drive. Tree is in City Right of Way.**

Councilmember Cross stated that two quotes were received. She opened and read the quotes:

Reed Tree Service- 815.00 to remove pine tree, grind stump and haul off debris.

Hammco Tree-\$540.00 to remove tree and haul off debris.

Councilmember Cross noted that even though Hammco was the lowest quote received the quote does not mention grinding the stump. After discussing the matter, she made a motion to approve the quote from Hammco with the expectation to grind the stump. Councilmember Little seconded the motion and it carried.

**6. Consideration to amend the holiday schedule to change the police/fire holiday for Veterans Day from Friday November 10<sup>th</sup> to Saturday November 11<sup>th</sup> and change the July 4 holiday from Tuesday to Wednesday.**

Councilmember Cross made a motion to amend the holiday schedule as noted above. Councilmember Little seconded the motion and it carried.

**7. Consideration to renew the tax collection (lodging, rental/lease and business license) agreement with RDS.**

Councilmember Cross made a motion to approve renewing the agreements. Councilmember Little seconded the motion and it carried.

**8. Consideration of notice of claim from Diane Napper, 5821 Vaughn Dr. W.- drainage issue has caused damage to pool.**

Councilmember Little stated that the matter was discussed in pre-council and the consensus was to turn this matter over to the insurance company. He then made a motion to send the claim to the insurance company with a note that based on the City’s examination of the property a determination has been made that the city is not at fault. Councilmember Cross seconded the motion and it carried.

**9. Consideration of continuing with the ADEM State Revolving Fund loan for improvement to the Holcomb Ditch.**

Councilmember Little stated that the matter was discussed in pre-council and that Council has decided to withdraw the application at this time and resubmit next year. The decision was based on the fact this loan might jeopardize the USDA loan for the public safety building. With no further discussions, Councilmember Little made a motion to withdraw the application made to ADEM SRF loan and reapply at a later date. Councilmember Butler seconded the motion and it carried.

**RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

NONE

**Adjournment**

Councilmember Cross made a motion to adjourn the meeting. Councilmember Black seconded the motion and the meeting adjourned at 8:00 P.M.

/s/ Tom Williams  
Mayor Williams

/s/ Randy Little  
Councilmember Little

/s/ Mike Butler  
Councilmember Butler

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Councilmember Skelton

/s/ Allison Cross  
Councilmember Cross

/s/ Bill Black  
Councilmember Black

ATTEST: /s/ Vicki Miller  
City Clerk