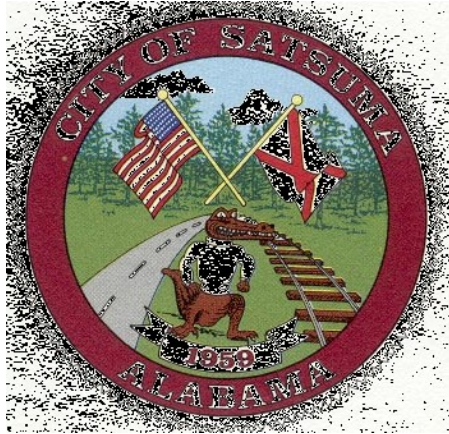


TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON REESE, PLACE 4

BILL BLACK, PLACE 5

## **MINUTES OF October 16, 2018**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 16th day of October, 2018.

Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, and Bill Black.

Absent: Allison Reese

Mayor Williams discussed agenda items.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 16th day of October, 2018.

### **Invocation**

Councilmember Skelton gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

On roll call the following answered present: Mayor Tom Williams

Councilmembers: Randy Little, Mike Butler, Jason Skelton, and Bill Black.

Absent: Allison Reese

Also present were Meegan Colelough sitting in for Jay Minus, City Attorney; Vicki Miller, City Clerk; Heather Davis, Assistant City Clerk; Tom Briand, Building Inspector; Clyde Miller, Fire Chief; and Jana Dukes, Police Captain.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on

P.O. Box 517, Satsuma, Alabama 36572~Phone (251) 675-1440~Fax: (251) 675-1442

Police: (251) 675-0151~Fire: (251) 679-1640

October 2, 2018. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Little seconded the motion and it carried.

### **Special Recognition:**

Before recognizing the Key Students, Mayor Williams asked Councilmember Butler to present some good news about Satsuma. Councilmember Butler reported that Homesnacks, an online company that combines recent data from the Census, FBI, and dozens of other sources into **bite-sized** studies to help you understand what it's like to live in different communities across the country. For 2019 they have chosen Satsuma as the safest City in Alabama. Councilmember Butler stated that the rating is based on FBI crime statistics.

1. Key Students from Robert E. Lee were recognized and presented a certificate, city pin, a gift certificate from the Satsuma McDonalds for two free cookies, a free kids meal at Goldfingers in Saraland and a free donut at HoneyBunns in Satsuma upon presentation of their Key Student certificate.

Council recessed at 7:29 P.M.

Council reconvened at 7:35 P.M.

### **Visitors: NONE**

### **Mayor's and Council's Reports:**

Mayor Williams expressed condolences to the family of Henry Phillips as a lifelong citizen of Chickasaw who served in municipal government over 50 years. He was 87 years old.

Mayor Williams reported that he, James Elmore, Tom Briand and Councilmember Butler attended a meeting with the representatives of Ben Radcliff, contractor of the Public Safety Building and EDT, the engineering firm. He stated that at this meeting, the contractor said that they will begin construction on October 22, 2018. The next meeting is set for November 1 and a meeting will be held every two weeks after that.

Mayor Williams reported that in pre-council, Council discussed the Mayor's request to amend the current drug policy. The revised drug policy would provide that an employee inform the City of any prescription drug (s) that would impair their ability to perform their job or drive a city vehicle. Upon notification, the employee would then have to see the Medical Review Officer (MRO) for a "Fit to Work" release. This process would also include if any has been called in for a random test..

Mayor Williams reported that in pre-council, Council discussed the Mayor's request to establish a "No parking vehicles in the Hot Zone" policy. He stated that this will involve the parking area at a fire scene.

Mayor Williams reported that Tiphani Clearman applied for a \$20,000 Alabama Historical Commission Grant on behalf of Satsuma Public Library for funding to paint the building and received notification that the Library was awarded \$10,600.00 for the restoration project. Mayor Williams thanked Ms. Clearman for making the application. Mayor Williams stated that the City budgeted \$30,000 for the paint job and this will allow \$10,600 be repurposed to another project.

**Municipal Services- Councilmember Little** thanked the local businesses for participating in the Key Student program by giving out the gift certificates.

**Public Safety- Councilmember Butler** stated that he is proud of the Police and Fire Departments, former Chief Shane Stringer, Fire Chief Miller for all their efforts to help the City achieve the accolade of being named the "Safest City in Alabama" by HomeSnacks. Councilmember Butler stated that the ranking is given based on violent and property crimes. He stated that Satsuma is one of 465 municipalities in the State and it is an honor to receive the ranking. of #1 Safest City.

Councilmember Butler reported that Doug Cranford has been hired as a firefighter and will begin October 27<sup>th</sup>.

Councilmember Butler reported that the fire department collected \$1,753.02 at the bucket drop held on October 6<sup>th</sup>.

Councilmember Butler stated that he would like signs placed at the Welcome signs showing that Satsuma is ranked #1 as the "Safest City in Alabama".

**Administration-Councilmember Skelton** reported that the school received interest in the Junior Council Member program from 12 students. He stated that in pre-council it was decided to let the school select the top two students who will begin serving at the November 6<sup>th</sup> meeting.

Councilmember Skelton reported that there will be a fund raiser for Satsuma Fire Rescue at Goldfingers in Saraland on October 18<sup>th</sup> from 5:00 p.m. to 8:00 p.m. He stated Goldfingers will donate 25% of the sales during that time towards the purchase of a "Jaws for Life"

**Parks- Councilmember Reese** was absent from the meeting. Mayor Williams reported that a new wedding platform is being built at Steele Creek Lodge and will be completed by the end of the week. Mayor Williams stated that once completed the City will submit the receipts for reimbursement to the State as part of the hazard mitigation funds from Hurricane Nate.

**Public Works- Councilmember Black** reported that the 811 meeting that was scheduled this month was rescheduled to November due to Hurricane Michael. Councilmember Black reported that James Elmore was not present due to the death of his uncle. Councilmember Black reported that Hammco, the company where he works, went to Florida to help in the removal of trees due to Hurricane Michael. He stated that the devastation was beyond words. He then gave a report on a situation where trees had fallen on a church and the Pastor, an elderly woman, did not know how she was going to pay the insurance deductible for the removal. He stated that the crew removed the trees and did not charge her.

### **ITEMS FOR CONSIDERATION**

**1. Payment of the bills.**

Councilmember Skelton made a motion to pay the bills in the amount of \$132,403.84 stating that of that amount \$54,901.88 is being paid to Ben Radcliff and \$9,866.62 to Satsuma Water for work done on the Public Safety Building. . Councilmember Little seconded the motion and it carried.

**2. Consideration of an Application for Appointment from James Alford to the Board of Adjustment for a one-year term (October 2019).**

Councilmember Little made a motion to appoint Mr. Alford to the Board of Adjustment for a one year period. Councilmember Butler seconded the motion and it carried.

**3. Consideration of an Application for Appointment from Rodney Waltman to the Board of Adjustments for a one year term (October 2019)**

Councilmember Little made a motion to appoint Mr. Waltman to the Board of Adjustment for a one year term. Councilmember Butler seconded the motion and it carried.

**4. Consideration to set a work session (s) for interview of Police Chief Applicants.**

Councilmember Butler reported that the Council discussed in pre-Council the dates, then made a motion to have a work session on October 29<sup>th</sup> at 5:00 P.M. and October 30<sup>th</sup> at 5:00 P.M. Councilmember Skelton seconded the motion and it carried.

**5. Consideration to adopt the Financial Management Policy and the Five-Year Capital Plan.**

Mayor Williams stated that the policy and plan have been discussed at several meetings. With no further discussions, Councilmember Skelton made a motion to adopt both. Councilmember Little seconded the motion and it carried.

**6. Consideration of the catering vendors for the Municipal Dinner to be held November 15<sup>th</sup> and the Employee Safety /Volunteer Dinner to be held on December 13<sup>th</sup>.**

Councilmember Skelton noted that the Council reviewed and discussed the quotes received. He then made a motion to use Stoney's BBQ for the Mobile County Municipal Association dinner and Busters for the Employee Safety/Volunteer dinner. Councilmember Little seconded the motion and it carried.

## **RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS**

**1. Consideration of Resolution 2018-10-01- A Resolution establishing a new Reserve Fund account at Regions Bank.**

Mayor Williams noted that the resolution was introduced at the last meeting and called for any other discussion. With none, Councilmember Skelton made a motion to adopt Resolution 2018-10-01. Councilmember Little seconded the motion and it carried.

With no further business to come before Council, Councilmember Skelton made a motion to adjourn the meeting. Councilmember Butler seconded the motion and the meeting adjourned at 7:51 P.M.

/s/ Tom Williams  
Mayor Tom Williams

/s/ Randy Little  
Councilmember Randy Little

/s/ Mike Butler  
Councilmember Mike Butler

/s/ Jason Skelton  
Councilmember Jason Skelton

/s/ Allison Reese  
Councilmember Allison Reese

/s/ Bill Black  
Councilmember Bill Black

ATTEST: /s/ Vicki Miller  
City Clerk