

TOM WILLIAMS  
MAYOR

VICKI MILLER  
CITY CLERK

SHANE STRINGER  
CHIEF OF POLICE

CLYDE MILLER  
FIRE CHIEF



COUNCIL MEMBERS

RANDY LITTLE, PLACE 1

MIKE BUTLER, PLACE 2

JASON SKELTON, PLACE 3

ALLISON CROSS, PLACE 4

BILL BLACK, PLACE 5

## **MINUTES OF October 2, 2018**

### **Pre-Council**

The City Council of the City of Satsuma, Alabama, convened in the Pre-Council Session at City Hall in said city at 6:00 P.M. the 2<sup>nd</sup> day of October, 2018. Those present were: Mayor Tom Williams; Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross and Bill Black.

Mayor Williams discussed agenda items.

### **Regular Meeting**

The City Council of the City of Satsuma, Alabama, convened in the regular public session at City Hall in said city at 7:00 P.M. the 2<sup>nd</sup> day of October, 2018.

### **Invocation**

Councilmember Black gave the invocation and led the Pledge of Allegiance.

### **Roll Call**

On roll call the following answered present: Mayor Tom Williams  
Councilmembers: Randy Little, Mike Butler, Jason Skelton, Allison Cross and Bill Black.

Also present were Jay Minus, City Attorney; Vicki Miller, City Clerk; Heather Davis, Assistant City Clerk; James Elmore, Public Works Supervisor; Clyde Miller, Fire Chief; and Jana Dukes, Police Captain.

### **Approval of Minutes**

Mayor Williams presented the minutes from the Regular Meeting held on

September 18, 2018. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

Mayor Williams presented the minutes from the Workshop Session held on September 25, 2018. Councilmember Skelton made a motion to approve the minutes as presented. Councilmember Cross seconded the motion and it carried.

### **Special Recognition: NONE**

#### **Visitors:**

1. Trish Morra, representing the Satsuma Community Development Organization

Ms. Morra came before the council to request that the Cedar tree which has been used as a Christmas tree be cut down to make way for the newly purchased 14' pre-lit Christmas tree. She stated that the tree is old and will no longer hold lights. She suggested that if possible maybe something could be made out of the tree trunk to put in the gazebo. Councilmember Cross suggested making small medallions out of the tree to sell as Christmas tree ornaments. Mayor Williams reminded everyone that when the City agreed to partner with the SCDO to purchase a new tree, there were discussions then to remove this tree. With no further comments, Councilmember Butler made a motion to remove the old cedar tree. Councilmember Little seconded the motion and it carried. Councilmember Cross abstained from the vote.

2. Jack Presnall reminded everyone that there will be a Flag retirement ceremony on October 27<sup>th</sup> at 9:00. He stated that the community is invited and welcomed anyone with old flags to bring them.

### **Mayor's and Council's Reports:**

1. Announcement of upcoming seasonal events:

- Veterans Day Ceremony being held on November 12, 2018 at 9:00 A.M. at City Hall. He stated that the guest speaker will be US Army Retired Major General Janet Cobb.
- Christmas tree lighting at Baldwin Square – November 29<sup>th</sup> at 6:30 P.M.
- Christmas Parade-December 1, 2018 at 11:00 A.M.
- Employee/Volunteer Dinner to be held on December 13<sup>th</sup> at Steele Creek beginning at 6:30 P.M.
- Key Students- November 6<sup>th</sup> meeting due to Thanksgiving holidays

2. Mayor Williams reminded all departments to begin planning for winterizing all vehicles, equipment and buildings.

3. Mayor Williams reported that Louis Cardinal, Thornton Farris, has reviewed the Financial Management Policy and the Five-Year Capital Plan. He has approved both. Mayor Williams stated that these plans will provide future administrations a tool to work with and help the City maintain a good credit rating.

4. Mayor Williams reported that 5 resumes have been received for the Police Chief position to date. He stated that one applicant who was an FBI agent withdrew his application since he could not be available until May of 2019.

**Municipal Services- Councilmember Little** reported that during the homecoming week, several garbage carts were destroyed and had to be replaced. Councilmember Little expressed condolences to the family of Ms. Myra Lucas in the death of her son. .

**Public Safety- Councilmember Butler** reported that on September 21<sup>st</sup>, the generator that was hooked to the fire truck caught fire and caused extensive damage to the fire truck. He asked Chief Miller to speak on the matter. Chief Miller stated that the generator on the fire truck was used to provide power to the command center that was parked on the east side of the high school football field. He stated the firefighters on duty had left to go and get fuel. During that time the generator caught fire which burned up the compartment on the fire truck. Chief Miller stated that the police officers were first on scene and helped put out the fire with fire extinguishers. Chief Miller stated that the matter has been turned over to the insurance company and the adjuster has been by to see the damage. He stated that he is now waiting to hear back from them. Chief Miller stated that he is thankful that no one was hurt and that the department still has two operating fire trucks. .

**Administration-Councilmember Skelton** reported that he has spoken with Mrs. Crisler at the high school and there has been a good amount of interest in the Junior City Council membership. He stated that she will be in charge of selecting two students to serve as Junior City Council Members.

Councilmember Skelton stated that for the records he wanted to state that the City spent over \$2000.00 for extra patrol for the homecoming week and the replacement of garbage carts.

Councilmember Skelton reported that he received a request to put a speed hump on Bayou Avenue West. He stated that the police department will look into the matter and report back at a later date with a plan of action.

**Parks- Councilmember Cross** reported that Public Works Department is working on rebuilding the wedding platform at Steele Creek Lodge.

**Public Works- Councilmember Black** reported that he did not have any items to bring before the Council.

**ITEMS FOR CONSIDERATION****1. Payment of the bills.**

Councilmember Skelton made a motion to pay the bills in the amount of \$52,616.48. Councilmember Little seconded the motion and it carried.

**2. Consideration to approve a 2.5% across the board increase for all employees effective October 13, 2018.**

Councilmember Little made a motion to approve the increase. Mayor Williams stated that a letter will be sent to the Personnel Board and hopefully they will approve for the suggested dated. Councilmember Skelton seconded the motion and it carried.

**3. Consideration of opening two firefighter/driver promotional positions.**

Councilmember Butler made a motion to approve opening the two promotional positions. Councilmember Cross seconded the motion and it carried.

**4. Consideration of opening a fire fighter position.**

Councilmember Butler made a motion to approve opening the firefighter position. Councilmember Cross seconded the motion and it carried.

**5. Consideration of the appointment of Hugh Herrington to the Board of Adjustment.**

Councilmember Little stated that Mr. Herrington has completed the application and everyone has a copy in their packet. With no comments or questions, he then made a motion to approve the appointment of Hugh Herrington to the Satsuma Board of Adjustment for a three year period (August 2021). Councilmember Skelton seconded the motion and it carried.

**6. Consideration of the Hold Harmless Agreement with Mobile County regarding the use of Mobile County equipment and employees.**

Councilmember Black stated that due to a ruling from the Ethics Commission that Mobile County has decided applies to all municipalities, the City can no longer pay the Mobile County employees directly for work they do on their off time in the City. The new agreement states that the City will reimburse the County for any county employees used in the City. Councilmember Black then made a motion to approve the agreement. Councilmember Little seconded the motion and it carried.

**RESOLUTIONS, ORDINANCE, ORDERS AND OTHER BUSINESS****1. Introduction of Resolution 2018-10-01- A Resolution establishing a new Reserve Fund account at Regions Bank.**

Councilmember Skelton made a motion to introduce Resolution 2018-10-01. Councilmember Cross seconded the motion and it carried.

With no further business to come before Council, Councilmember Skelton made a motion to adjourn the meeting. Councilmember Cross seconded the motion and the meeting adjourned at 7:22 P.M.

/s/ Tom Williams  
Mayor Williams

/s/ Randy Little  
Councilmember Little

/s/ Mike Butler  
Councilmember Butler

/s/ Jason Skelton  
Councilmember Skelton

Councilmember Cross

/s/ Bill Black  
Councilmember Black

ATTEST: /s/ Vicki Miller  
City Clerk